



ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 19, 2014

Approved 9-2-14

11:30 AM - 1:00 PM

MH-141

Present: Bonney, Fontaine, Guerin Jarvis, Sargeant, Walicki, Walk, Walker
Absent: Dabirian

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:32 AM.

II. URGENT BUSINESS No urgent business.

III. ANNOUNCEMENTS No announcements.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 7-22-14
M/S/P (Jarvis/Sargeant) EC Minutes of 7-22-14 were approved as submitted.
- 4.2 EC Minutes (Draft) 8-5-14
M/S/P (Bonney/Jarvis) EC Minutes of 8-5-14 were approved as submitted.

V. CHAIR’S REPORT (Walker)

- 5.1 There will have a number of introductions at the 8-28-14 A.S. meeting.
- 5.2 *Concert Under the Stars* event on Saturday, 9-13-14, should see a dramatic increase in revenue this year over last. The Academic Senate will not have a table since the majority of EC members are committed in other areas that evening.
- 5.3 Met with new faculty today at the New Faculty Orientation to introduce them to the Academic Senate. It is an impressive group who have spent 1 ½ days being oriented to Cal State Fullerton.
- 5.4 Provost Cruz will be invited to give an update to A.S. on 8-28-14 regarding:
 - New faculty hires [net numbers for A/Y] in the 3-year hiring plan;
 - Library update. Note: Interim Librarian, Scott Hewitt, teaches during the time of the A.S. meeting.
 - Campus space.
- 5.5 Campus Facilities & Beautification Committee should be more involved in “projects” mentioned in the President’s Convocation address on 8-18-14.

VI. PROVOST REPORT No Report

VII. STAFF REPORT (Miller written report)

- 7.1 Memo has been prepared for distribution to campus giving updates on A.S. activities.
- 7.2 Status of ASDs still pending:

ASD	Document	Title	AS Approved	Fwd to Pres	SIGNED Garcia
14-107	UPS 210.001	Recruitment & Appointment of Tenure-Track Faculty [45 days=8/3/14]	5/15/14	6/19/14	pending
14-112	UPS 300.002	Academic Advising Policy [45 days=8/3/14]	5/15/14	6/19/14	pending

VIII. UNFINISHED BUSINESS

- 8.1 Status/Updates
 - 8.1.1 Setting Goals and Priorities for Academic Senate 2014-15: Prioritize UPS Docs Excel Spreadsheet [requested input by 8-4-14]
(Walker) The spreadsheet “audit of UPS documents” remains an *internal* document until more feedback is received from a wide variety of campus stakeholders. A reminder will be sent to Senators and other constituents/groups to please review and send input to the A.S. office. Chair Walker reviewed comments received as a unit from the President’s cabinet.
 - 8.1.2 Online SOQs
Further discussion is needed on how to increase the low response rate for SOQs for online classes.

- 8.1.3 ASD 14-22 UPS 300.005 Final Examinations [3-9-11] [Source: ASC/EC] – EC Comments Solicited re Memo from Senate Chair to ASC Chair.
Chair Walker will compile and forward his notes on the recent meeting with Ed Sullivan and staff in Scheduling office regarding this complex issue. The fundamental problem is an implementation problem, not a policy problem. Final exams are scheduled on the assumption there are mutually exclusive times for each exam and meeting patterns, and available time slots are limited. CMS cannot prevent students from signing up for multiple online classes that may have a scheduled *same-time* final exam. The probable outcome will be to continue the suboptimal scenario keeping what is known without change until updated technology can solve the existing problem of possible overlapping exam times for a minimum number of classes/students.
When EC returns UPS 300.005 Final Exam Policy to Academic Standards Committee, clear guidelines will be needed including the knowledge gained in meetings with Scheduling office over the summer.
- 8.1.4 ASD 14-104 Resolution– Academic Programs to Review Course Numbering [“Jarvis” Resolution 4-24-14] Further discussion is needed.
- 8.1.5 ASD 14-86 Resolution to Create Ad Hoc Committee re Research [Source: EC]
Chair Walker will continue to work on an ad hoc committee. A decision will be needed whether to create a standing committee for the Academic Senate to oversee research and intellectual property. CSUF does not have an “authorship policy”. EC members provided input on faculty members who would bring experience and background in patents for the ad hoc committee.
- 8.1.6 ASD 14-84 Resolution – Double-Counting in Major, Minors & General Education [Source: EC]
Chair Walker will need to meet with ASI leadership for discussions prior to moving forward on this topic.
- 8.1.7 Action Items from Statements-of-Opinion (ASD 14-95) All University Election Results 2014)
Item not discussed – will continue on next EC agenda.
- 8.2 Special Election – Fall 2014 re FPC (Hum) and FRC (SS) Resignations
Eligible candidates are needed.
- 8.3 Continue Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2014-15
Faculty names were discussed. UPS 320.020 University Writing Requirements document was discussed as it relates to the Writing Board and possible (needed) changes. This will be revisited following the AA/AS Retreat on Friday, 10-17-14, topic – WRITING.

IX. NEW BUSINESS

- 9.1 Staff/Administrator Emeritus Form [AA campus email 7-22-14]
EC members discussed the 7-22-14 email sent out from Academic Affairs to the Academic Affairs staff and management along with attached form to be used when requesting emeritus status for administrators and staff. EC members made suggestions to enhance and clarify the HRDI form. Members recalled past debate by Senators and the years involved in approval of UPS 261.000 Faculty Emeritus Status finally approved on 10-9-13 by President García. Members debated whether a policy would be approved by the A.S. for *staff* emeritus. Most EC members felt there are more pressing issues to tackle this year.

Items below will be moved to next EC agenda 8-12-14.

- 9.2 LOFT Follow-up: UPS 500.150 Library Circulation Policies [2-18-05] - Charges to Library Committee
- 9.3 “Student Participation Grades”: Annual Reports 2013-14 from ASC (ASD 14-43) + Academic Appeals (ASD 14-59)
- 9.4 Discussion Regarding Social Media Policy
- 9.5 GE Reform: 1) AACU Action Plan; 2) AACU CSUF Proposal; 3) AACU Report Prezi
- 9.6 Concentrations on Diplomas: http://www.calstate.edu/app/policies/Minimum_Diploma_Contents.PDF

X. ADJOURNMENT

Meeting adjourned at 1:25 PM.