



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES – Summer
JUNE 18, 2013**

Approved 6-25-13

11:30 AM - 1:00 PM

Tuesday

MH-141

Present: Bedell, Dabirian, Fontaine, Guerin, Jarvis, Matz (for Pasternack), Myck-Wayne (for Bonney), Stambough, Walicki, Walk, Walker

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

Chair Walker reported that Provost Cruz is seeking Executive Committee feedback on the following two interim appointments needed in the near future:

- An interim Humanities and Social Sciences dean appointment is necessary following Dean Angela Della Volpe's recent retirement announcement. Members discussed various aspects of the process for this appointment, or any appointment of a campus interim position, until a search committee can be selected for respective positions.
- An interim University Librarian appointment is necessary following Richard Pollard's announcement that his retirement date will be 7-28-13.

III. ANNOUNCEMENTS

(Walker)

- The July 2nd "if needed" date for Executive Committee (EC) summer meeting will be cancelled. A luncheon meeting has been proposed with President Garcia and A.S. Chair Walker on 7-2-13, so this event/date will be confirmed.
- A *time certain* is scheduled on the 6-25-13 EC agenda at noon with VPSA Eanes regarding reorganization. Members discussed various matters and areas of possible concern in both areas of Student Affairs and Academic Affairs. A list of questions will be forwarded for Dr. Eanes to prepare for next week's meeting with Executive Committee.
- Dr. Tonantzin Oseguera, the newly-named Dean of Students will begin her appointment on 7-15-13. Members agreed that an invitation to meet with Executive Committee should be extended ASAP.
- Meeting with newly-elected CFA President, Dr. Mahamood Hassan (Acctg/MCBE faculty) on W, 6-12-13, regarding:
 - ✓ UPS documents; i.e. 210.001, 230.000 dealing with recruitment of faculty.
 - ✓ Dr. Hassan has declined to serve as a member of Faculty Affairs Committee because Friday morning meetings could conflict with his Department of Accounting meetings. He asked to attend meetings as an ex-officio member; however, UPS 100.001 (A.S. Bylaws) does not designate CFA President as an ex-officio member on FAC. All standing committees are open, so Dr. Hassan is welcome to attend meetings. Ex-officio members do not have voting rights.
- Items discussed with Provost Cruz at the meeting F, 6-14-13:
 - ✓ A.S. Chair will attend future Council of Deans meetings to help facilitate open communication.
 - ✓ A.S. Chair – time commitment/traditional release time given has been 9 units.
 - ✓ EC. members have traditionally been given release time of one course per semester.
 - ✓ Note: there has been no follow-up discussion on the annual fall retreat.

(Dabirian) Updated EC members on the role changes for "Distribution Lists" within Outlook effective 7-1-13. Permissions to send to IT Administered Campus Distribution: **DL-Campus Employees; DL-Management; DL-All Faculty; DL-All Staff; DL- Full Time Faculty; DL-Part Time Faculty; DL-Full Time Staff; and DL-Part Time Staff.** These lists will be restricted to Administrative Accounts only. Additionally, all people who have access to send to an IT administered account will be required to renew IT100 Campus Distribution List Training. Senator Dabirian stated that functionality will not change.

(Dabirian) Asked members if they have each received their hand-carried technology equipment (iPhone, iPad, etc.), which they receive as part of IT support for their service on the 2013-14 Executive Committee.

(Stambough) Informed members that he met with Lea Jarnagin regarding updated roles within Student Affairs. There was discussion on ways to partner with students and faculty for various events during semesters. ASI leadership and Executive Committee will work together to plan at least one event per semester. ASI leadership is also asking for support from EC to help mentor student leaders.

(Bedell) Topic: Smoke Free Campus 8-1-13: Inquired if there was an update on smoking. Chair Walker has been unable to attend the last two meetings, but Mae Wong continues to track the process.

(Guerin) Topic: CSU Tobacco Free Ad Hoc Committee: Chancellor's committee is asking for a faculty member from CSUF to serve. Senator Joshua Yang will be asked to attend the ad hoc committee at CSU.

IV. INTRODUCTIONS

Each member attending today's initial "summer" Executive Committee meeting introduced themselves. Elected members who are unable to attend summer EC meetings have been asked to send an "alternate senator" in their stead.

V. APPROVAL OF MINUTES

- 5.1 EC Minutes (Draft) 5-7-13 M/S/P (Jarvis/Dabirian) Minutes were approved as submitted.
- 5.2 EC Minutes (Draft) 5-14-13 M/S/P (Dabirian/Bedell) Minutes were approved as submitted.
- 5.3 EC Minutes (Draft) 5-21-13 M/S/P (Walk/Walicki) Minutes were approved as submitted.

VI. CHAIR'S REPORT (Walker)

See above "announcements".

VII. STAFF REPORTS (Miller)

- 7.1 Working on backlog of A.S. minutes from spring 2013 meetings, and sending transmittals to President for signature on A.S. approved documents from each meeting.

VIII. NEW BUSINESS

- 8.1 Search Committee – Associate VP for Academic Programs: Reassign Faculty
With election of new leadership on EC. for 2013-14, members agreed to maintain the already confirmed search committee members for the Associate VP-Academic Programs.
- 8.2 Search Committee – Police Captain [1 faculty member]
Faculty names were discussed. One faculty will be asked to serve on this search committee.
- 8.3 Summer – Academic Appeals Board
Dr. Rutenmiller was able to call a meeting of the current Board members to discuss "summer" appeals issues. If there are other appeals to be reviewed before fall semester, some members of EC may be asked to step in if needed. When UPS 300.030 Academic Appeals was revised in 2013, additional language was added to accommodate end-of-the-year appeals for graduating students to be heard over summer.
- 8.4 Confirmation: Meeting Dates/Times – Summer 2013 / Alternates
EC meeting dates were approved [11:30 AM – 1:00 PM, MH-141]:

Tuesday, 6-25-13	CANCEL T, 7-2-13	Thursday, 7/18/13	Thursday, 7/25/13
Thursday, 8/1/13 if needed	Thursday, 8/8/13	Tuesday, 8-13-13	

- 8.5 Executive Committee. Liaison Choices for 2013-14
EC members were asked to submit their selections prior to this meeting. With minimum discussion, assignments were made, and Chair Walker will send the list for members' final review via email.
- 8.6 Faculty Committee Assignments for Standing Committees/Misc Boards/Committees - 2013-14
Faculty names were discussed and will be asked to serve the various standing committees.
- 8.7 Concert Under the Stars – 2 faculty to serve on planning committee
The two EC volunteers will be Senators Bedell and Walk.

- 8.8 A.S. Orientation Meeting 8-22-13 + Assignments & Reformat
Informal discussion was begun on possible changes to this annual event to orient newly-elected first-time A.S. members. A suggestion was made for individual EC members to mentor new members.

Agenda items will move to the next EC meeting on 6-25-13.

- 8.9 AA/AS Annual Retreat – DATE / TOPICS ??
8.10 Setting Goals and Priorities for Academic Senate 2013-14
8.11 Action Item from Statements-of-Opinion (ASD 13-108) [All University Election Results 2013]
8.12 Equity in Distribution of Post Humus Degrees

IX. ADJOURNMENT

Meeting adjourned at 1:00 PM.