



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
OCTOBER 28, 2014**

*Approved 11-4-14*

**11:30 AM - 1:00 PM**

**PLN-120** New Location

Present: Bonney, Dabirian, Guerin, Jarvis, Sargeant, Walicki, Walk, Walker  
Absent: Fontaine  
Guest: Cruz

## **I. CALL TO ORDER**

Chair Walker called the meeting to order at 11:30 AM.

## **II. URGENT BUSINESS**

None.

## **III. ANNOUNCEMENTS**

### EC Special Meetings

The Executive Committee members discussed this week's meetings with COTA candidates and Executive Vice Chancellor, Steve Relyea.

### ECS 120 Unit Cap

There was lively discussion on "Unfinished Business" to continue on the A.S. agenda 10-30-14 from the presentation by ECS Associate Dean Barua on 10-16-14 regarding the Proposal for Engineering and Computer Science 120 unit cap. Chair Walker will frame the continuing conversation with facts of the process since 2008 when conversations began at the Board of Trustees and the Chancellor's Office. The Academic Senate will need to focus on how to move forward on this difficult and controversial request to reduce general education for the ECS undergraduate degrees.

### Town Hall Meeting 10-27-14

Jeff Cook, CSUF Chief Communications Officer, will be invited to share survey results [Study of Perceptions by CSUF Stakeholders] with EC members. This was already presented at PAB. It is important for faculty to have an understanding of how they are perceived by the community.

## **IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes (Draft) 10-14-14  
EC draft minutes from 10-14-14 were approved as submitted.
- 4.2 EC Minutes (Draft) 10-21-14  
EC draft minutes from 10-21-14 were approved with edits.

## **V. CHAIR'S REPORT** No report.

## **VI. PROVOST REPORT 12:30 PM** [Cruz]

Provost Cruz discussed the following two issues:

### FDC Director

Dr. Ed Fink was appointed Interim Associate Dean for the College of Communications in May 2014, which meant he had to step down from his 3-year appointment as Director of the Faculty Development Center. Dr. Kristin Stang took the interim position through fall 2014, while a search was conducted. The search has thus far produced a limited pool of only three on-campus candidates. Provost Cruz asked and received input from EC members on how to proceed for this critical director position.

- Interim FDC Director will be needed for spring 2015 to allow time for expanding the pool of well-qualified candidates for the position.
- 3-year FDC Director appointment to begin Fall 2015.
- FDC should be a strong, transformational area of support to CSUF faculty who impact the present and future of our institution and the students it serves. The FDC budget should reflect its importance.
- Position description/stated guidelines should be attractively advertised and promoted.
- Consider possible interim appointment of qualified FDC fellows that may be interested in the position.
- In-depth, systematic fact-finding regarding the needs of faculty – to include lecturers.

- FDC Director should be given opportunities to create and implement survey results from faculty needs assessment.

Provost Cruz will discuss these recommendations with Deputy Provost McMahan for a future announcement regarding the way forward for the recruitment and appointment process.

Continuing Discussion – ECS Proposal to Request Exception to 120 Unit Cap

There was discussion amongst the group regarding this *Unfinished Business* item on the A.S. 10-30-14 agenda regarding questions raised in the last meeting regarding the CO's exception process and timeline.

**VII. STAFF REPORT** No Report.

**VIII. COMMITTEE LIAISON REPORTS**

- 8.1 ASI Board of Directors [Walker] T, 10-28-14, 1:15-3:30 PM, TSU 208 No Report.
- 8.2 Campus Facilities & Beautification Committee [Jarvis] F, 10-24-14, 10:00-11:00 AM, MH-141  
CF&B members discussed smoking (mostly the Humanities loading dock “hotspot”) and received an update from Willem Van Der Pol on a timeline for the wall project there (it is currently in planning stages, so it will be some time). We discussed the cleanliness initiative, and given the large increase in custodians being hired, the committee decided to table further discussions until the spring to see what the results of those efforts would be. The committee received an update from Rob Scialdone (Provost's office) on various facility improvement projects within Academic Affairs last year—mostly classrooms, some (39) faculty office walls painted, and a few teaching labs improved; current work is mostly in Arts, followed by HHD & NSM (in addition to classroom updates and painting, which rooms not specified). The committee also discussed space concerns and heard about the space study commissioned by the Provost. The Provost and VPAF Kim are invited guests to address the committee in future meetings. Finally, the committee discussed a new technique for addressing “member concerns” by charging committee members to solicit concerns from their constituencies, to improve communication about potential issues to the committee. In addition, some CF&B members are going to look into various methods of surveying campus visitors for their opinions of the campus, under the logic that employees or students get “used to” conditions and might not notice particular problems (or triumphs!) for the campus to be aware of.
- 8.3 Curriculum Committee [Fontaine] F, 10-24-14, 12:00 -2:00 PM, MH-141 Meeting Cancelled.
- 8.4 Graduate Education Committee [Jarvis] F, 10-24-14, 2:00-4:00 PM, KHS-221 Meeting rescheduled to 11-14-14.
- 8.5 Planning, Resource, & Budget Committee [Bonney] F, 10-24-14, 1:00 – 2:30 PM, CP-1060-05  
Jon Brusckhe's resolution encouraging the Chancellor to develop a more equitable funding system was approved in essence with the understanding that Provost Crus and Brusckhe would modify the language to reflect and acknowledge the Chancellor's creation of a system-wide task force to develop a more appropriate model for funding the system.

PRBC approved a certificate program in TESOL that will enable some students to find jobs more readily in the private sector and provide a foundation for a single-subject credential program presently under development.

Interim Librarian, Scott Hewitt, delivered an exhaustive report on the library's response to the earthquake damage and on the Library of the Future. Books were mentioned sporadically.

**IX. UNFINISHED BUSINESS** will move to next EC agenda 11-4-14

- 9.1 Complete Faculty Committee Assignments for Standing Committees
  - 9.1.1 Academic Standards – L/A/C/E Fall 2014 [Fournier-Sabb]
  - 9.1.2 Student Academic Life – NSM Spring 2015 [Cadwalladerolsker-Sabb]

**X. NEW BUSINESS**

- 10.1 ASD 14-162 UPS 300.015 Repetition of Courses [6-7-12] [Source: Grad Ed Com]  
EC members agreed that Chair Walker should send this item to Academic Standards Committee along with revisions forwarded to the A.S. office from Graduate Education Committee.
- 10.2 ASD 14-163 UPS 300.018 Unauthorized Withdrawals- Issuance of WU Grade [5-11-12] [Source: Grad Ed Com]  
EC members agreed that Chair Walker should send this item to Academic Standards Committee along with revisions forwarded to the A.S. office from Graduate Education Committee.

Below items will be moved to next EC agenda 11-4-14.

- 10.3 ASD 14-164 UPS 330.163 Culminating Experience Guidelines for Master' Programs or Master's Level Degrees [7-7-06] [Source: Grad Ed Com]
- 10.4 Brusckhe Resolution Concerning Systemwide Funding Formulas [Source: PRBC/Brusckhe]

- 10.5 ASD 14-165 CSUF Academic Senate Policy Notebook, 388 pgs. – Announcement to AS 10-30-14
- 10.6 Academic Freedom Policy Discussion
- 10.7 Conflict of Spring Final Meetings – CSUF Marathon Meeting and ASCSU [5-14-15]
- 10.8 CSU Graduation Initiatives 2025

**XI. ADJOURNMENT**

Meeting adjourned at 1:10 PM.