



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
AUGUST 13, 2013**

*Approved 8-20-13*

**11:30 AM - 1:00 PM**

**Tuesday  
Final Summer Meeting**

**MH-141**

Present: Bedell, Bonney, Fitch (for Walicki), Fontaine, Guerin, Jarvis, Matz (for Pasternack), Stambough, Walk, Walker  
Absent: Dabirian

**I. CALL TO ORDER**

Chair Walker called the meeting to order at 11:30 AM.

**II. URGENT BUSINESS**

(Walker) Executive Committee procedural guidance has been requested regarding parallel structure for the RN-BSN Program as the Entry-level (EL)-BSN program. The EL-BSN program allows BIOL 191A and CHEM 200 to fulfill GE requirements for nursing students. Following discussion, this item will be referred to the GE Committee early fall 2013, with a report out date of 10-1-13 to the A.S.

**III. ANNOUNCEMENTS**

- 3.1 EC members were given opportunity to report on their accomplishments over the summer.
- 3.2 (Bedell) M, 8-19-13 is the earliest Convocation in memory.
- 3.3 (Fontaine) As Acting Dean of HSS, stated that the Irvine Campus curriculum plans and potential enrollment changes need to be better communicated to the colleges for planning purposes.

Collective concern was expressed that Admissions & Records area continues to struggle with understaffing. This is a central area of customer service for students, faculty and staff in support areas for A&R. This should be addressed by the Provost.

**IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes (Draft) 8-8-13  
M/S/P (Fitch/Jarvis) approved as submitted.

**V. CHAIR'S REPORT (Walker)**

- 6.1 The A.S. Orientation date will be rescheduled from 8-22-13, to accommodate several college/department retreats on that date.
- 6.2 Committee assignments were updated. LACE members are still needed for multiple committees.
- 6.3 Task forces are pending, and A.S. committees should be involved.
- 6.4 New WASC Steering Committee members will be needed since former members are serving in other assignments – some members have retired.
- 6.5 PAB meets this afternoon, 8-13-13, with the Campus Strategic Plan the basic agenda item.
- 6.6 A search will be needed for the Director of Assessment.
- 6.7 Dr. Lynn Sargeant has been appointed to Interim Associate VP for Undergraduate Studies.
- 6.8 Dr. Ed Fink has been appointed as Director of the Faculty Development Center.
- 6.9 No response received, to date, from email inquiry regarding road closure/reopening by Campus Residence Halls (next to 57 Fwy).
- 6.10 Timing of various office moves, including A.S. Office, is a result of cascading moves.

**VI. STAFF REPORT (Miller)**

- 7.1 Continuing to work on backlog of minutes from spring 2013.

**VII. UNFINISHED BUSINESS**

- 7.1 Review of Standing Committee Annual Reports, 2012-13 – Homework Assignments  
Liaisons to the various committees reported on annual reports.

The following agenda items will be moved to the next EC meeting on 8-20-13.

**VIII. NEW BUSINESS**

- 8.1 Action Item from Statements-of-Opinion (ASD 13-108) [All University Election Results 2013]
- 8.2 Setting Goals and Priorities for Academic Senate 2013-14
- 8.3 Policy Suggestions from Dawn Macy & Internships & Service Learning Committee
  - Service Learning in RTP Process as Part of Teaching
  - Service Learning Designation in Course Schedule

**IX. ADJOURNMENT**

M/S/P (Guerin/Jarvis) meeting adjourned at 1:10 PM.