



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MARCH 19, 2013**

*Approved 3-26-13*

**11:30 AM - 1:00 PM**

**MH-141**

Present: Bonney, Brusckhe, Dabirian, Pasternack, Randall, Walker

Absent: Bedell, Guerin, Matz, Stambough

**I. CALL TO ORDER**

Vice Chair Walker called the meeting to order at 11:30 AM.

**II. URGENT BUSINESS**

- 2.1 General Committee – FPC: Need “Senate Nominee” – HHD  
There was discussion about possible nominees.

**III. TIME CERTAIN**

**11:40 – Noon**

**TOPIC: Streamlining Course Proposal Process**

**Discussant: Dr. Ed Trotter, Interim Associate Vice for Academic Programs**

Dr. Trotter joined the Executive Committee members briefly to discuss the proposal to streamline the course proposal process submitted to the E.C. last week. He recommended ensuring that any changes to the NCP form itself be cleared with those in charge of generating the catalogue.

**IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes (Draft) 3-5-13 **NO MINUTES REVIEWED**

**V. CHAIR’S REPORT**

No report.

**VI. STAFF REPORT (Miller)**

The Statewide Election notice has been distributed to FT Unit 3 faculty listing Diana Guerin as the only candidate. eVoting will be held 3/25-28/2013, with results distributed no later than Friday, March 29<sup>th</sup>.

**VII. COMMITTEE LIAISON REPORTS**

**ASI Board of Directors:** T, 3-19-13 (Stambough) No Report

**Academic Standards Committee** (Bonney) F, 3-15-12 1:00-2:00 PM

The Academic Standards Committee concentrated its efforts on UPS 320.005 dealing with retention of student work. The committee will eliminate the first paragraph which addresses the intellectual property issue on the assumption that those concerns will be folded into any (long overdue) modifications to the current UPS on intellectual property. The committee concluded that UPS 300.004 should be amended (again) to include a statement by the faculty member on his/her policy on retention of student work (one semester, two semesters).

**Faculty Affairs Committee** [Matz] F, 3-15-13 10:00 AM – 12:00 PM

The following action items were on the agenda:

Distinguished Faculty Guidelines UPS 291.000 was approved and will be forwarded to Senate Exec.

Two other documents were discussed and returned to the subcommittee for final drafts. These are UPS 260.102 Guidelines for Granting Sabbatical leaves for Faculty and UPS 108.000 Policy addressing Visiting Scholars and other Formal Delegations. These two policies will be discussed at the next meeting on 3-29-13.

**Graduate Education Committee** [Bonney] F, 3-15-13 2:00-4:00 PM Meeting Cancelled

**Internships & Service Learning Committee** [Stambough] W, 3-13-13 9:00-10:00 AM

The Internship and Service Learning Committee met on March 13th. The meeting focused on responses to the initial drafts of the strategic plan and how it relates to high impact practices under the purview of ISL. The concern is that if our campus is going to achieve the percentage goals for students engaging in internships and service learning the current, minimal, staffing and other resources will be severely inadequate. Simply in terms

of outreach, risk management, and a number of other issues related to the maintenance of internship sites, it will be impossible to maintain quality control without further resources.

### **Planning, Resource, & Budget Committee** [Walker] F, 3-15-13 12:30-2:30 PM, PLS-299

Chair Mead gave an update on the strategic planning process. There will be some editing but not much will change, especially regarding goals and objectives. PRBC is hampered by lack of a firm state budget from the CSU as well as waiting for the completed strategic plan. Division head reports are still pending for their respective budget priorities. VP S. García suggested divisions give a joint presentation to the committee. The President wants the division heads to work together rather than in silos. VP García also suggested making recommendations based on percentages as opposed to dollars until we have an accurate budget (e.g. X% on priorities for the strategic plan, 100-X% on other things). The dates for further proposed PRBC action are listed below:

3/29 Meeting may be cancelled due of lack of business. A decision will be made after Chair Mead meets with division heads. We may also have a presentation on facilities; however, date conflicts with Admin & Finance retreat.

4/12 Strategic plan presented to campus.

4/19 Presentation? ⇒ Division initiatives & budget &...?

4/26 Presentations?

5/3 Tentative decision on recommendations/memo outline

5/10 Draft of recommendations memo

5/17 Memo to President finalized

### **University Advancement Committee** [Walker] W, 3-13-13 9:00-10:00 AM

There was a short discussion of Alumni of the Year awards for departments/colleges and the 'revamping' of Vision and Visionaries. Dianna Fischer gave a shorter version of a presentation based on the Alumni Survey. CSUF is similar to other institutions and once the survey work is complete we will be able to do comparisons among our peer CSUs.

## **VIII. UNFINISHED BUSINESS**

### 8.1 ASD 13-34 [Statements of Opinion](#) for All University Elections, Spring 2013.

There was a discussion of the feedback from the members of the Academic Senate at the 14 March meeting. Review of a prior vote on a Statement of Opinion concerning the length and timing of Intercession indicated faculty already had indicated they did not want to change the existing system. There was discussion but no conclusion of other possible Statements of Opinion concerning MOOCs and the scheduling of commencement on Memorial Day Weekend. There was consensus to return to the "Unfinished Business" item on the 3-21-13 A.S. agenda asking A.S. members for their suggestions.

### 8.2 ASD 13-32 Resolution in Support of Restructuring Academic Senate Membership [1<sup>st</sup> reading A.S. 3-14-13]

There was discussion and agreement that the sentiment of the Academic Senate was that there should be no restructuring of the Academic Senate membership, at least not to eliminate At-Large seats.

### 8.3 ASD 13-40 [UPS 293.000](#) The Carol Barnes Excellence in Teaching Award [1-4-13] [Source: Exec Com]

Proposed Additional Language [on A.S. Agenda – New Business 3-14 + 3-21-13]

This document is already on the A.S. agenda. Members agreed to add language that could be considered *friendly* by the body. Added language would parallel that found in UPS 290.000 – to keep file in nomination for a period of three consecutive years.

### 8.4 Quad Issues – This item will be a *Time Certain* for EC 3-26-13 with VP Eanes and Lea Jarnagin invited for discussion.

## **IX. NEW BUSINESS**

### 9.1 ASD 13-25 Final Report – Academic Student Advising [from AA/SA/AS Retreat 8-20-12]

This item is on the 3-21-13 A.S. Agenda as a *Time Approximate*.

### 9.2 ASD 12-136 Proposed UPS re Faculty Representation on the Advisory Committee to the Trustees Committee for the Selection of The President [Source: FAC]

After reviewing this proposed *new UPS*, members suggested further discussion is needed with Faculty Affairs Committee Chair, Laura Lohman and Liaison Matz to discuss the committee's rationale for part-time faculty proportional voting status. They changed original language from part-time faculty pro-rated vote to half vote status regardless of units taught.

### 9.3 ASD 13-42 [UPS 291.000](#) Distinguished Faculty Member Guidelines [Source: FAC]

This document will be added to an A.S. agenda.

- 9.4 ASD 13-43 UPS 410.106 Academic Standards for Graduate Degree Students [Source: Grad Ed Com]  
This document will be added to an A.S. agenda.
- 9.5 Steinberg-Sponsored Bill to Allow "Outsourcing" of CSU (and UC and CC) Classes.  
There was extended discussion about implications of this proposed bill re online class college credit

The following item will be moved to the next Executive Committee agenda.

- 9.6 Standing Committee Vacancies

**X. ADJOURNMENT**

Meeting adjourned at 12:50.