



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
NOVEMBER 10, 2015**

*Approved 11-17-15*

**11:30 AM - 12:50 PM**

**PLN-120**

Present: Bonney, Casem, Dabirian, Guerin, Meyer, Sargeant, Stang, Stohs, Walker  
Absent: Oliver

## **I. CALL TO ORDER**

Chair Bonney called the meeting to order at 11:30 AM.

## **II. URGENT BUSINESS**

Response to last week's urgent business last week, VP Danny Kim will meet with us next week to give us an update on the efforts to prevent suicides from the campus parking structures.

## **III. ANNOUNCEMENTS**

- Dabirian: we will be doing an upgrade on our campus network. 95% of the upgrade will be funded from Chancellor's office. The majority of the upgrades will happen in the summertime; I will bring it before the senate in the spring semester to let everybody know. We are planning a pilot and will do one building in spring to allow testing of the upgrade and the rest of the buildings in the summer. The downtime will be limited, because we are doing the upgrade building by building. Most of the upgrades will be done at night, but there will be some upgrades that will have to be done during the day.
- Guerin: gave an update on Statewide Academic Senate Meeting resolutions  
Resolutions that were passed:
  - AS-3223-15/FA Call for Suspension of CSU Background Check Policy;
  - AS-3228-15/FA Addition of a Retired Faculty Member to the CSU Board of Trustees
  - AS-3229-15/FGA California State University 2016-17 Support Budget Preliminary Plan
  - AS-3231-15/FGA Commendation for Associate Vice Chancellor Ron Vogel
  - AS-3233-15/EX Commendation in Memory of CSU Academic Senator Shane G. Frehlic
  - AS-3234-15/EX: Presidential Search Processes in the California State University System

### First Reading Resolutions:

- AS-3236-15/FA Reaffirming the Principle of Shared Governance Within the California State University
- AS-3237-15/FGA CSU Acknowledgement of California Taxpayers as University Donors
- AS-3238-15/AA Role of California State University Faculty in the Evaluation of Courses for Transfer
- AA-3239-15/FA Inclusion of Non-Tenure Track Instructional Faculty in Faculty Orientation Programs
  - AA-3240-15/FA/FGA Request for Joint Task Force to Develop a Vision Plan for Ongoing Tenure/Tenure Track Recruitment
- Walker: gave an update on the Requirements of CSU General Education (GE) Mathematics/Quantitative Reasoning (B4) Credit
- Stang: University Advancement Committee was invited to attend a lunch meeting on Friday, November 13th from 11:30 to 12:30 to discuss foundation funding opportunities. University Advancement Committee members were invited to provide counsel and as a resource.

## **IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes (Draft) 10-27-15 rev. - M/S/P (Walker/Stohs) minutes were passed unanimously.
- 4.2 EC Minutes (Draft) 11-3-15 - M/S/P (Guerin/Dabirian) minutes were passed as amended.

## V. CHAIR'S REPORT (Bonney)

Chair Bonney reported on topics below.

- The committee to award assigned time (UPS 260.100) met for the first time yesterday. They will send out the call for applications early in December and review files in January. There will be awards for two years and we think there should be funding for 26 awards.
- The FAC met last Friday and had discussion on the search documents. They want to increase the number of faculty on the search committee from five to seven. They were torn about putting staff on the committees. They will be create separate search committees for the college deans on the one hand and UEE/International Education and the Library on the other. There was a long discussion about spelling out everything in UPS 210.500 every step of the way. We will probably get a draft from them sometime in December.
- The textbook document went to one sub-committee, the search committee went to another sub-committee, and UPS 210.000 went to another sub-committee.
- We are trying to reschedule the AA/AS Spring Retreat, The thought was to have the spring retreat on January 29<sup>th</sup>; but everyone agrees that date is too soon. We are looking for a date in March and we are also looking for a topic because the Provost agreed that Enrollment Management would not be sufficiently interactive.
- Talked briefly about reinvigorating FAR; I will talk with the President about that when we meet this afternoon.
- I will be sending out a revised agenda to put the President and Danny Kim at one time certain so they can go one after the other without a break.
- We still need to get committees together for the Library and UEE Dean searches.

## VI. PROVOST REPORT

No Provost report.

## VII. STAFF REPORT (Benjamin Report)

- No staff report.
- Requested input on making the A.S. office paperless.

## VIII. COMMITTEE LIAISON REPORTS

8.1 International Education Committee [Sargeant] W, 11-4-15, 11:00 AM - 12:00PM, MH-141  
No report.

8.2 Information Technology Committee [Stang] F, 11-6-15, 10:00–11:00 AM, PLS-299  
Minutes for the last 2 meetings were approved as submitted.

Announcements: Replacement needed for Colleen Greene (LACE) due to a schedule conflict and the chair would like to make sure that there is representation

### VP Dabirian Report:

- Due to predictions of El Nino impact, IT is evaluating impact of potential flooding of data center in the library basement—so that critical servers can be located on higher ground if flooding occurs
- Campus basement/first floor locations across campus will be evaluated for location of equipment (i.e.. Move desktop equipment off of floor onto desks, relocate equipment if necessary, etc.
- Attendance app update: Fall 2016 all classrooms will have the ability to have attendance tool through iBeacon and iFullerton. Class attendance will be automatically populated into titanium
- Eduroam access-would like campus community to use eduroam as primary wifi access point. Please feel free to add it now!
- Guest access starting in spring will not require a password
- HIP pilot tracking will be expanded to include some study abroad and will continue in the pilot for spring
- IT will be considering Surface Pro as a replacement for ipad/laptop combo
- 9.1 OS is still a challenge for older devices
- Continuing to encourage dropbox use for faculty/staff/students
- Discussion of security needs/requirements for dropbox
- Windows 10 available by request from software request for mhome

AVP Kass Report:

- Improvement of technology for PT faculty needs were discussed based upon surveys of pt faculty, dept and college resources for pt faculty technology
- During spring pt faculty equipment will be developed, but additionally that information gaps were identified so pt faculty will be supported with additional information as well
- Echo 360 will be on campus in November-Multiple training sessions and lunch are available
- Echo360 Lunch and Learn
- Bring your laptop or iPad and join the Academic Technology Center for a “hands-on” presentation of Echo360’s Active Learning Platform and its active learning, personal and in-classroom lecture capture, and student engagement tools. Lunch will be provided on both days. To reserve your meal, sign up for the lunchtime Drop-in session through the link above.
- Wednesday, Nov. 18 & Thursday, Nov. 19 • various sessions • PLS-240

On behalf of the committee, the chair passed on a request for faculty ticker for parking across campus. Welson Bedal will look into it.

The chair asked for an additional discussion tabled from last meeting , moved and seconded that 1-2 members from Senate IT be included in the membership for the campus web advisory committee (non senate committee). This was approved unanimously.

8.3 Faculty Affairs Committee [Bonney] F, 11-6-15, 10:00 AM –12:00 PM, MH-141

The Faculty Affairs Committee met on 6 November. The committee completed review of and approved for transmittal UPS 210.055 on Visiting Faculty Appointments to the Executive Committee. The FAC then discussed the work that needed to be done on 210.007, 210.500 and the proposed UPS on a textbook policy. The FAC will increase the number of faculty of search committees for college deans to seven from the college for which the search is being conducted. The committee will make other modifications to this UPS and discussed making the search procedure as spelled out in 210.500 more specific. The FAC was not inclined to precluded interims from applying for the permanent position. Three subcommittees will address the major projects: the search documents; the textbook policy’ changes to UPS 210.000.

8.4 Curriculum Committee [Stang for Walker] F, 11-6-15, 12:00-2:00 PM, MH-141

Quorum was not achieved at 12

Quorum was achieved at 1:00 pm

Quorum was lost at 1:45 and before minutes could be approved

- Discussion re: UPS 411.100 was the main agenda item
- Lengthy committee discussion regarding the particular section re: short duration courses and questions
- Discussion of remedial coursework and requirements for when courses are taught and how funded
- Edits to 411.100 ongoing, to be continued at the December meeting
- Once UPS 411.100 is fully revised, it is recommended by the UCC that the internal ed committee review UPS 320.102 in order to make sure all sections cross listed are correct.  
<http://www.fullerton.edu/senate/documents/PDF/300/UPS320-102.pdf>

8.5 Planning, Resource & Budget Committee [Meyer] F, 11-6-15, 1:00-2:30 PM, CP-1060-05

Presentation on Space Update on College Park West by Kim Apel (Facilities Management) and Jim Alexander (ASC). Focus on who will move to College Park West and space available for new tenants in College Park (South).

Extended Ed and International Programs and ASC will be the major tenants. We will need to develop a long term plan for who will occupy the vacated space in College Park formerly occupied by UEE and ASC.

Discussion on state of our Data Center and the predicted El Nino rain storms. Our data center is currently in the Library Basement which will flood if we get the predicted El Nino rain.

Presentation on Performance-Based Outcomes by Provost Cruz with Q & A after.  
PRBC formed a sub committee to draft a document on Performance-Based funding and its possible negative impact the CSUF mission.  
Next meeting November 20,2015.

## **IX. NEW BUSINESS**

- 9.1 Revision to [UPS 100.00](#) Academic Senate Constitution
1. Dabirian Constitution Amendment
  2. Walker Constitution Amendment
  3. ASD 15-106 Results – Statement of Opinion 2015
  4. Revision to Bylaws

We have committed ourselves to do something about the At-Large Senate seats this year. We have held off taking this issue to the senate without first providing a clear discussion of the purpose of the changes, specifically increasing faculty representation.

The constitution states that the senate will be composed of 35 full-time faculty and we are currently not doing that. The current make-up of the senate includes full-time faculty, administrators, and representatives from Student Affairs.

We have defined the constituencies to reflect what we are actually doing. So the first step would be to revise the Bylaws and redefine the basic constituencies.

- We had a discussion about this on the Senate floor.
- One source of confusion is that many of the coaches are now appointed as MPP and not faculty.
- The Student Affairs constituency is a mess because it has MPPs, coaches, counselors, SSPs.
- We need to make the elections simpler. We spend a lot of time now (the Elections Committee and staff) trying to determine who is representing Admin and Student Affairs. We need to streamline the process.
- In some places we treat the Associate Deans as faculty and some places we treat them as MPP (administrators), so we need to make a decision where the Deans live.
- We need to correct the names of some of the departments in the constitution
- We need to fix the staff part; it is not adequately spelled out.

The difference between the Dabirian version and the Walker version is that the Walker version eliminates at large seats altogether. In either because seats are apportioned based on the size of the constituency the number of Senators for a constituency could change over time making a table outlining the distribution of Senators impractical.

- One concern is whether we will be able to find enough faculty willing to serve, especially for the larger colleges.

Q: Are we doing away with three-year terms?

A: Yes

Q: So half will be elected every other year?

A: Yes

- If we are doing away with the three-year terms, I think we need to specify there will be a cycle so that everyone from one constituency doesn't roll off all in one year.
- We can put in the Bylaws the two-year terms will be staggered.

Q: Do we need provisions for faculty that cross over during their term to an Admin position?

Q: Is there a way to clarify (re-write) the make-up of the Senate?

**ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 11-17-15.**

- 9.2 Revision to UPS 300.016 Withdrawal Policy [Source: ASC]
- 9.3 Continue Discussion re Presentation for Proposed Changes to Bylaws & Constitution – CONSTITUENCY ISSUES [from 4-28-15 EC meeting]  
Chair Walker started this ongoing discussion will carry over into the summer for the new EC to agendize. The topic will be brought forward for action – 2015-16 Academic Senate.
- 9.4 [UPS 410.200](#) Program Performance Review Policy [7-11-11]
  - 1. FAC response
- 9.5 [UPS 411.102](#) Curriculum Guidelines and Procedures: Academic Jurisdiction
- 9.6 [UPS 411.200](#) General Education Guidelines and Procedures: New and Existing Courses Policy
- 9.7 Discussion on Smoking
- 9.8 Follow-up on Retreat. New UPS on Core Competencies?
- 9.9 Revised ECS Exemption Resolution – Jon Bruschke
- 9.10 Discussion on Excess Units
- 9.11 Discussion on Articulation Issues

**X. ADJOURNMENT**

M/S/P (Dabirian/Walker) Meeting adjourned at 12:50 PM.