



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 30, 2013**

Approved 5-14-13

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Bonney, Brusckke, Dabirian, Matz, Randall, Stambough, Walker

Absent: Guerin, Pasternack

Guests: Mead, De Land

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

III. ANNOUNCEMENTS

IV. TIME CERTAIN

11:45 AM – 12:15 PM

TOPIC: Planning, Resource, & Budget Committee

**Discussants: Dr. Robert Mead, PRBC Chair 2012-13
Dr. Paul DeLand, PRBC Chair 2013-14**

Chair Bedell welcomed Dr. Mead, PRBC Chair, and Dr. De Land, PRBC Vice Chair and incoming PRBC Chair, and invited each to share their perspectives of the 2012-13 PRBC. The year has been like no other with the transition in leadership throughout each division of the university. Discussion among colleagues included the following items shared around the table:

- Transfer of knowledge and institutional memory is extremely important. The only roadmap for the PRBC is in the Bylaws UPS 100.001.
- UPS 100.201 Planning, Resource, and Budget Committee [8-24-10] is a guide for governance. The rules have been laid out after much thought and consideration.
- The goal for PRBC 2012-13 is to outline a plan of action to maintain the spirit and intention of UPS 100.201.
- PRBC has undergone many variances in leadership, budget allocations and initiatives, as well how funding is achieved over the past several years.
- The Strategic Plan took focus from PRBC in 2012-13.
- Silos have been created within divisions for dividing the pot of monies.
- President García has asked for a unified report from the Vice Presidents this spring in order to bring more unity to the process and agreement among administration on critical items needed for the university as a whole. Critical, high priority, low priority items would be identified.
- It was pointed out that strategy in a “unifying” process, whether in government or other entities, transparency is at risk. This seems a textbook model for hiding transparency. The Executive Committee, on behalf of the Academic Senate, has asked where discussions are being held for the division budgets – if not at PRBC. Each division will still have their own budgets.
- Vice Presidents may still be figuring out differences that need to be made from predecessors, needed changes, etc., so the framework may look different.
- There are strengths and weaknesses in any budget models.
- Faculty involvement in the process is vital. This has been communicated by Chair Mead that Administration needs to engage with PRBC.
- There could be a resolution forthcoming to maintain faculty involvement in all of our UPS documents. Resolution would reaffirm the most valuable message is transparency and shared governance.

Chair Bedell thanked the guests for taking time for discussion.

V. APPROVAL OF MINUTES

- 5.1 EC Minutes (Draft) 4-16-13 – M/S/P (Matz /Bonney) Minutes were approved as submitted.
5.2 EC Minutes (Draft) 4-23-13 – M/S/P (Walker /Bonney) Minutes were approved as submitted.

VI. CHAIR'S REPORT (Bedell)

Chair Bedell stated he has received no less than five (5) requests for the Academic Senate to offer suggestions in writing for each of the other goals within the Strategic Plan, as was done for Goal #3 (See Resolution ASD 13-33). Executive Committee could give input on Goals 1 2 and 4.

A final Chair's Report (#9) is scheduled to be distributed to the campus community on May 22nd.

Democratic Representative, Sharon Quirk Silva, is possibly scheduled for a campus visit on May 23rd. [N.B. this will not happen]

VII. STAFF REPORT (Miller)

eVoting for All University Elections, Spring 2013, will begin next week, 7:00 AM, Monday, May 6, through 4:00 PM, Thursday, May 9, 2013. Results to be announced Friday, May 10, 2013.

VIII. COMMITTEE LIAISON REPORTS

ASI Board of Directors [Stambough] T, 4-30-13 1:15 – 3:30 PM, TSU 207 No Report

University Curriculum Committee [Bruschke] F, 4-19-13 2:00-4:00 PM

The UCC met on Friday and approved the 2 remaining courses on the agenda. All courses have now been reviewed. There was general excitement about the streamlined process for next year. It was decided that MOOCs would be an recommended as an agenda item for next year. The only remaining business for the year is a Criminal Justice course that was not approved earlier in the year; the committee awaits a resubmission.

General Education Committee [Bonney] F, 4-26-13 12:00 – 2:00 PM No Quorum

Graduate Education Committee [Matz] F, 4-12-13 2:00 – 4:00 PM

The Committee reviewed three proposed graduate writing courses - HIST 501T, NURS 605 and EGME 574. All three are previously approved courses being considered for certification as fulfilling the graduate writing requirement and all three were approved. The committee also reviewed and approved as a Graduate Writing Course ACCT 470.

Planning, Resource, & Budget Committee [Walker] F, 4-26-13 12:30-2:30 PM, PLS-299

The Vice Presidents presented a joint budget plan to PRBC, led by Provost Cruz. The following items will be important for the Executive Committee to consider:

1. The Next Steps for PRBC.
2. How is PRBC going to meet its obligations set forth by the UPS and PRBC bylaws?
3. How does the administration want us to revise the UPS and bylaws? This is unknown at this time but is listed as an important objective for fall 2013.

The following email was sent at the conclusion of the PRBC meeting.

From: Camp, Ann
Sent: Friday, April 26, 2013 2:08 PM
To: DL-Auxiliary; DL-All-Staff; DL-All-Faculty; DL-Campus Employees
Subject: PRBC Presentation

This afternoon a joint budget plan was presented by the Vice Presidents to the Planning, Resource and Budget Committee. The Strategic Plan goals are the focus of the plan that will be operationalized across the campus by each Vice President. You will find a copy of the PowerPoint presentation given to PRBC on the Budget website noted below.

The Strategic Planning Steering Committee and Working Groups provided valuable input for the implementation plans from feedback provided at Town Hall meetings and electronically. A copy of that feedback is available along with the [Strategic Plan](#), and please note that the [Budget website](#) will be updated by the end of the day.

We have accomplished a great deal with the completion of a Strategic Plan and implementation plans now underway.

Thank you again for your participation!

Mildred García
President

The Vice Presidents have suggested the following steps:

Spring 2013	<ul style="list-style-type: none"> • Develop rubric for prioritization of strategies and operational initiatives (Tier A, B, C). • Apply rubric to the 14 strategies in the 2013-2018 Strategic Plan. • Evaluate “detailed strategies” document developed by strategic planning workgroups and apply rubric to promising operational initiatives. • Submit recommendations to President García (budget priorities and prioritized strategies and initiatives)
Fall 2013	<ul style="list-style-type: none"> • Review and update PRBC Bylaws and UPS documents to bridge gap between policy and practice given current and prospective strategic and operational context.
Spring 2014	<ul style="list-style-type: none"> • Monitor progress toward strategic goals and objectives and make recommendations for improvement. • Propose budget and operational priorities FY 2014-15.

IX. UNFINISHED BUSINESS

9.1 Standing Committee Vacancies

There was discussion of faculty who were interested in committee service from the Committee Interest database. Faculty will be asked to serve on various standing committees.

9.2 Miscellaneous Boards/Committee Vacancies – will be forwarded to next agenda.

X. NEW BUSINESS

Members agreed to move the following three items to the Academic Senate 5-2-13 for approval.

10.1 ASD 13-55 Proposed Change to Define Concentrations in Kinesiology (120 Units) [HHD/Acad Prog]

10.2 ASD 13-94 [UPS 108.000](#) Visiting Scholars & Other Formal Delegations of Visitors from Abroad [5-11-12] [Source: FAC]

10.3 ASD 13-92 [UPS 320.005](#) Retention of Student Work [6-17-05] [Source: ASC]

9 ADJOURNMENT

Meeting adjourned at 1:00 PM.