



ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
DECEMBER 15, 2015

Approved 1-26-16

Draft

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Dabirian, Meyer, Oliver, Stang, Stohs, Walker

Absent: Casem, Guerin, Sargeant

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- Mark Stohs reported that a faculty member had failed to show up for a final exam and the department had been unable to contact the individual.

Q: Is there a University policy on when a faculty member misses a final exam?

A: No, that is a work obligation, so it is a contract thing.

- Biology Department is currently going through a \$2 million renovation in Dan Black Hall associated with the HVAC system. The department was were told it had two weeks for particular rooms to be closed, then Thursday of last week was told they are closing all rooms affected throughout all intersession. These are faculty research labs, teaching labs, and support rooms where faculty have things that do not exist anywhere else in the University.

III. ANNOUNCEMENTS

- Walker: There is a Bio Behavior Research Administration Grant in on campus.

IV. TIMES APPROXIMATE

12:00 PM
Topic: College Park South
Presenter: Frank Mumford

Frank Mumford gave an update on the College Park South project. As we reflect on the enrollment growth of the campus over the past 10 years and marry that past and potential future growth with a bold new program surrounding the campus called "CollegeTown", it is evident that we need to be more aggressive in our thinking for this property. The City of Fullerton is undertaking a Specific Plan for this area of the city. Studies indicate the possibility for housing nearly 14,000 students and faculty in the 85 acres comprising CollegeTown. Studies also indicate the potential for 180,000 square feet of additional retail space in the area.

How We Got Here

- Discussions of development of this site for over 15 years.
- Mid-July 2011, ASC begins discussions with the Chancellor's Office (CO) to issue a RFI/RFQ for the project.
- December 2011, CO requested "hold" on project until a new President is selected for CSUF.

Proposed Project

- Some combination of market rate housing, retail, possibly commercial space and parking – To be determined based on RFP response ideas and negotiations with selected development team.
- Neither ASC nor CSUF want to own (finance, construct or operate) the project. We are looking for better utilization of the property and an income stream to assist with other campus priorities.

ASC/CSUF Project Site

- The site is level and measures approximately 600 feet by 450 feet. Currently, parking on the south side of the office building consists of 833 (289 student, 544 faculty/staff) spaces. In addition, there

are 55 parking spaces on the north and west sides of the building. The area of other parking is about 0.8 acres and could be utilized in the development.

Where Will We Park?

- As just noted, there are approximately 888 parking spaces behind and around College Park.
- Options – The RFP process will produce additional ideas.
 - During Construction:
 1. Shuttle Service.
 2. Parking structure built on campus prior to this project.
 - After Construction:
 1. Onsite – Space needed for a parking structure negatively impacts land rent from the developer
 2. Offsite –
 - a. Developer purchases adjoining land and builds structure (negative impact of land lease)
 - b. Landowners purchase land and build structure
 - c. Adjoining landowner builds structure with guaranteed lease to CSUF, HIU, other landowners in the area

Description of Project Area

- The development site is approximately 6.2 acres south of and adjacent to the College Park Building, located at 2600 East Nutwood Avenue, Fullerton, CA. The project area is bounded by Commonwealth Avenue on the west, Langsdorf Drive on the east, and College Place on the south.

Potential Project Schedule

- Most respondents to the RFQ indicate a schedule of 30 – 36 months from developer selection through construction completion. A sample schedule would include the following –

Development Agreement Negotiation	2 to 4 months
Ground Lease Negotiation	3 to 5 months
Entitlement	6 to 9 months
Working Drawings	6 to 9 months
Construction	16 to 18 months

Q: What about the width on Chapman to deal with the traffic?

A: They will add another lane. The plans call for changes for changes on the interchange, getting on and off at Chapman Ave.

Q: How much of this would be involved in developing the Nutwood site of our campus in terms of potential new buildings?

A: This project would not be involved.

Q: Are there plans in effect to tear down many or a lot of the old apartment buildings and putting up slightly more high-rise buildings (4-6 stories)?

A: Yes

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 12-8-15 M/S/P (Walker/Stohs) minutes were passed unanimously.

VI. CHAIR'S REPORT (Bonney)

Chair Bonney reported on topics below.

- There are two candidates, Zair Ibragimov and Stephen Stambough running for CSU Statewide seat. eVoting will be on Thursday, December 17th from 7:30 AM to 4:00 PM.
- All 8 search committees have been filled.
- A question has arisen concerning how many sessions of a class a graduate student can teach. The UPS 230.010 Faculty Obligation to Meet Classes is not clear so may need to clarify this.
- At the Counsel of Deans last week, there was an interest into looking into evaluation of Department Chairs, which they were going to embark on without consulting with the Executive Committee first. Chair Bonney has sent out an email regarding this.
- Meeting with Academic Programs was extremely interesting. Agreed the AVP or designee would start coming to the Senate meetings on a regular basis and reporting. And the AVP or designee would come to Exec much more frequently.
- We have been asked to follow up on our discussion about the integration of GE in the curriculum which we started a year and a half ago. They will be coming to talking to us on January 19th (if we have a meeting) about the First Year Experience and University 100.

- AVP Nwosu has agreed to begin meeting with A.S. Chair for regular 1-on-1 meetings.
- One thing that is going to come up is the 60 unit issue with respect to upper division GE. Executive Order 1100 mandates that student not be allowed to take upper division GE until they have completed 60 units.
- Looks like we will be getting the double counting issue back.

VII. STAFF REPORT (Benjamin Report)

No staff report.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 University Advancement Committee [Stang] W, 12-9-15, 9:00 - 10:00, CP-810
 Jeff Cook presented about social media engagement and the operations of the communications department within UAC
- Strat Comm currently manages 13 all-university social channels.
 - See <http://social.fullerton.edu> for a directory of social media, not only Strat Comm, but also all other university related social media sites (that includes student groups, colleges, divisions, other operations, etc.).
 - Over the past 3 years, engagement has grown by 165% on Facebook and 184% on Twitter—followers on Facebook have grown by 161%, 378% on Twitter, and 157% on Linked in.
 - The campus recently hit 10,000 followers on Instagram.
 - Faculty asked about how best to leverage and participate in university social media—adding #csuf gets it in the queue for review. A request was made for a brief presentation for faculty to share with departments.
 - Brand central is another good resource: <http://brand.fullerton.edu> where guidance is provided, downloadable resources are available, and tools are described and linked.
- 8.2 Internships & Service Learning Committee [Dabirian] W, 12-9-15, 9:00 - 10:30, MH-141+
- Call to order at 9:04pm. Minutes was approved as we had quorum.
 - Guidelines for assigning grades vs. credit/no credit in internship courses
 - Tyler will email Emily on direction for the committee. The committee's consensus was to leave it at departmental level.
 - Committee also discussed the SSI grant processing and requirements.
 - Center for internships and service learning distributed their 2015-2016 goals and plan.
- Two Goals
- Collaborate with on and off campus entities to streamline the risk management, approvals, and tracking processes.
 - Support the creation of and participation in service-learning and Internship.
- 8.3 Faculty Development Center Board [Oliver] F, 12-11-15, 9:00 -11:00 AM, PLS-290
 No report.
- 8.4 Writing Proficiency Committee [Oliver] F, 12-11-15, 9:00 - 11:00, PLS-299
- Minutes revised and approved

Information Items

- Alison Wrynn discussed Curriculog and indicated trainings will be available in February.
- She indicated as soon as a course is approved it moves forward; can as for a change in status to a writing course, however until writing piece is added it moves forwards as being taught without writing status.
- She indicated there is a need to determine which courses are certified for writing. The committee decided to create a Qualtrix survey to make such a determination. This will assist in creating a recertification schedule for the committee to plan for recertification of writing courses. A draft of the survey will be sent to committee members for input and approval by December 16.
- Peter Nwosu indicated the new Writing Director will hopefully be in place by the end of next semester.

Old Business

- The committee had a lengthy discussion regarding two revised proposals for UPS 320.290 and decided to table the discussion until additional information was procured:

1. Review what other campuses are doing – their UPS’s, Writing Directors, and other writing documents they may be using; the following campuses will be contacted by committee member and their findings report back to the committee prior to their next meeting: San Diego, Northridge, Long Beach, Sacramento, and San Jose.
- Alison said it was good the committee was “fleshing out” the process now and determining what a writing course should do.
- Further discussion of UPS 320.290 was tabled until the new information is acquired and shared at the next meeting.

New Business

- PHIL-342 was reviewed and approved

8.5 Graduate Education Committee [Oliver] F, 12-11-15, 2:00 -4:00 PM, KHS-221

- The committee discussed, modified, and finalized Student Learning Objective (SLO) and will send them to the Senate.
- UPS 320.20
The point was made that this committee needs to coordinate with the Writing Proficiency Committee since both committees are reviewed and making suggestions to UPS 320.20.
- Title V Revision for Distinguishing Undergraduate and Graduate Programs
Discussion centered around language related to Master’s degree: 500 level and 400 level courses.
- CSUF requires 70% at the 500 level and 30 % at the 400 level. The real question centers around “What is quality and rigor of graduate education?” - The committee decided to revisit this question next semester and how existing programs are align or not align.
- Katherine Powers shared that the Graduate Student Success Center has been funded and will be located in PLS 365 – to include advising, study space, workshop meeting space, writing and statics tutoring.
- Academic Master Plan
Still in the working stage for completing graduate focus for AMP – draft will be forthcoming and is still a work in progress.

8.6 Planning, Resource & Budget Committee [Meyer] F, 12-11-15, 1:00-2:30 PM, CP-1060-05
Meeting cancelled.

IX. NEW BUSINESS

9.1 Continue Discussion re Presentation for Proposed Changes to Bylaws & Constitution
– CONSTITUENCY ISSUES [from 4-28-15 EC meeting]

Chair Walker started this ongoing discussion will carry over into the summer for the new EC to agendize. The topic will be brought forward for action – 2015-16 Academic Senate.

Will put both items on the agenda for discussion and approval at our first meeting in the spring semester.

9.2 [UPS 410.200](#) Program Performance Review Policy [7-11-11]

1. FAC response

We have a response from the FAC. Chair Bonney will send this to FAC to take care of.

9.3 [UPS 411.102](#) Curriculum Guidelines and Procedures: Academic Jurisdiction

We need to change the service course to support courses.

9.4 [UPS 411.200](#) General Education Guidelines and Procedures: New and Existing Courses Policy

We will send this back to the GE committee to review.

9.5 Revision to UPS 411.100 Curriculum Guidelines and Procedures Courses [Source: UCC]

Mark Fischer has sent an amendment to this document that makes a minor change to what they have already done to the document. Propose we bring this as a 15 minute discussion on the senate floor to have a conversation before bringing it for a vote.

The goal is to align this with what is happening with Curriculog and what is happening with curriculum now.

Suggestions:

- Delete registration guides.
- Remove short duration course offerings section.

Chair Bonney will send Mark Fischer an email of Exec comments. We will put this on the agenda for discussion at the first meeting in spring.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 12-15-15.

9.6 Section IX & Syllabi

9.7 Follow-up on Retreat. New UPS on Core Competencies?

9.8 Revised ECS Exemption Resolution – Jon Bruschke

X. ADJOURNMENT

Meeting adjourned at 12:55 PM.