



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 27, 2013**

Approved 9-3-13

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Bonney, Dabirian, Fontaine, Guerin, Jarvis, Stambough, Walicki, Walk, Walker

Absent: Pasternack

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

2.1 (Dabirian) Reported on the significant inconvenience caused by the downtime of Titan Online (& CMS) for a majority of the first day of classes (yesterday). Periodic email updates and status reports were sent to the campus community, and by 9:00 PM, services had been restored.

III. ANNOUNCEMENTS

3.1 (Dabirian)

- Titanium is working fine at this time. There was a load problem with Titan Online 8-26-13. CSUF currently has over 30,000 FTES.
- A new writing tool stylus for iPad is available.

3.2 (Fontaine) Professor Heather Battaly (Philosophy Dept.) is leading support for the Honors Program to stay in their space in the Library and not be relocated and joined with Freshman Programs.

Chair Walker added information to this announcement. Provost Cruz and the Director of the Honors Program, Dr. Susan Jacobsen, have communicated directly about the potential move, so, hopefully, this will be worked out with a positive outcome for all concerned.

3.3 (Guerin)

- Miscommunication and non-communication happens at local campuses as well as in the statewide setting. Proactive and systematic communication needs to back up good intentions to keep an organization structurally balanced.
- A new contract has been reached – signed by CFA and the Chancellor and should be implemented by December. CSU agreed to provide a 1.34% compensation pool that will be distributed evenly per Full Time Equivalent Faculty (FTEF) as a uniform increase to base salary for all eligible salaried faculty unit employees. Salary increases will be retroactive to 7-1-13. The staff union is still in bargaining negotiations.

3.3 (Walker) Provost Cruz will not use IV Time Certain.

IV. ~~TIME CERTAIN~~ Removed

12:30 PM

TOPIC:

UPDATE

Dr. José L. Cruz, Provost and Vice President for Academic Affairs

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 8-20-13

M/S/P (Bedell/Fontaine) approved as submitted with 1 abstention.

VI. CHAIR'S REPORT (Walker)

6.1 A full professor (faculty) from Social Sciences is still needed to fill the position on Faculty Personnel Committee for a 3-year term. Four faculty names should be confirmed on the 8-29-13 A.S. agenda consent calendar for the general committee's special election to be held ASAP.

6.2 Reported on meeting with Provost earlier today. Announcements:

- With the purchase Banting property, discussions are needed regarding the vision for Irvine Campus. A strong faculty voice should be part of conversations as well as involvement by college deans regarding academic plans and enrollments at Irvine.
 - Reminded Provost that ASD 13-101 Resolution regarding strengthening shared governance is to be reworked for return to the A.S. by 11-1-13.
- 6.3 Catalog statements that have no University Policy Statement basis (i.e., administrative drops during first week of classes) should be reviewed for origin of content. These may be Directives, Executive Orders, or ?? A UPS document may be needed. Executive Committee members agreed that Interim Associate VP for Academic Programs Puri should be informed that Academic Standards Committee will be asked to review administrative drop policy and, perhaps, other such catalog items. This particular policy creates problems for online courses that may not physically meet until later in the semester, if at all.
- 6.4 Senator Fontaine added that there are numerous places that refer to writing and EWP throughout the catalog, and she receives questions and phone calls that are no longer her purview.
- 6.5 There has been no information received on the possible update of a Faculty Handbook. There could be follow-up with the new Vice President of Human Resources.
- 6.6 A lunch meeting with Chair Walker and VPSA Eanes is scheduled for Wednesday, 9-28-13.

VII. STAFF REPORT (Miller)

- 7.1 The timeline for Special Election, Fall 2013 was approved by the Elections Committee. Required positions need to be elected as follows:

Academic Senate Constituency	Term Ending
At-Large	May 2014

Senator Bedell resigned his 3-year At-Large term to allow another colleague to serve on the A.S. for his remaining one-year term, since he will continue to serve as "Immediate Past Chair" through May 2014. The list of eligible voters for the At Large ballot will include Administration and Student Affairs.

Faculty Personnel Committee

	Senate Nominee	Constituency	Elected Term
1.		Social Sciences	3-year term (end May 2016)
2.	Jacqueline Frost	Communications	3-year term(end May 2016)
3.	Kim Norman	Education	2-year term (end May 2015)

Faculty Research Committee

	Senate Nominee	Constituency	Elected Term
1.	Sharon Perry	L/A/C/E	2-year term (end May 2015)

VIII. COMMITTEE LIAISON REPORT

- 8.1 **ASI Board of Directors** [Stambough] T, 8-27-13 1:15 – 3:30 PM, TSU -207

The ASI BOD heard reports from 2 club councils about upcoming events. Members voted to approve \$2,625 to encourage students to attend Concert Under the Stars including \$2500 of food provided for students who stop by the ASI area of the lawn seating at CUTS.

Meeting continued with the Strategic Planning process for later approval including vision statements, goals, initiatives, etc. These are still to be approved after full feedback from open forums and other mechanisms.

During the executive reports, much was discussed about Discoverfest and the best way to promote it. Also, one of the student leaders asked why Convocation was held prior to most students being on campus. Appointment of leaders for Camp Titan were approved.

IX. UNFINISHED BUSINESS

- 8.1 Continue Review of Standing Committee Annual Reports, 2012-13 – Homework Assignments
Annual report overviews from liaisons assigned to respective committees continued. Chair Walker will summarize for Executive Committee members.
- 8.2 ASD 13-23 UPS 261.000 Faculty Emeritus Status – Revisions [Source: President]
The minor editorial revisions to this document will be sent in an email to President García from Chair Walker. The document will be returned to the Academic Senate under New Business on 9-26-13.

- 8.3 ASD 13-111 UPS 260.102 Guidelines for Granting Sabbatical Leaves for Faculty - Revisions
[Source: President]
This document, with suggested removal of preamble, will be returned to the Academic Senate under New Business on 9-26-13.

The following agenda items will be moved to the next EC meeting.

X. NEW BUSINESS

- 8.1 Action Item from Statements-of-Opinion (ASD 13-108) [All University Election Results 2013]
8.2 Setting Goals and Priorities for Academic Senate 2013-14
8.3 Policy Suggestions from Dawn Macy & Internships & Service Learning Committee
- Service Learning in RTP Process as Part of Teaching
 - Service Learning Designation in Course Schedule

XI. ADJOURNMENT

M/S/P (Bonney/Walk) Meeting adjourned at 1:05 PM.