



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
NOVEMBER 17, 2015**

*Approved 12-1-15
Draft*

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Casem, Dabirian, Guerin, Meyer, Oliver, Sargeant, Stang, Stohs, Walker

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

There are a lot of smokers in front of the Humanities building where the trees are. Many of the students engaging in smoking are International students.

Suggestions:

- Have the ASI group that is promoting the no smoking policy on move their table closer to where the smokers are.
- Work with the International Students Office to increase awareness

III. ANNOUNCEMENTS

- Dabirian: The K Drive will be going away at the end of December. Exceptions will be honored for faculty that need additional time due to finals. If anyone is having an issue, they can contact Hector. IT will be moving the 2nd Data Center out of the Library because the library is in a flood zone. Due to space limitations we are looking into alternatives places of where to put it, possibly into self-containing pods.
- Meyer: A Christmas Carol, an original play written by Bruce Goodrich, Department Chair, opens Friday, November 20th.
- Stang: Education Week is November 17-19, 2015.
- Walker: There will be a lot of construction on Dan Black Hall due to HVAC project.
There is a UC Articulation Conference on Mathematics; Sean Walker will forward the information to everybody.

IV. TIMES APPROXIMATE

12:00 PM

Topic:	Physical Deterrent Project Update
Presenter:	VP Danny C. Kim

VP Kim provided an update on what has been done to deter suicide around the parking structures. Standards and recommendations exist about how to deter people from jumping from a parking structure. The campus has adopted some of those recommendations, which include placing visual distractions such as canopies or bushes in the area surrounding the structure. The obvious solution is to put barricades around, but this would require engineering due to the shape and structure of the walls and the cost would be approximately \$3.2 million. The cost for the adopted modifications will be approximately \$350,000.

There is still more work to be done, but on the Eastside Parking Structure, the University has installed landscaping. On the State College Parking Structure, there are umbrellas, tables and benches. CSUF also has installed canopies at the State College Structure and will be installing canopies at the Eastside Structure this month. These measures will not make the structures 100 percent secure, but should provide a significant level of deterrence.

Q: CSUF recently received a resolution from Sonoma about Asbestos. What is the status of asbestos issues here?

A: Environmental Health and Safety knows where all the asbestos is located on this campus. If there is a concern from faculty or staff, the standard practice involves testing. Asbestos becomes a problem when it is airborne, so it preferable to avoid disturbing it. If renovation and construction requires taking down a wall or ceiling, steps are takes to do asbestos abatement.

Q: Regarding El Nino, what types of preparations are under way to prevent flooding for those who teach in the basement of the library or other known flood zone areas?

A: Preparations began about a month ago. We have ordered sand bags and sand. We know where all the flood zones are on the campus. We are cleaning out storm drains, but no matter what we do, we are the mercy of the county sewer system. IT is working on relocating the back-up servers in the Library. IT is assessing every room on the first floor and the basement especially in the flood zone to determine where the computer and electronics are and what needs to do be done to raise them off the floor.

We are pulling turf, all the dead grass out, replacing the dead grass with xeriscape.

We are also reviewing the campus emergency operations policy and plan.

Q: In the past there have been discussions about whether to renovate McCarthy Hall or just tear it down and start over. Has there been a decision on that?

A: Yes, the decision is NOT to tear down McCarthy Hall and the reasoning is:

- Tearing it down, would require having funds in-hand to rebuild, but the campus is not receiving that large an amount of money at a single time. Instead funding is being provided in stages to make repairs. .
- The campus lacks adequate staging space for a building that size
- fixing it in phases is better operationally,

V. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 11-10-15 M/S/P (Stang/Stohs) minutes were passed as amended.

VI. CHAIR'S REPORT (Bonney)

Chair Bonney reported on topics below.

- Thank you for the suggestions of faculty for the HRDI search committee. Chair will send out emails to some of the names received. The President would like to have the first meeting for the search committee on December 2nd in order to get the ad out before the end of the Academic Semester. The interim who arrives in January cannot serve more than six months..
- Update on the Academic Master Plan. Shared info-graphic which most of Executive Committee did not like. Recommended FAQ instead. Might be helpful to share whatever is proposed with someone who has not been working on the AMP. Met with the faculty of Engineering about the Academic Master Plan and they suggested that spring roll-out in the include college level meetings.
- Spring AA/AS Retreat scheduled for March 18th; the retreat topic will be the Academic Master Plan.
 - The website has sections for steering and each sub-committee to maximize transparency.
- FAC is working on the search document which should be ready by December 10th or 17th. They are considering making it a single document. They are also making progress on a textbook policy and on revision of UPS210.000

VII. PROVOST REPORT

Update on faculty searches.

- We have 75 faculty approved searches
- 52 are already posted
- 23 are being screened by committees
- 9 are in the phone interview stage
- 14 are in the campus interview stage
- 5 offers have been made
- 3 have been successfully accepted (2 SOC, 1 MARKETING)
- Seven searches are on hold

Comment was made regarding the likely impact of a proposed 3% enrollment growth on the campus on tenure density.

VIII. STAFF REPORT (Benjamin Report)

No staff report.

IX. COMMITTEE LIAISON REPORTS

- 8.1 Faculty Development Center Board Committee [Oliver] F, 11-13-15, 9:00-11:00 AM, PLS-290
Laura Lohman discussed
- the participation of part-time lecturers as well as full time faculty in planning future FDC offerings.
 - October session on GE pedagogy was well attended
 - Update concerning future support for different groups – department chairs, new faculty development series, overview session on research and grants

FDC Board members provided feedback concern specific topics for programming for Spring:

- How to deal with 1st generation college students – strategies to use with them
 - How to improve presentations
 - Research
 - How to improve instructional design
 - Strategies to teach long sessions
 - Teaching hybrid courses
 - Faculty well-being/wellness
- 8.2 Writing Proficiency Committee [Oliver] F, 11-13-15, 9:00-11:00 AM, PLS-299
Meeting cancelled.
- 8.3 Campus Facilities & Beautification Committee [Stohs] F, 11-13-15, 11:00 AM-12:00 PM, MH-141
No quorum at start (minutes to be approved at next meeting). But after a while, 8 voting members (+1, me) were in attendance.

Four “guests”:

1. Jesse Blanpied from University Police
2. Pearl Bolter from EHS (Environmental Health and Safety)
3. Joseph Ferrer (from Danny Kim’s office)
4. Megan Pear (for Willem van der Pol)

Main item for discussion (with much input from all guests): smoking, biking and skateboarding on campus.

VERY FRUITFUL discussion, with many issues/options considered. Main option – more “education” for all three (smoking, bikes and skateboards). Another option is to increase/change/improve signage on campus. Am “guessing” that the CF&B Committee will follow-up the information and discussion from today and make some recommendations (in the form of a resolution) to campus. We would work with the Bicycle Policy Committee and other campus individuals in forming any recommendations. Having guests attend was very useful for us and for them.

Other item of discussion: Water conservation update. CSUF has met its target; though there is also a 2020 target for water usage that may be more difficult. Current plans and action are the removal of 11 acres of grass, in part with approximately \$1M from the Water District. The longer-term plan may take from 3-10 years to have in place as we transform from grass (where not needed) to local/natural landscaping. Input from our Biology faculty is on-going and important.

- 8.4 General Education Committee [Casem] F, 11-13-15, 2:00-4:00 PM, MH-141
Minutes from the 10/30 meeting were approved.
- The committee had received a letter from the Chair of the History Department expressing concern about the selection of Hist 110A for the pilot GE program outcomes assessment plan to be run in the Spring 2016 semester. History would like to use data from Hist 110B collected from the Spring 2015 semester. [The original letter was not distributed to committee members]. The committee tabled further discussion of the matter pending communication between the GE committee Chair Childers and the History Department.
- The committee continued with its review of courses applying for inclusion as GE. AMST324 - American Immigrant Cultures was approved for category C.3; DANC371-African American Concert Dance History was approved for categories C.3 and Z. CPRL370-New Religious Movements in the US was approved for category D.5 based on supplemental material that had been received, but was not approved for category Z due to a lack of evidence to support the application for this category.

Serious concerns were expressed regarding the application for PHIL375 - Meaning and Mind. The committee will ask Chair Childers to communicate with the proposer to address these concerns.

- 8.5 Graduate Education Committee [Oliver] F, 11-13-15, 2:00-4:00 PM, KHS-221
Discussion centered on the GEC recommendation to the Academic Master Plan Issues:
1. Instructor/Student involvement in large classes vs one-to-one, the impact of high impact practices, and the differences in resource needs. Focus on the few vs the many.
 2. Two types of master's programs that required different resource allocations.
 3. Overall need to support graduate students to be successful.
 4. What is the value of graduate education to a comprehensive university?
- Paul has located and will locate AMP items in a Drop Box for AMP – members can review and comment. Katherine Powers discussed diverse revenue streams via addition of new courses to extended education and how to make affordable post-baccalaureate. She reviewed how extended education funds are distributed
- 8.6 Library Committee [Guerin] M, 11-16-15, 11:00 AM-12:00 PM, PLS-260C
The process for weeding books was raised by a member. Scott explained the process. The committee discussed and will send a memo to the librarian after it is circulated to the members. The concern was the rationale to save a book. It was agreed that rationale should make reference to a specific course, teaching area, or research need of a specific faculty member. Scott gave a brief report, mentioning graduate student success center, beginning renovations, and funding for open access publication by faculty. He commented on the interdisciplinary nature of the Dune commemoration event.
- 8.7 Extended Education Committee [Meyer] M, 11-16-15, 3:00-4:00 PM, CP-925
Meeting cancelled.

IX. NEW BUSINESS

- 9.1 Revision to UPS 300.016 Withdrawal Policy [Source: ASC]
ASC made fairly extensive revisions. They made it much more specific on what is meant by the dates for withdrawal. They said under extreme circumstances student can appeal his/her denial of withdrawal to the Petitions Committee.
- Question:
- The 18 unit maximum is a Chancellor's office policy, an Executive Order, so how can CSUF grant an exception to a Chancellor's office policy?
- After discussion, agreement to send this document back to the Academic Standards Committee and state the policy has to comply with the Executive Order.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 11-17-15.

- 9.2 Revision to UPS 210.055 Visiting Faculty Appointments [Source: FAC]
- 9.3 Continue Discussion re Presentation for Proposed Changes to Bylaws & Constitution – CONSTITUENCY ISSUES [from 4-28-15 EC meeting]
Chair Walker started this ongoing discussion will carry over into the summer for the new EC to agendaize. The topic will be brought forward for action – 2015-16 Academic Senate.
- 9.4 [UPS 410.200](#) Program Performance Review Policy [7-11-11]
1. FAC response
- 9.5 [UPS 411.102](#) Curriculum Guidelines and Procedures: Academic Jurisdiction
- 9.6 [UPS 411.200](#) General Education Guidelines and Procedures: New and Existing Courses Policy
- 9.7 Discussion on Smoking
- 9.8 Follow-up on Retreat. New UPS on Core Competencies?
- 9.9 Revised ECS Exemption Resolution – Jon Bruschke
- 9.10 Discussion on Excess Units
- 9.11 Discussion on Articulation Issues

X. ADJOURNMENT

M/S/P (Dabirian/Meyer) Meeting adjourned at 12:50 PM.