



ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
DECEMBER 17, 2013

Approved 1-28-14

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Bonney, Dabirian, Fontaine, Guerin Jarvis, Pasternack, Stambough, Walicki, Walk
Absent: Walker

I. CALL TO ORDER

Vice Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

2.1 ASD 13-178 Course Proposals – General Education [New GE: ENGL/CPLT 356; New Category GE: LBST 335]
[Source: GE Com]
Members agreed this item will be added to Consent Calendar on A.S. agenda 12-19-13.

III. ANNOUNCEMENTS

IV. TIME CERTAIN

11:30 AM

Topic: Various

Discussant: Dr. Berenecea Johnson Eanes, Vice President for Student Affairs

Vice Chair Bonney welcomed VPSA Eanes. The main topic for discussion was strategies for the possible "Student Success Fee" that has been under discussion by the Student Fee Advisory Committee. Preliminary conversations have begun at our campus about an actual conversation that may (or may not) be needed. This will be decided by our Student Fee Advisory Committee. It is a balance to prepare without knowing if preparation and conversations will ultimately be necessary.

Cal Poly Pomona Website has information publicizing [EO 1085](#), signed by Chancellor White 3-26-13 regarding the increase in their student fees. VP Eanes stated raising fees is never popular among students, and marketing and framing the need for an increase in fees will be extremely important. It needs to be a consultative process among as many student groups, constituents and stakeholders as possible, with open forums needed to gather data, input, and feedback regarding the proposal.

Student Fee Advisory Committee Members 2013-14

Sean Walker	Steve Stambough	Tonantzin Oseguera
Harpreet Bath	Jonathan Legget	
Tristanie Bjazevich	Jonathan Kwon	David Forgues (non-voting ex officio)
Jim Donovan	Paulette Blumberg	Fred Sanchez (non-voting ex officio)
Lexi Schaffer	Rohullah Latif	Cecilia Schouwe (non-voting ex officio)
Berenecea Eanes (Chair)	Bobby Wright	Steven Yim (non-voting ex officio)

EC members discussed various issues and strategies that could be used if necessary. Although students may not view this potential increase in fees without the normal referendum voting process, it was pointed out a campus conversation may ultimately be more democratic for students because it would include more voices than the low voter turn-out for referendums in the past.

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 12-10-13
M/S/P (Bedell/Dabirian) minutes of 12-10-13 were approved as amended.

VI. CHAIR'S REPORT no report.

VII. PROVOST REPORT – 12:30 PM

Vice Chair Bonney welcomed Provost Cruz who updated EC members on the current status of the NSM Dean search. An announcement will be sent to the campus community on Friday, 12-20-13, naming an interim NSM Dean.

VIII. STAFF REPORT (Miller)

- 7.1 The deadline for file submission for the L. Donald Shields Excellence in Scholarship & Creativity Award (UPS 294.000) was Friday, 12-13-13, 5:00 PM. Eight (8) faculty files were received of nine (9) qualified nominations.

IX. COMMITTEE LIAISON REPORTS

- 9.1 ASI Board of Directors [Stambough] T, 12-17-13, 1:15-3:30 PM No meeting.
- 9.2 Academic Standards Committee [Walk] F, 12-13-13, 1:00-2:00 PM Meeting Cancelled
- 9.3 Assessment & Educational Effectiveness Committee [Walker] W, 12-11-13 Meeting Cancelled
- 9.4 Campus Facilities & Beautification Committee [Jarvis] F. 12-13-13, 10:00-11:00 AM
Members received an update on a forthcoming letter to Exec Com regarding plans for a cleanliness initiative. CF&B chair Neufeld is working on coordinating a couple of final signatories/consultations on the letter, and it should come to EC in January 2014.
The bulk of the meeting was spent on a discussion of trying to improve scheduling efficiency on campus, sparked by comments at the last meeting of both how empty Fridays are and how terrible traffic is at the break times in classes. The discussion was productive and creative. The committee agreed they wanted more information from many sources (scheduling, IT, other commuter campuses, a survey of students and faculty, etc.) as the discussion moves forward. Numerous hurdles are foreseen, with a vicious circle of students and faculty resisting Friday courses (broadly understood: not just courses that meet ONLY on Fridays), and a "carrot" approach will probably work better than a "stick." The committee may move forward by requesting a few short presentations from key administrators to get a better understanding of this complex issue.
- 9.5 Faculty Development Center Board [Pasternack for Walker] F, 12-13-13 9:00 – 11:00 AM, PLS-044
FDCB received an update regarding FDC International Travel Grant awards. 14 applications received totaling \$14,000. A 3-person subcommittee will review and make recommendations to the Board. There was a lengthy discussion of the Faculty Undergraduate Student Research/Creative Activity grant awards. It was suggested that Associated Students, Inc. (ASI) has funding to support students doing research with faculty members and perhaps the award could be integrated with the ASI funding process so that more monies could be granted for these awards. It was noted that faculty sponsored research is a high impact practice. An ASI representative will be asked to attend the next FDCB meeting for further discussion.

A brief report was given on the timeline for development of an FDC marketing plan – anticipated completion by April 2014. FDC Director, Ed Fink, reported that a call will go out to F-T faculty for the Faculty Teaching Award given once every three years. The process will change to align with the process used for outstanding research and service awards. Reception for the honorees is projected for the end of March 2014.
- 9.6 University Advancement Committee [Walk] W, 12-11-13, 9:00-10:00 AM
The committee examined a final draft of a letter from the committee directed to colleagues encouraging their support of the Its Our University campaign. I. Praitis asked whether it is appropriate for a senate committee to send such correspondence. S. Walk knew of no reason not to do so but will check with the Senate Chair. G. Saks said he thought the letter should be sent after the semester break, given demands on faculty at the moment and given that the IOU campaign takes place all year. I. Praitis will work on a story about a student recipient of IOU funds to accompany the letter. The committee examined the bylaws of the committee to see whether they comport with current practice. G Saks believed that item 2.c. was not appropriate to current practice and UA structure and function (which extends well beyond fundraising) particularly given the small percentage of received funds that are unrestricted. The composition of the UAC per the bylaws was also examined and recommendations will be made for revisions at the next meeting. G. Saks recommended establishing a practice of regularly scheduled reports by UA VPs and directors to keep the committee apprised and to solicit its help. Liaison Walk informed the group that another member of the LACE constituency will need to be named to replace Bob Amman, who is no longer employed by the university.

X. UNFINISHED BUSINESS

Items 10.1 – 10.5 will be moved to next EC agenda 1-28-14

- 10.1 Ad Hoc Committee re UPS 211.100 Appointment of Department Chairs and Vice Chairs [3-25-08]
- 10.2 Follow-up 12-12-13 A.S. *First Reading* – ASD 13-167 Proposed New UPS 210.070 Evaluation of Temporary Faculty [Source: FAC]
- 10.3 Follow-up 12-12-13 A.S. *First Reading* – ASD 13-171 Revised UPS 300.022 Assessment on Student Learning at CSUF [Source: AEEC] UPS 300.022 [8-16-00]

10.4 Academic Senate Organizational Chart and Committees

10.5 [Statements of Opinion](#) 2013-14

XI. NEW BUSINESS

11.1 ASD 13-182 Revised UPS 100.000 – Constitutional Amendments 1) align FPC & PLC with CFA-CBA; 2) voting Item will be added to A.S. agenda 12-19-13 under New Business.

Items 11.2 – 11.10 will be moved to next EC agenda 1-28-14
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11.2 ASD 13-176 UPS 330.230 Audio Recording and Transcription of Content by Students [5-11-12] [Source: ITC]

11.3 [UPS 210.100](#) Affirmative Action Policy [3-28-84] / Executive Order 1088

Vice Chair Bonney stated she has asked VP HRDI Gentles to review this policy and give input to EC on how to proceed.

11.4 Instructional Materials

11.5 Final Exam Schedule

11.6 Spring 2014 Faculty Award Presentations

11.7 Standing Committee Replacement – PRBC – Education Representative

11.8 Standing Committee Replacement: UAC + IEC – LACE Faculty

11.9 [UPS 411.600](#) Policy on Service Learning [6-17-08] – revision needed to remove reference to rescinded UPS 320.002 Policy on Internships & Cooperative Education [12-12-79] (replaced by UPS 411.600)

11.10 A.S. [Standing Committee](#) - Assessment & Educational Effectiveness Committee: LACE Representative

XII. ADJOURNMENT

M/S/P (Walk/Bedell) Meeting adjourned at 1:00 PM.

Next Executive Committee Meeting: January 28, 2014
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