



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
JANUARY 20, 2015**

Approved 1-27-15

11:30 AM - 1:00 PM

A.S. Office – PLN-120

Present: Bonney, Fontaine, Guerin, Jarvis, Sargeant, Walicki, Walk, Walker
Absent: Dabirian
Guest: Hewitt

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

Chair Walker announced that WASC Interim Report should be sent to the campus community toward the end of this week for comments. Interim Report is due to WASC March 2015; however, the Task Force plans to submit it in February.

III. ANNOUNCEMENTS

3.1 Chair Walker announced the spring university awards process for 2014-15 begins today with the first University Awards Committee meeting. These ongoing meetings conflict with his weekly liaison responsibility to attend ASI Board meetings following the EC meetings. Another EC member would be welcome to attend in his place, although there were no volunteers forthcoming.

IV. TIME CERTAIN

12:15 PM

Topic: LIBRARY COLLECTION AND JOURNALS [Wiley Publishing]

Discussant: Scott Hewitt, Ph.D., Interim Librarian

Dr. Hewitt gave a brief overview to EC members following his January update to Council of Deans regarding changes within the Pollak Library. Books used the most are being moved in sections from Library south to the north side for better access and browsing ability for students and faculty. 60,000 books have moved so far with approximately 1M items total to be moved. The goal will be 90% browsing accessibility by the end of the summer. Call number ranges will be updated each day. Faculty will be notified and updates will be posted on the Library Website. Book paging system will remain in place until the library is renovated following the earthquake damage.

A pilot program is being considered to obtain journals and government documents. Needed articles can be scanned and emailed for speed or paged, depending on preference.

A pilot weeding project begins in February. Every department will be asked to participate in the ongoing book weeding project, starting this spring semester. Journal weeding is handled differently from book-weeding.

The CSU has made the decision NOT to renew the annual very expensive "package deal" with Wiley Publishing, which is one of the four large publishing company package deals. The cost and subsidy support (large campuses covering costs for smaller campuses) has become unsustainable. Wiley demanded a 10-12% increase. CSU Council of Library Deans will come up with a smaller package/plan for the CSU libraries for 2016. Cal State Fullerton will order only what is needed for 2015. An email message will be sent to all faculty regarding these changes. It will also be posted on the Library Website.

EC members made some useful suggestions for Dr. Hewitt's communication with faculty on the above, as well as communicating costs of interlibrary loans.

\$6M was allocated from the CSU for earthquake damage. More funds will be necessary to renovate both library buildings. The initial renovation design was too expensive, so a scaled-down design is forthcoming. The renovation will be a multi-year process. Dr. Hewitt will keep EC members in the information loop.

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 12-16-14
M/S/P (Fontaine/Jarvis) EC draft minutes of 12-16-14 were approved as submitted.

VI. CHAIR'S REPORT

- 6.1 Elections Committee will weigh in on changes to constituencies per the apportionment analysis statistics formula calculated by Zvi Drezner some years ago. Using the method of equal proportions there will be changes in seats this year for Arts and Education. Chair Walker has simplified the calculation spreadsheet for the future.

VII. PROVOST REPORT – No Report

VIII. STAFF REPORT (Miller)

The following transmittals are pending President García's signature from AS approvals 12-11 and 12-18-14:

ASD #	Document	Title	AS Approved	Sent	Signed
14-170	Catalog	New Course Proposals for GE Program [Source: Acad Prog]	12/11/14 cc	12/22/14	pending
14-174	Catalog	UPS 300.030 Academic Appeals - revised [Source: ASC]	12/11/14 cc	12/22/14	pending
14-100	UPS	New UPS 4xx.xxx Support Courses [Source: UCC] (separated f/UPS 411.102)	12/18/14 NB	1/15/15	pending
14-101	UPS	UPS 411.102 Curr Guidelines & Proc: Academic Jurisdiction (UCC) (Services Courses removed/made into new doc)	12/18/14 NB	1/15/15	pending
14-146	UPS	UPS 410.100 Student-to-Student Tutorials [Source: UCC]	12/18/14 NB	1/15/15	pending
14-164	UPS	UPS 330.163 Culminating Experience Guidelines for Master's Prog (Grad Ed)	12/18/14 NB	1/15/15	pending
14-171	UPS	UPS 300.022 Assessment of Student Learning Outcomes @ CSUF (AEEC)	12/18/14 NB	1/15/15	pending
14-175	UPS	NEW UPS 2xx.xxx Assigned Time for Exceptional Levels of Service to Students [per CBA, ART 20, Sec 20.37 (ends with CBA 3yr)	12/18/14 NB	1/15/15	pending
14-188	Catalog	Proposed New BA Degree w Major in Vietnamese (MLL/HSS) (AP/PRBC)	12/18/14 CC	1/15/15	pending
14-189	Catalog	New Concentration in Aging in Mst of SW	12/18/14 CC	1/15/15	pending

IX. UNFINISHED BUSINESS

- 9.1 Faculty Committee Assignments for Standing Committee – Spring 2015
Names were discussed for various committee replacements, some for semester substitutes. Associate deans will be asked to recommend faculty to serve.
- 9.2 Update Status re GE:
- ASD 14-173 Proposed New UPS re GE: Programmatic Student Learning Goals and Learning Outcomes – Action Plan [Source: GE Com]
 - ASD 14-178 Revised UPS 411.201 General Education: Objectives for Student Learning [Source: GE Com] -<https://docs.google.com/forms/d/1MJrP5BAVGeoSXtRMPiG98ydt2EyUO-NcFQtzMvNqVWk/viewform>
 - General Education Pathways – Future policy development
 - Experimental/Pilot Programs (Helmsley Grant)
- The Website form has been prepared and will be sent to the campus community asking for feedback/input during the 3rd week of spring 2015 semester.
EC members agreed that curriculum committee members from GE & UCC should be asked for evaluation, and comment for the role of Academic Senate in these areas. What is the definition of *pathways* as used in relation to general education? The term “pathways” is used in many areas across campus, creating confusion.
- 9.3 Update Status re Continuing Discussion: Timely Graduation / Policy from Academic Programs - <https://www.dropbox.com/s/lnmbwzv3b53txw/Timely%20Graduationv2.0.pdf?dl=0>
This item will be discussed as part of the Academic Master Plan and our continued policy discussions in the near future.
- 9.4 Update Status re ASD 14-181 UPS 411.400 Teacher Preparation [11-15-68] Prior to “Ryan Act” – Request Review/Feedback
Chair Walker has asked James Rodriguez for data – units attempted, not just earned. Information pending. Recommendations are forthcoming from College of Education and the committees involved with teacher training. Chair Walker stated this document does not currently have a clearly identifiable standing committee responsible for its upkeep and maintenance.
- 9.5 Follow-up Status re Faculty Willing to Serve on NSM Search Committee - https://docs.google.com/forms/d/1x09cGFp1h4V_IJ7CNUVHyb_BkcWpgsTxrfdhaP_yI/viewform
Google form is set up and ready to be sent to NSM faculty first week in February.

X. NEW BUSINESS

- 10.1 ASD 14-142 Proposed University Policy on Revision and Review of UPS Documents [Source: Exec Com]
AS FIRST READING 12-18-14] – On AS Agenda 1-29-15
This item will be added to the 1-29-15 AS agenda under New Business. At the First Reading of this item on 12-18-14, AS was asked to consider if the document's 10 year time-frame is appropriate.
- 10.2 ASD 15-16 Resolution re Honors Board Director Search
EC members agreed this item will be added to the Consent Calendar on the 1-29-15 AS agenda.
- 10.3 ASD 15-15 UPS 211.100 Appointment of Department Chairs and Vice Chairs [Source: FAC]
Members agreed to add this item to AS agenda 1-29-15 under New Business.
- 10.4 ASD 15-02 UPS 100.001 AS Bylaws in Outline Format – for First Reading AS Agenda 1-29-15
Walker framed the conversation regarding asking all senators to review. Big deal is basic constituencies. Bring up on AS floor the HSS controversy.
Elections committee – seats gain and loss for spring 2015.
- 10.5 ASD 15-05 UPS 103.004 Computing Resources Use Policy + Memo Stating No Revisions Needed [10-22-10]
[Source: ITC]
Document was reviewed by ITC. EC members discussed the need for faculty to be informed about public records; however, this item will not be brought to the AS at this time for debate on possible revisions. A note will be made on UPS 103.004 that ITC reviewed and made no changes.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 1-27-15.

- 10.6 ASD 14-99 New UPS 4XX.XXX Undergraduate Project and Thesis [Source: UCC]
- 10.7 ASD 14-191 Standardization of 495-498 Courses [Source: UCC]
- 10.8 ASD 14-192 UPS 411.601 Policy on Academic Internships [7-21-14] [Source: UCC]
- 10.9 ASD 14-193 UPS 410.103 Curriculum Guidelines and Procedures: New Programs [Source: UCC]
- 10.10 ASD 14-194 UPS 100.605 Policy on Administrative Restructuring of Academic Programs [7-11-11]
[Source: PRBC]
- 10.11 ASD 15-06 UPS 450.000 Goals, Scope, and Policy Regulation for Extended Education [12-3-04]
[Source: EEC]
- 10.12 ASD 15-07 UPS 450.100 Policy on ~~Extension Program~~ Extended Education [12-3-04] [Source: EEC]
- 10.13 ASD 15-08 UPS 450.200 Policy on Special Sessions [6-18-03] [Source: EEC]
- 10.14 ASD 15-09 UPS 450.400 Open University Enrollment Policy [6-14-05] [Source: EEC]
- 10.15 ASD 15-10 UPS 450.500 Policy for Implementation and Awarding of the Continuing Education Unit [6-18-03] Name Change to Incorporate UPS 450.501 [Source: EEC]
- 10.16 ASD 15-11 UPS 501 Non-Academic Credit/CEU/Certificate Programs [6-24-05] [Source: EEC] – Recommend Rescission
- 10.17 ASD 15-12 UPS 410.115 Academic Credit Certificate Programs [6-24-05] [Source: EEC]

XI. ADJOURNMENT

Meeting adjourned at 1:00 PM.