



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
SEPTEMBER 3, 2013**

*Approved 9-10-13*

**11:30 AM - 1:00 PM**

**MH-141**

Present: Bedell, Dabirian, Guerin, Jarvis, Stambough, Walicki, Walk, Walker

Absent: Bonney, Fontaine, Pasternack

Guests: Eanes, Oseguera

## I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

## II. URGENT BUSINESS

2.1 (Walker) Faculty are needed to serve on two search committees that should begin meeting with an outside search firm prior to the next A.S. meeting on 9-26-13: Faculty names were suggested.

✓ University Librarian – 3 tenured, 3 untenured

✓ Vice President for Administration and Finance/CFO, 5 faculty members

Executive Committee agreed that the names of faculty members agreeing to serve on these search committees should be forwarded electronically to the 48 Academic Senators for confirmation. This will facilitate the respective search committees to move forward prior to 9-26-13.

2.2 (Bedell) Asked Chair Walker to request the following information from the Provost:

1. net loss/gain of faculty – fall 2013.

2. net gain, if any, in MPP positions following restructure of various divisions.

2. list of searches needed for administrative positions 2013-14.

3. A sense of how the position of Associate VP of Labor Relations relates to Dr. Faust's position, Associate VPAA overseeing Faculty Affairs & Records and the relationship of its duties and staff to the new Labor Relations position.

## III. ANNOUNCEMENTS

3.1 (Walker)

➤ International Scholars Meet and Greet is planned for Thursday, 9-5-13.

➤ A.S. Orientation is scheduled for Thursday, 9-19-13, 11:30-1:00 in MH-141. Executive Committee format and assignments are pending.

➤ First men's soccer game will be this Friday, 9-6-13.

➤ Meet & Greet with student leadership and vice presidents is scheduled for W, 9-4-13 at El Dorado Ranch. Members of Executive Committee are encouraged to attend if possible.

3.2 (Dabirian) Announced a follow-up reminder that has been sent several times to the campus community from Human Resources regarding **The CalPERS Dependent Eligibility Verification Project. (DEV)**. The deadline is fast approaching for the verification phase which began July 26, 2013, through **September 12**, 2013. CSU employees who have dependents enrolled in a CalPERS health plan **MUST** (re) verify that the dependents enrolled in their health plans are eligible to receive the benefit. A majority of our employees still need to verify dependent coverage. There was discussion on how to educate faculty (& staff) on the importance of taking care of this new mandate.

## IV. TIME CERTAIN

**11:45 AM**

**Topic: INTRODUCTION**

**Guests: Dr. Berenecea Johnson Eanes, Vice President for Student Affairs  
Dr. Tonantzin Oseguera, Dean of Students**

Chair Walker welcomed guests. Vice President Eanes introduced Dr. Oseguera and shared some of her background and what she brings to CSUF's Division of Student Affairs. Her prominent characteristic is the care of students.

Student Affairs mission and priorities were discussed at length. It is the division spanning student development and student services and building alliances between classroom and other aspects of campus life.

We have a large mission to connect and engage as many of our 38,000 students as possible, balancing student necessities and partnering with faculty for ultimate student success.

Drs. Eanes and Oseguera asked EC members for guidance in how best to engage faculty in the mission of Student Affairs Division. The following items could be discussed in respective department meetings in various colleges:

- Counseling and Psychological Services IF needed for students – who to call – time of day - phone numbers to call for response, etc.
- Distinguish *students of concern* vs, classroom management.
- Prevention of threats.
- SA materials on website – location, information, etc.
- Building trust in SA Division.

The question of visitors on campus was raised as a carryover from spring semester when confrontations became unpleasant. Dr. Oseguera discussed two pieces of the issue following review of policy and Directive 5.

- 1) Time/place/manner.
- 2) Immediate encounters.

Following the process that is in place is critical for handling perceived “unwanted” visitors to campus. As a public campus / university there are rules to be followed that allow for free speech. Content of speech cannot be regulated, but the process must be followed. It’s all about “engaging”.

## **V. APPROVAL OF MINUTES**

### 5.1 EC Minutes (Draft) 8-27-13

M/S/P (Dabirian/Jarvis) Senator Dabirian sent requested edits to his announcement 8-27-13. Draft minutes were approved as amended.

## **VI. CHAIR’S REPORT (Walker)**

### 6.1 Reported on the following items discussed at this morning’s meeting with Provost Cruz:

- Provost is aware that ASD 13-101 Resolution regarding strengthening shared governance is to be collaboratively reworked for return to the A.S. on 11-7-13.
- New course proposals were announced today. The timeline in UPS 411.100 signed by President García on 8-30-13, is what is currently in effect since the corrected timeline in ASD 13-136 (UPS 411.100) is part of A.S. unfinished business for 9-26-13.
- Agendas for both Executive Committee and A.S. will contain “Provost Report” to give opportunity for updates as needed.
- Reminder announcement and RSVP will be sent tomorrow from the Provost’s office for our upcoming annual all-day event – AA/AS Retreat. Topic: Faculty Recruitment and Retention” to be held at the Marriott on Friday, September 13, 2013.

6.2 A meeting with Lori Gentles, our new VP-Human Resources, Diversity, & Inclusion, is scheduled for this week.

6.3 Reported on lunch meeting and discussion with VPSA Eanes 8-30-13, regarding potential support utilizing A.S. standing committee - Student Academic Life Committee – for Student Affairs leadership. VP Eanes was very positive for this concept to have faculty input through SALC. Chair Walker will meet with SALC Chair, Paul Levesque, regarding this plan after receiving positive comments from members of Executive Committee.

6.4 UPS documents signed and returned with edits from President García will be returned to committee and/or as A.S. agenda items on 9-26-13. Chair Walker plans to talk with President García regarding her suggested edits.

## **VII. PROVOST REPORT**

No report.

## **VIII. STAFF REPORT (Miller)**

8.1 Lists have been requested from Human Resources and Faculty Affairs for list of eligible voters in the upcoming special election. The memo from Elections Committee Chair, Robey Callahan, dated 9-6-13, allows required 14 days for petitions to be picked up and returned to A.S. office by 9-20-13. Special Election is scheduled for 9-30 through October 3, 2013.

## IX. COMMITTEE LIAISON REPORTS

- 9.1 **ASI Board of Directors** [Stambough] T, 9-3-13 1:15 – 3:30 PM, TSU -207 **No Report**
- 9.2 **International Education Committee** (Walker for Walicki) T, 9-3-13 10:00 – 11:00 PM, MH-141  
The IEC met, had introductions, and discussed a number of policies. Committee plans to examine the international part of UPS 108.000 – Visiting Scholars. There was also discussion whether the UPS on reviewing ‘supplemental documents’ for study abroad courses was actually being followed since the committee cannot remember ever reviewing any of those documents. There was a brief discussion of the Study Abroad Orientation organized for spring 2013. Most seemed pleased with the event, but many did not attend.
- 9.3 **Student Academic Life Committee** [Guerin] T, 9-3-13, 9:00 –10:00 AM  
SALC members reviewed the charge of the committee, and Chair Levesque provided a review of where the committee ended its work last year. Possible areas of focus for this year were discussed, including looking at student involvement (Get Involved tab), looking at how students and faculty communicate about the role of GE in the undergraduate degree, the goals in the CSUF strategic plan pertaining to high-impact practices and advising, and reviewing UPS 300.002. Dr. Eanes is scheduled to visit the next meeting scheduled for Oct 1<sup>st</sup>.

## X. UNFINISHED BUSINESS

- 10.1 ASD 13-136 UPS 411.100 Curriculum Guidelines and Procedures: Courses Effective 8-12-13 [Source: EC]  
Returned from A.S. 8-29-13  
Chair Walker clarified the challenge/argument raised on the A.S. floor 8-29-13 regarding general education within UPS 411.100. There are no course challenges within UPS 411.200 General Education Guidelines & Procedures. Following discussion on important distinctions from challenges allowed in UPS 411.100, members agreed this document should be forwarded for input by the GE Committee. Should document process be parallel?

The following agenda items will be moved to the next EC meeting.

## XI. NEW BUSINESS

- 9.1 Action Item from Statements-of-Opinion (ASD 13-108) [All University Election Results 2013]
- 9.2 Setting Goals and Priorities for Academic Senate 2013-14
- 9.3 Policy Suggestions from Dawn Macy & Internships & Service Learning Committee
- Service Learning in RTP Process as Part of Teaching
  - Service Learning Designation in Course Schedule
- 9.4 Follow-up to ASD 13-101 Reaffirmation of Commitment to Shared Governance, Spring 2013 [5-16-13]

## XII. NEW BUSINESS

M/S/P (Dabirian/Jarvis) Meeting adjourned at 1:05 PM.