



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 23, 2016**

Approved 3-1-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Casem, Dabirian, Guerin, Meyer, Oliver, Sargeant, Stang, Stohs, Walker

Absent: Stambough

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- VP Danny Kim did a presentation to PRBC regarding parking on February 19th. He is scheduled to meet with Exec next Tuesday, March 1st.

III. ANNOUNCEMENTS

- (Dabirian) Change your password.

Spear Phishing message came out.

- The email should have included instructions on what Spear Phishing Awareness was
- How to get training
- What to watch out for

The POD transfer went well, moved half of the infrastructure, and did not affect anyone. IT will begin moving Titanium on Friday, February 26th, from 6:00 pm to 8:00 am; the announcement went out last week. A reminder announcement will go out tomorrow.

- (Guerin) Attended the Admission Advisory System wide Committee meeting and I asked what was the CSU enroll change. Our FTE's went up 4 percent across the system.
- (Stohs) There is a letter going around about an ad to be published in Daily Titan about the strike.

IV. TIMES APPROXIMATE

12:00 PM
Topic: BSU Student Leaders
Presenters: VP Eanes

VP Eanes introduced the BSU student leaders Shakeyla Mitchell (President), Aysha Mabin (Director of Finance), and Alisia Kirkwood (BSU Advisor).

Ms. Mitchell gave a presentation on the concerns of the black students at Cal State Fullerton.

- They desire to have more black tenure-track faculty hired on campus (consistent with Strategic Plan Goal 3).
 - Research supports that interaction with diverse faculty contributes more to student learning for students of color than it did for white students.
 - Faculty-student interactions affect students' cognitive, psychosocial, and attitudinal outcomes, particularly for students of color.
 - Interaction with a black faculty member, would give black students a feeling that they could succeed in academia too.
- They are requesting the implementation of a mandatory general education class (Area Z?) on cultural diversity (consistent with the Strategic Plan Goals 1 & 2).
 - The students would like a set of classes that meet competency goals.
 - An institution's campus racial climate captures the attitudes, perceptions, and expectations within an institutional community around issues of race, ethnicity, and diversity.
 - We talk about preparing students for a global society, however professors teach from their own

- perspective, so we believe there needs to be a diversity of perspectives.
- In terms of retention, if students of color feel like the climate is not comfortable to them, then you probably won't retain them.
 - As far as Area Z diversity classes, typically students choose a class that aligns with their interest or racial identity. So they are not learning about racism as an institutional structure. They don't learn how racist structures in America affect all people of color.
 - The AMP is in process, in 2004 our faculty was 28% diverse and in 2014 it increased to 35%; that is some progress.
 - We need to work on continuing to hire tenure-track faculty and encourage faculty to apply to create a pool of faculty. We can't advertise for faculty of color only, but we can make sure the hiring process is welcoming to them.
 - The campus is engaged in a process of looking at replacing faculty. We have to continue to hire tenure-track faculty in order to increase diversity. The progress is coming, the junior faculty we are bringing in are more diverse than our faculty as a whole because there are more faculty of color to hire. It is a process and it takes time.
 - We hire some really good people and other people recognize they are great and try to poach them from us.
 - For African American faculty or any faculty of color, there is often an additional time commitment of advising they do (e.g., informal advising and mentoring), that is unrecognized service that create challenges for them in securing tenure and promotion. That is something the campus needs to address because for them to support students effectively, they have to be themselves supported.
 - Maybe we need to prioritize getting Area Z recertified.
 - The GE committee will do Areas Z and E next year for recertification. All courses in Area Z are cross listed in another area. Some courses may not make the transition to the new learning goals because of the kind of course they are. All of them will be reviewed to make sure they reflect the learning goals.
 - The BSU can assist when we bring a faculty of color to campus, they should meet with your organization. If they can see the passion students have for our faculty, it could be helpful with the recruitment process and make a difference.
 - Set up seminars and have faculty of color from other campuses come in and do workshops for the students. This will give the students an opportunity to see someone of color doing the job in the discipline they are studying.
 - We would like invite the BSU to attend the AA/AS Retreat on March 18th; the topic is the Academic Master Plan.

Suggestion: For the Provost to find money for summer stipends to get a group of faculty working over the summer to review the courses instead of doing the recertification as we do for other categories. Use the summer review as a way of flagging courses, giving faculty a full year to make the changes that are needed.

V. APPROVAL OF MINUTES

No minutes

VI. CHAIR'S REPORT (Bonney)

Chair Bonney reported on topics below.

- University 397 will be going to the University Curriculum committee for review. The other 2 courses will go to the GE committee for review and GE will determine if they meet the learning goals.
 - Q: I'm sure there are some faculty and chairs who might want to attend the committee meeting when those courses are discussed. Is that possible?
 - A: As long as it is limited to the course meets the learning goals and not whether the course is rigorous. That is the scope of what the GE committee can address.
- Chair meets with AVP Nwosu every other Tuesday.
- AMP steering committee is meeting this afternoon. They will discuss what is needed for the retreat. If anyone is available to help with the retreat, that would be appreciated.
 - Faculty feel the AMP due date should be pushed back by another semester.
 - Faculty aren't around over the summer, however, the plan is for the first full draft to come out in September. The faculty will have 3-4 weeks to review it, during the busiest part of the semester.
 - Committee member turnover is an issue.

VII. PROVOST REPORT

Provost attended the meeting with the BSU, provided no formal report.

VIII. STAFF REPORT (Benjamin Report)

Updated Academic Senate Website is up and going.

IX. COMMITTEE LIAISON REPORTS

9.1 Assessment & Educational Effectiveness [Casem] W, 2-17-16, 1:00 PM – 2:15 PM, MH-141

- Upcoming assessment related events: WASC Resource conference 4/4/16; Campus Assessment Forum 4/21/16; Campus Assessment Conference 4/22/16.
- The committee will make a recommendation to the IRB to create a Titanium Community to support faculty seeking IRB approval.
- Pam Oliver provided a report on the activity of the Assessment Liaisons. Su Swarat reported on the various aspects of Quality Assurance including a discussion of the PPR process. The Office of Assessment and Educational Effectiveness has conducted a meta-analysis of recent PPRs to identify common themes in the Commendations, Recommendations and Resource Requests. Common themes in commendations included implementation of high impact practices, collegiality, and scholarly and creative activities. Common recommendations note the need for improvement in the areas of curriculum, assessment, advising and faculty development. Common resource requests included faculty hiring (T/TT), support for service and curriculum development and space.
- Sunny Moon reported on ongoing efforts from Institutional Research to facilitate access to departmental/programmatic data. Dashboard will provide departments with "Snapshots" - roll out this summer.
- The committee discussed aligning the guidelines for review of Institutes and Centers with UPS 100.700.

9.2 Writing Proficiency Committee [Oliver] F, 2-19-16, 9:00 AM – 11:00 AM, LH-702

- Minutes were approved.
- Peter Nwosu updated the committee regarding the search for the Director of Writing and indicated 3 candidates will be visiting campus March 8th, 9th & 10th; should be in place by this summer.
- Discussion of the survey to determine what departments are currently doing to meet writing requirement: review of draft survey, means for analysis, and means of distribution.
- UPS 320.020 revision to be postponed until feedback form survey is analyzed.

9.3 Faculty Affairs Committee [Meyer for Bonney] F, 2-19-16, 10:00 AM - 12:00 PM, MH-141 \

- Presentation/demo by Marshall Hill from interfolio; of ByCOMMITTEE, a system for electronic review & document / data management of Personnel Documents. This is being considered as a replacement for SharePoint eRTP that CSUF is currently using. Very informative presentation, but since I have no experience with SharePoint eRTP, I have no idea of how it compares in function or cost.
- Review of the revisions to UPS 210.020, Review of Tenured Faculty & sent to Emily Bonney for AS Exec review.

9.4 Academic Standards Committee [Sargeant] F, 2-19-16, 1:00 PM – 2:00 PM, MH-166

No report.

9.5 Planning, Resource & Budget Committee [Meyer] F, 2-19-16, 1:00 PM – 2:30 PM, CP-1060-05

- Minutes approved
- Curriculum suggestions approved via concert calendar.
- Discussion of Chancellor White visit.
- Discussion of PBF statement to Chancellor. PRBC and Sub Committee would like more feedback from Senate Exec re concerns so PRBC can move on with a non draft version.
- Presentations by VP Kim on Parking, which he will do for exec and or Academic Senate & VP Saks on Philanthropy.

9.6 Library Committee [Walker] M, 2-22-16, 11:00 AM - 12:00 PM, PLS-260C

- Demolition and abatement have begun on the affected floors.
- There are grant dollars to remodel the sixth floor (archival floor) and this will be done rapidly following the after the completion of the other floors.
- Currently only part of the planning for the library renovation has been completed and covers only part of the library. Interim Librarian Hewitt is working to find the funds to complete the planning for all areas that need renovation.

- Minimum wage increase will cost the library significant dollars.
- Planning for El Nino continues and many things have been moved up on shelves or to higher ground. This has been somewhat disruptive.
- Council of Library Deans is working on Open Access and will be creating an educational statement.

9.7 Extended Education Committee [Meyer] M, 2-22-16, 3:00 PM – 4:00 PM, CP-950

- Minutes approved with no changes.
- Python Programming Certificate approve by electronic vote.
- 2015-16 Intersession Update- Presentation by Karen McKinley. \$740,000 faculty pay & 1938 student enrollments up from last year.
- Summer Session 2016 Preparation / Schedule - Presentation by Karen McKinley. Over 700 courses scheduled. More study abroad than in the past
- Time to Degree and Intersession/Summer Session 2017 planning.
- Discussion of 4 year graduation rate and the following items were discussed / mentioned:
- Gov Brown and the local press bashing us on the CSU 4 year grad rate. The 4 year rate for the CSU System was 19% last year with a 22 % rate for CSUF. Mean to degree UC 4.3 (top 12% of high school grad class) CSU 4.7.
- Under Charlie Reed Florida required attendance in one summer session for all BA /BS students.
- The roll of intersession and summer sessions in improving the 4 year rate.
- We have a problem with Financial aid for intersession.
- Senator Glazer Bill in Sacramento 4 year degree, no tuition increase, guarantee classes, student must take the correct 15 units & get good grades to stay in the program. We will have issues with too many students having priority registration.

X. UNFINISHED BUSINESS

10.1. Revision to UPS 100.000 Academic Senate Constitution

- Would like to move the Constitution UPS to the March 10th AS meeting, allowing us to get the Bylaw revisions completed.

10.2. Revision to UPS 100.001 Academic Senate Bylaws

- Would like to get the Bylaws approved in their current state at the AS meeting on Thursday, so we can get a clean document. Then bring back on March 10th with the new Diversity & Inclusion Standing Committee we are putting together.

10.3. UPS 210.007 and UPS 210.500 Appointment of Administrative Personnel [Source: FAC]

1. UPS 210.007 and ups 210.500 - track changes
2. UPS 210.007 – track changes
3. UPS 210.500 – track changes
4. Email from President Garcia

- The President indicated she has received significant comments from the senior leadership on the appointment document. Chair will change the order on the AS Agenda to have this discussion after the first reading of the textbook document.

10.4. New UPS 3XX.XXX Faculty Selection of Instructional Materials [Source: FAC]

- Is on the agenda for a first reading at Thursday's AS meeting.

XI. NEW BUSINESS

11.1 COE Dean's Search Committee

Natalie Tran, Terri Patchen, Erica Bowers, Minerva Chavez, and Benikia Kressler

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 3-1-16.

11.2 General Committees for AY 2016/17

11.3 Discussion on Statement of Opinions

11.4 Discussion: committee to respond to AB 798 RFP

- 11.5 Discussion: counting courses toward Major and GE
 - 1. Memo from Mark Fischer
- 11.6 Revision to UPS 411.100 Curriculum Guidelines and Procedures Courses [Source: UCC]
 - 1. Email from Mark Fischer
- 11.7 Title IX & Syllabi
- 11.8 Follow-up on Retreat. New UPS on Core Competencies?
- 11.9 Review of Chairs
 - 1. Bakersfield
 - 2. Channel Islands
 - 3. East Bay
 - 4. San Bernardino
 - 5. San Jose
- 11.10 Revised ECS Exemption Resolution – Jon Brusckhe

XII. ADJOURNMENT

Meeting adjourned at 12:55 PM.