



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MAY 14, 2013**

Approved 6-18-13

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Bonney, Brusckhe, Dabirian, Matz, Randall, Stambough, Walker

Absent: Guerin, Randall, Pasternack

Guests: J. Cruz, S. Garcia, A. Camp

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

III. ANNOUNCEMENTS

IV. TIME CERTAIN

12:00 NOON

TOPIC: ASD 13-101 Resolution – Reaffirmation of Commitment to Shared Governance & University Policy

**Discussants: José L. Cruz, Provost and Vice President for Academic Affairs
Ann Camp, Chief of Staff to President García
Mr. Stephen Garcia, VP Admin & Finance / CFO**

Chair Bedell welcomed the above-named guests to the meeting. Provost Cruz addressed ASD 13-101 Resolution as it was introduced at the Academic Senate meeting 5-9-13. He requested this Resolution, as it is currently written, be tabled to allow for a university-wide conversation on shared governance within the context of our 5-year Strategic Plan. After some discussion regarding the perceived intent of the resolution from various constituency's points of view, Executive Committee agreed to table the resolution and replace it with a joint statement to the university community describing the next steps in our university-wide shared governance conversation. Provost Cruz and Chair Bedell will prepare the statement.

Executive Committee Chair Bedell suggested November 1, 2013 as a target date the Senate Executive Committee to reconsider ASD 13-101 in light of the progress registered with the university-wide conversation on shared governance.

ASD 13-101 Resolution – Reaffirmation of Commitment to Shared Governance and University Policy will be reconsidered by the Executive Committee before returning this item to the Academic Senate at the first meeting in November 2013.

DEBRIEFING:

Members of Executive Committee continued to discuss the *time certain* topic after guests left the meeting. There was agreement that our 17 standing committee chairs, the Academic Senator serving on each committee, and the E.C. liaison should work closely throughout the academic year. Training at the beginning of each A/Y should take place, and chairs need to be affirmed for their leadership at the end of the year. These volunteer positions are very much needed and should be recognized and valued.

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 4-30-13 – approved as submitted

VI. CHAIR'S REPORT

VII. COMMITTEE LIAISON REPORTS

ASI Board of Directors [Stambough] T, 5-14-13 1:15 – 3:30 PM, TSU 207 No Report

Campus Facilities & Beautification Committee [Bedell] F, 5-10-13 10:00 – 11:00 AM, MH-141 No Report

Extended Education Committee [Pasternack] M, 5-6-12, 3:00 4:00 PM

The meeting was called to order at 3:05 pm by Chair Bowers. Dean Norman gave an update on summer session enrollments. In terms of self-support courses, enrollments are down about 16% as compared to last year at this time. Possible reasons include: the current economic climate (enrollments in study abroad also appear to be down), the change in the student mix due to a greater number of freshman students being enrolled

(students typically do not take summer session classes in their first or second year), students taking more units during the academic year (perhaps a result of the fee increases), better student advisement, and higher academic quality of students admitted to the university. As financial aid is available for summer self-support courses, Dean Norman does not believe financial aid is a significant factor. According to Dean Norman, nationally the trend is down 5%. Some self-support summer courses (those with 0 enrollees) have already been cancelled and UEE will soon look at courses that have five or fewer students enrolled. They also plan on doing some additional publicity in order to get enrollments up. Interestingly, open university enrollment in summer is up a bit and state supported (YRO) summer classes (primarily MBA and some other masters level courses) seem to not be showing such a steep decline.

The Committee formally approved six certificate programs that were electronically approved prior to the meeting. Liaison Pasternack gave a report on behalf of the Executive Committee, mentioning the two Statements of Opinion dealing with Intersession and mentioning the issue of Credit by Examination as something Executive Committee may be looking into next year.

Mark Goodrich (Music) volunteered to serve as Chair next year, but as his term is up this year, he will need to be reappointed to the Committee. The meeting adjourned at 3:31 pm.

General Education Committee [Bonney] F, 5-3-12 2:00-4:00 PM

Two courses were approved for GE, ANTH 105 and HUM 350T. ENGL 356 was returned to the proposer for reconsideration by the College Curriculum Committee in a different GE category. There was a discussion of the PPR draft. Committee members will forward to the chair of the committee additional information by 10 May. The chair in turn will incorporate that material and forward the draft to the AAVPAA by 5-17-13. Dr. Trotter will review the document and forward it to the committee next year for further review and comment. The committee was unable to elect a chair for 2013-2014 as no one was willing to serve.

Internships & Service Learning Committee [Stambough] W, 5-8-13 9:00-10:00 AM

The primary discussion centered around the Center for Internships & Community Engagement determining next steps and urgent needs (resources, etc.) in order to help the University move towards the Strategic Goal of increasing student participation with Internships and Service Learning. Some departments are well situated for this while others are not at all. The second area of discussion was about how these programs can work with Advancement as the most logical place to cultivate supporters and develop a culture of future alumni giving. Finally, no chair was elected. The Senate Executive liaison will call the first meeting in the fall and the first order of business will be to elect a chair.

Library Committee [Dabirian] M, 5-13-13 1:00-2:00 PM, PLS-260C

There was a no quorum for the presentation report on Salz Pollack Room. The Library Committee's annual report will be reviewed and forwarded to the Academic Senate office as well as a copy sent to the Provost after the committee reviews it.

Planning, Resource, & Budget Committee [Walker] F, 5-10-13 12:30-2:30 PM PLS-299

PRBC discussed the 'dot' exercise, and no clear consensus was reached on how to prioritize initiatives (combinations of narrative, goals, and objectives in the strategic plan) versus individual goals from the strategic plan. The problem was quite simply explained by John Carroll who said people would rather have the coffee and the donut (initiatives) versus the coffee (goal 1) or the donut (goal 2). There was some consensus that facilities need some attention. After two hours deliberating this, PRBC decided to form a subcommittee that will start to draft PRBC recommendations about priorities for next year from the strategic plan. The subcommittee will report back to PRBC this week with a draft letter to the president. PRBC will discuss this on Friday May 17.

University Advancement Committee (Walker) W, 5-8-13 9:00-10:00 AM CP-810

UAC received a report from Chair Debra Noble regarding ongoing business and the advancement survey used to collect information from departments about their engagement in alumni activities. Vice President Saks discussed future ideas for the committee and how the committee can help him in the future. Dianna Fisher reported on the status of Vision and Visionaries and other alumni recognition events. UAC elected Joshua Yang to chair the group next year and thanked Debra Noble for her work as chair.

VIII. UNFINISHED BUSINESS

- 8.1 ASD 13-101 Resolution – Reaffirmation of Commitment to Shared Governance [see TC above]
This item was shown under New Business on the A.S. agenda 5-16-13 (sent electronically F, 5-10-13). Following the *time certain* discussion above, ASD 13-101 will be removed on a revised 5-16-13 A.S. agenda. Item will be "Unfinished Business" at the A.S. meeting in November, 2013.
- 8.2 ASD 13-105 Resolution In Support of Recommendations as a Result of Changes in Campus Upper Division Writing Requirements [Source: Exec Com] A.S. Agenda First Reading Item 5-9-13; RE: ASD 13-

57 Report & Recommendations from Ad Hoc Committee & CSUF Writing Board "Enhancing Collegiate Writing in the Post EWP Environment" [Dr. Fontaine presented at A.S. 4-26-13]

This item was on the A.S. agenda for 5-16-13 under New Business (sent electronically F, 5-10-13); however, after discussion at today's EC meeting, a revised A.S. agenda for 5-16-13 will be sent indicating this item under Consent Calendar. It was a *First Reading* item on A.S. agenda 5-9-13.

- 8.3 Standing Committee Vacancies – moved to next EC agenda.
- 8.4 Miscellaneous Boards/Committee Vacancies – moved to next EC agenda.

IX. NEW BUSINESS

- 9.1 Proposed Resolution Regarding SB 520 – moved to next EC agenda.
- 9.2 ASD 13-110 Program Proposal – Minor in Health Professions [Source: PRBC] moved to next EC agenda.
- 9.3 ASD 13-111 UPS 260.102 Guidelines for Granting Sabbatical Leaves for Faculty- Revised [Source: FAC] Item will be added to revised A.S. agenda 5-16-13 under New Business.
- 9.4 ASD 13-104 Bylaws- Revisions re Standing Committees [Source: Exec Com] Item will be added to revised A.S. agenda 5-16-13 under New Business.

X. ADJOURNMENT

Meeting adjourned at 1:00 PM.