



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
SEPTEMBER 4, 2012**

Approved 9-11-12

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Bonney, Brusckke, Dabirian Guerin, Matz, Randall, Walker

Absent: Pasternack, Stambough

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:29 AM. He welcomed Senator Bonney as the new EC Secretary.

II. URGENT BUSINESS

- 2.1 ASD 12-106 A.S. Committee Liaisons 2012-13 – Revised per A.S. Vice Chair Election 8-30-12
Emily Bonney was elected Secretary on the Executive Committee. She will be liaison to Academic Standards Committee and General Education Committee.
- 2.2 AA/AS Retreat – (F) January 18, 2013, Date ??
Various dates and formats were discussed for a January 2013, date with planned topic of “Assessment of Student Learning”. There was considerable discussion about ways to accomplish the task of ensuring that departmental and college learning goals are aligned with the ULOs including a working group instead of a retreat on 23 January 2013.
- 2.3 Committee Assignments Revisited (4)
Faculty names were discussed for the various committees. Chair Bedell and other Executive Committee members will reach out to the [Chicano/Latino Faculty & Staff Association](#) to engage their support and participation in collegial governance opportunities.

III. ANNOUNCEMENTS

- 3.1 (Matz) Vickie Curlis, staff member in Department of Radio-TV-Film, passed away on 9-3-12.
- 3.2 (Guerin) ASCSU passed a resolution in support of Proposition 30, along with several other sister campuses.
M/S/P (Guerin/Walker) Motion to draft a resolution in support of Proposition 30 to be added to the A.S. agenda 9-13-12. If Prop 30 fails, there will be a \$250M cut to CSU budget. Motion passed unanimously. Senator Guerin agreed to draft the resolution.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 8-28-12 Item will be moved to next agenda.

V. CHAIR’S REPORT

- 5.1 Liaison Reports – Format/Norms/Expectations/Due, etc.
Chair Bedell explained that reports are sent to Executive Committee members via email within a few days of a committee meeting. This written report is used in the EC minutes under Liaison Reports. Liaisons are responsible for ensuring that the committee chairs submit annual reports.
Senator Guerin sent the Student Academic Life Committee liaison report from today (9:00-10:00 AM). Request a review of BL 96-2, spring 2012, revision to add “f” to functions of SALC (NSSE review).
- 5.2 Faculty Affairs Committee BL 11-22, spring 2011, revised bylaw to remove several functions, such as overview of Faculty Handbook. This bylaw will be returned to an EC agenda to review functions.
- 5.3 Additional search committees will be forthcoming. VPSA Eanes was sent three faculty names confirmed 8-30-12 by the A.S. on the Search Committee for Director of Athletics [Michael Perez (SOC SCI); Scott Hewitt (NSM); Toya Wyatt (COMM)]. A high priority for that job position will be fund-raising.

VI. STAFF REPORT

Nomination petitions for full-time Unit 3 Health & Human Development faculty are due at noon on Friday, 9-14-12, for the 2-year Academic Senate. *All* full-time constituents are eligible to sign a nomination petition; however; eVoting for only HHD full-time Unit 3 faculty will be held M-R, 9/24-27/12.

VII. LIAISON REPORTS

7.1 **ASI Board of Directors** [Bedell] T, 9-4-12 1:15 – 3:30 PM, TSU

The ASI Board met yesterday and heard a very complete overview of the budget by VP Barrett. He reviewed the recent financial history and addressed questions and talked about post Prop 30 and next year's "trauma" (my word). The group also heard the quarterly report from the Arboretum and were invited to some of their events. Various Interclub Council reports were heard, e.g., HHD, Communications, and Arts. They approved funding for supplies for the new LGBT Resource Center and Bedell gave an overview of things Academic Senate.

7.2 **Student Academic Life Committee** [Guerin] T, 9-4-12 1:15 – 3:30 PM, TSU

Paul Levesque was elected SALC chair and Debra Cote as Vice Chair for 2012-13. Fall 2012 meeting dates have been set as follows: Sept. 18, Oct. 2, Oct. 16, Nov. 6, and Dec. 4 from 9:00-10:00 AM. Committee functions per Bylaw [96-2](#) need to be checked from spring 2012, when "f" was added to their charge. Ed Sullivan will be invited to a future meeting to review NSSE data.

VIII. UNFINISHED BUSINESS

8.1 Revisit EC Minutes 8-14-12

Topic: Assessment Follow-up to WASC Report

Discussant: Gerald Patton, Ph.D., Director of Assessment and Educational Effectiveness

EC members agreed that an additional note (NB) added at the end of the *time certain* portion to the approved minutes of 8-14-12, will suffice for historical purposes. The addition will be noted "in response to discussion and input from Dr. Patton".

8.2 Task Force re Assessment Follow-up

Prior to the full discussion on assessment, Senator Brusckke presented slides covering the past 6-7 years (and beyond) of university financial figures showing the critical need for our Campus Strategic Plan to be in place prior to making any budget decisions. There needs to be a clear link to hiring faculty to the number of students enrolled.

There was much discussion on how to proceed with recommendations for an ad hoc (task force) committee and the timeline needed for reporting back to the Academic Senate. Using the draft charge document (written following 8-7-12 EC meeting by Senators Walker and Puri), members revised the charge to the Task Force Committee on Assessment of Student Learning. Proposed membership of the ad hoc committee was then discussed. There was agreement to keep the committee reasonable in size in order to work efficiently, but to include faculty from all colleges perspectives. A member (or 2) from Executive Committee, an ex officio from Academic Affairs and also Student Affairs, with an ASI student. The task force committee membership will be listed on the A.S. agenda 9-13-12 under Consent Calendar.

The date of October 25th was discussed to agendize the Task Force recommendations for discussion at the Academic Senate with the Task Force report due to Exec Committee by 16 October.

The following items will be moved to the next Executive Committee agenda.

8.3 AA/AS Retreat, M, 8-20-12 – Event Review/Recommendations – Continued

IX. NEW BUSINESS

9.1 Goals and Priorities for Academic Senate 2012-13

9.2 Simplifying New Course Approval Process

9.3 Review of two (2) University Policy Statements [request from President García]

1. [UPS 210.007](#) Appointment of Administrative Personnel [8-7-07]

2. [UPS 210.500](#) Procedures: Search Committees for Administrative Personnel [7-11-11]

9.4 Revised [UPS 420.103](#) Protection of Human Participants [7-7-06] [Source: IRB]

9.5 Presidential Selection *Proposed New UPS*

9.6 Action Items from Statements-of-Opinion (ASD 12-96) [All University Election Results 2012]

9.7 New UPS re Visiting Scholars from U.S. [Rev. UPS 108.000 Visiting Scholars from Abroad, effective 5-11-12]

9.8 [UPS 320.020](#) University Writing Requirements [5-25-12] re Writing Board Composition

9.9 CF&B Recommendation on Campus Maintenance & Cleanliness dated 5-4-12

IX. ADJOURNMENT

Meeting adjourned at 1:10 PM.