



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 7, 2015**

Approved 4-14-15

11:30 AM - 1:00 PM

Academic Senate Office – PLN-120

Present: Bonney, Fontaine, Guerin, Jarvis, Sargeant, Walicki, Walk, Walker
Absent: Dabirian
Guest: Cruz

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- 2.1 Chair Walker passed around the list of waivers and exceptions for the College of ECS. Computer science students receive waivers for 15 units; engineering students receive waivers for 21 units. The CO has stated this is ok, even though some of these are capped as upper division GE. We should encourage our colleagues to maintain the spirit of expectations for GE and for areas waived, there should be a recertification process laid out. EC members agreed that a resolution should be written to encourage the campus community to endorse a process through Academic Programs to maintain a standard of records and categories for general education abiding by Executive Orders and CSUF policies.
- 2.2 An issue has arisen for the All University Elections for Spring 2015 and needs a decision. A full-time faculty member teaching in the American Language Program but hired through Auxiliary Services Corp. requested a petition to run for the L/A/C/E seat. Her name was not on the list from Faculty Affairs & Records since ALP/ASC contract faculty are not paid by the State of CA. This category of faculty has never been enfranchised to vote; in fact, Academic Senate office staff has been unaware of their existence until now. There are 16 full-time Unit 3 faculty on the UEE list from FAR [paid stateside]. An inquiry email was sent to Interim Dean of Extended Education, Kari Knutson Miller, but she was out-of-town through spring break. Dean Knutson Miller responded this week that faculty contracts are much like hiring staff. Petitions are due 4-9-15 at 5:00 PM. EC members agreed that more information will be needed to make an informed decision regarding this complex issue with what could be important implications for our permanent faculty. ALP/ASC faculty will not be enfranchised to vote or run in this year's annual election. Chair Walker stated that this issue could be asked

III. ANNOUNCEMENTS – no announcements

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 3-24-15
M/S/P (Bonney/Walk) minutes of 3-24-15 were approved with a correction.

V. CHAIR'S REPORT

- A summary will be sent to senators covering agenda items for tomorrow's AS meeting.
- Will be unable to attend the weekly ASI Board of Director's meeting today due to a meeting conflict. Another EC member is encouraged to attend if able.

VI. PROVOST REPORT – 12:45 PM

Provost Cruz announced Dr. Bob Koch will be appointed *acting chair* of department of electrical engineering. He will bring hiring statistics to the next meeting.

VII. STAFF REPORT [written report – Miller]

- All University Elections, Spring 2015 – petitions are due Thursday, 4-9-15, 5:00 PM. There are still petitions needed in several constituencies.

Three pending transmittals have been signed by President García, effective 3-23-15:

ASD #	Document	Title	AS Approved	Sent
14-99	New UPS 400.020	Undergraduate Project and Thesis	2/12/15 NB	2/26/15
14-192	UPS 411.601	Policy on Academic Internships	2/12/15 NB	2/26/15
14-194	UPS 100.605	Policy on Administrative Restructuring of Academic Programs	2/12/15 NB	2/26/15

➤ Six transmittals have been sent to President García for documents approved by AS as follows:

ASD #	Document	Title	AS Approved	Sent
15-28	Catalog	New Course Proposals, Spring 2015, 26 courses [Source: Academic Programs]	2/26/15	3/27/15
15-06	UPS 450.000	Goals, Scope, and Policy Regulation for Extended Education [EEC]	3/12/2015	3/27/15
15-07	UPS 450.100	Policy on Extended Education [EEC]	3/12/2015	3/27/15
15-08	UPS 450.200	Policy on Special Sessions [EEC]	3/12/15	3/27/15
15-09	UPS 450.400	Open University Enrollment Policy	3/12/2015	3/27/15
15-10	UPS 450.500	Policy for Non-Academic Credit/CEU Cert Programs Implementation & Awarding of the Continuing Education Unit [EEC]	3/12/2015	3/27/15

VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board of Directors [Walker] T, 4-7-15, 1:15-3:30 PM, TSU 208 No Report – meeting conflict
- 8.2 University Curriculum Committee [Walker for Fontaine] F, 3-27-15, 12:00-2:00 PM, MH-141
UCC approved a new UPS on declaration and change of majors and minors. UCC Chair Fischer has sent the document to Executive Committee and Academic Standards Committee. AVPAA Alison Wrynn had several suggested changes to UPS 410.103. EC can discuss these added changes to the previously proposed document before sharing the document with campus.
- 8.3 General Education Committee [Walker for Bonney] F, 3-27-15, 2:00-4:00 PM, MH-141
The GE committee approved a number of courses for GE credit. There was also discussion on recertification and a course was sent back to a department for further information. There was a lively discussion about approval of courses that come from Coursematch and how the numbers might increase with the implementation of AB386. The committee discussion focused on how to deal with courses that do not clearly articulate with our courses. The committee thought that when a course does not clearly articulate with an existing CSUF course as determined by the CSUF department, the chair of the GE committee should be consulted. If the GE committee chair is absent, the Chair of the AS could then be consulted. There may be further discussion on this item. An additional item we found out about was that on our campus, Coursematch courses apparently count as *in residence*. This will require further investigation.
- 8.4 International Education Committee [Dabirian] W, 4-1-15, 11:00-12:00, **CANCELLED-Spring Break**
- 8.5 Planning, Resource, & Budget Committee [Bonney] F, 3-27-15 **CANCELLED**
- 8.6 Student Academic Life Committee [Guerin] T, 4-7-15, 9:00-10:00 AM, MH-141
Deputy Provost McMahan gave an excellent presentation regarding the status of High Impact Practices with regard to the Strategic Plan and work done over the past two years. Trying to put into place ways to identify HIPs courses and assess impact on student outcomes. A task force was sent from CSUF to the AAC&U meeting that did not include many faculty members. Hiring of a HIPs coordinator for each college is projected. SALC feedback was to ask for faculty support to maintain high quality work; i.e., need for smaller SFR.

IX. UNFINISHED BUSINESS

- 9.1 Continue Discussion re Memo re Proposed Changes to Bylaws & Constitution – CONSTITUENCY ISSUES
Chair Walker stated he is still working on numbers and a design for presentation to AS.
- 9.2 ASD 15-37 Finalize Statements-of-Opinion / Pro-Con Statements Assigned for Ballot
There are pro/con statements still missing from EC members. S-O-O are on the AS agenda to finalize 4-9-15.
- 9.3 [UPS 240.200](#) Policy on Amorous or Sexual Relationships between Faculty, Staff and Students [9-19-94] / Title IX – Link to EO 1097 <http://www.calstate.edu/eo/EO-1097.html>
Chair Walker is working with staff and Outlook calendars to set up a meeting with Monique Shay and VP Gentles.

X. NEW BUSINESS

- 10.1 ASD 15-62 Proposed BA Degree Name Change: RTVF to BA Degree - Cinema and Television Arts [Source: COMM]
The proposal to change the degree name was received from College of Communications following the proposal for the department name change. Per UPS 100.601 Procedures for Department/Program Name Change, Chair Walker sent the electronic memo to the campus community 4-6-15 regarding both name change proposals.
- 10.2 ASD 15-56 GE Course Proposals Spring 2015 [source: GE Committee] On AS Agenda 4-9-15
EC members agreed with consent calendar item on 4-9-15 AS agenda.
- 10.3 ASD 15-12 Revised UPS 410.115 Academic Credit Certificate Programs [6-24-05] [Source: Returned f/EEC] On AS Agenda 4-9-15
EC members agreed that item should be on consent calendar for the 4-9-15 AS agenda.
- 10.4 ASD 14-22 rev. 3-27-15 UPS 300.005 Final Examinations [3-9-11] [Source: ASC] On AS Agenda 4-9-15
EC members agreed this item will be discussed under new business on the AS agenda 4-9-15.
- 10.5 ASD 15-59 Resolution in support of AS-3202-15 Opposition to John Wiley & Sons Requiring the CSU to Purchase Access to Unwanted Journals in its Bundling of Online Journals [Source: Exec Com] if approved will add to AS Agenda
There seems to be movement from Wiley & Sons regarding the CSU position to not purchase journal packages from this publisher. Correspondence has been received from ASCSU Chair Filing regarding the impact from the statewide resolution regarding Wiley. EC members agreed to hold off on the proposed resolution from the CSUF senate.

There was combined discussion on the following documents related to GE and double-counting. ASD 14-173 will be placed on the next AS agenda. EC members discussed needed changes to the other three documents prior to returning the respective policies to committee for more feedback and possible revisions. Notes were made by Chair Walker who will make the discussed revisions to each document with oversight by EC members. Once the GE Committee and UCC have given their input and made revisions, the campus community will be asked for feedback. The goal is to have these four documents added to an AS agenda before the end of spring semester.

- 10.6 ASD 14-173 Proposed New UPS 4xx.xxx GE: Programmatic Student Learning Goals and Learning Outcomes [Source: GE Com] Approved for AS agenda 4-23-15.
- 10.7 ASD 14-178 Revised UPS 411.201 GE: Objectives for Student Learning [Source: GE Com]
- 10.8 ASD 15-61 Proposed New UPS 411.202 GE: Unit Requirements, Academic Standards, and Exceptions [Source: GE Com/EC]
- 10.9 ASD 14-193 UPS 410.103 Curriculum Guidelines and Procedures: New Programs [6-5-14] [Source: UCC]
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- 10.10 ASD 15-64 Proposed Revision to Catalog Language re University Requirements & Regulations for "Credit Hour" [Source: ITC]
Information Technology Committee has reviewed the catalog related to online courses, and is now giving ITC input as requested from EC. 1) Financial Aid, 2) Admissions & Records, and 3) Academic Programs will need to give feedback for implications in their respective areas relating to proposed revised language.
- 10.11 Standing Committees Vacancies – Using Committee Interest Database
Using the online Committee Interest database, EC members went through the list of faculty who logged in to add their name for committee service. Time allowed for completion of 7 (of 18) standing committees. The goal will be to have all the committee vacancies filled and confirmed by AS at the Electoral meeting 5-14-15.
- 10.12 Timely Graduation – PP + Analysis [Source: AP+EC]
Chair Walker stated that data had been requested for use prior to drafting a proposed policy regarding timely graduation. Data did NOT support the need for a policy.
Following discussion on other areas of impact for students, there could be a need for a policy to guide the process for changing majors.
- 10.13 Fall Retreat – Item will return on next week's EC agenda.

XI. ADJOURNMENT

M/S/P (Sargeant/Bonney) meeting adjourned at 1:05.