



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 8, 2016**

Approved 3-22-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Casem, Guerin, Meyer, Sargeant, Stambough, Stohs, Walker

Absent: Dabirian, Oliver, Stang

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- (Walker) I would like to have an opportunity at Thursday's Academic Senate meeting to publically thank Josh Bagshaw, Mike Anthony, the electrical staff, and maintenance workers who helped NSM during the planned power outage over the weekend. They provided us with generators and saved millions of dollars of reagents.
- (Meyer) This is closing weekend for *Miracle Worker* and Friday is opening for *The Merry Wives of Windsor*.

IV. APPROVAL OF MINUTES

No minutes.

V. CHAIR'S REPORT (Bonney)

- I have received one statement of opinion suggestion from the call that was sent out from Lynda Randall. She suggests a question about students who do not participate in an online class (have not logged on) being prevented from evaluating the class. Walker and Sargeant will be working on a statement of opinion regarding repetition of courses (refer to previous minutes).
- Chair Bonney proposed to the Provost to form a committee of faculty to work over the summer with stipends to review the diversity courses. We have 165 courses in Area Z including 145 from H&SS. This is beyond the bandwidth of the GE committee, and we have an unusual situation because we changed the learning objectives of those courses since they had originally been approved. The proposal is to have faculty review the syllabi to see if the course lines up with the new learning goals and objectives and notify faculty of various modifications they might need to make. If a course clearly does not meet the learning goals and objectives, notify faculty and give them a year to shape up the course or decide if they do not want to put the course in Area Z, since they are all approved for another GE category.

Suggestions:

- This to be a Senate ad hoc committee. Will bring a resolution to the Senate for approval.
 - This should have the same composition as the GE committee. Need to have representation from H&SS from Ethnic Studies and representation from Arts, Comm and HHD since they also have courses in this category.
 - Need to avoid overburdening junior faculty and appearing to create conflict of interest.
 - Information will be forwarded to faculty (to update syllabi) and GE committee
 - Will make department chairs aware of the need to address learning outcomes for all of the Area Z courses.
- We are going to have to replace someone on the RCATT Search Committee because someone from NSM withdrew.
 - Kim Norman will be replacing Terri Patchen on the College of Education Dean Search Committee.
 - We have discovered there is a problem with the writing requirement in GE. Question about what "appropriate for course" means. Will send to GE committee.

- UCC was working on the programs document and saw there is an opportunity to have Grad Ed clean up the difference between programs and academic standards. At one time everything for Grad Ed went into Academic Standards document for graduate programs. UCC will submit the document because there are important changes in the document UCC wants to get done now. Suggest having the Grad Ed committee revisit the document and the academic standards document for graduate students and write a unified graduate programs document or put it into the programs document we have.
- We discovered there isn't a UPS on the credit/no credit grading policy.
- Amir had a good meeting with the FAC on Friday. The provisions the administration did not like in the revised UPS 210.007 have been taken care of.
- Chair Bonney met with Owen Holmes and Chris Reese yesterday regarding the parking issue that came out of the Planning Commission meeting. The message from the Planning Commission was the University should have been dealing with student parking for a long time. We should be giving them parking passes. They are going to start enforcing parking on the streets. One Council member suggested no on street parking, except for residents, for one full year. We can expect much more aggressive enforcement of parking; that means we have 1,500 cars that are currently being parked on the street that will have to come to campus.
- The other issue is everyone says parking is a problem on this campus, but on average there are at least 500 empty spaces on a regular basis. Willem van der Pol is concerned about the messaging when there is a constant use of the parking as the joke, and it contributes to an untruth that parking is a problem on campus, when there are all these empty parking spaces. Cost of parking for students is a problem. One possibility is a tiered parking system in Lots A&G implementing a stacked parking system and you pay less for the parking pass for those lots. A number of possibilities will be explored.
- An issue that may come up on the Senate floor. Katherine Powers sent a list of amendments she would like to see made to the Bylaws. One change she wants is to include all the directors without retreat rights, on the theory the positions are critical to academic operations. She also proposes to add someone from Academic Programs to the ASC. Wants to add the Director of Undergraduate Studies to the UCC in addition to the AVP/AP.
- We are set for the retreat on March 18th.
- Suggests having AVP/AP report on alternate Senate meetings. Ask for written report and allow time for questions during meeting.

VI. PROVOST REPORT

No Provost report.

VII. STAFF REPORT (Benjamin Report)

No staff report.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 Student Academic Life Committee [Guerin] T, 3-1-16, 9:00 AM – 10:00 AM, MH-141
 Student Academic Life Committee met this morning without a quorum. Nonetheless, we listened to a presentation by Dave Edwards, Executive Director of ASI, on Instructionally Related Activities (IRA) fees. There is a task force conducting a study of the IRA process (Emily is a member) this semester. You may recall the problems from last year, when requests for IRA funding greatly exceeded the available monies. Several ongoing and high-quality programs funded for many years did not get the funding they expected. This situation is evident again, FYI. This task force will conclude its work and report to the President in early May 2016.
- 8.2 International Education Committee [Sargeant] W, 3-2-16, 11:00 AM – 12:00 PM, MH-141
 Quorum was only achieved halfway through the meeting. Discussion of survey distributed to faculty -- 301 responses received. Key finding was the extremely low level of awareness on the part of faculty regarding international initiatives and study abroad.
- 8.3 Information Technology Committee [Stang] F, 3-4-16, 10:00 AM – 11:00 AM, LH-702.
- Quorum was achieved and minutes approved.
 - VP Dabirian updated the group on various initiatives. Key item of interest to the board, was the potential use of WATSON for the purpose of transcription of course materials into multiple languages for posting in Titanium.
 - Jim Collison provided an update to the committee on the new president directed Web Committee guided by Jeff Cook. He is rep from Senate IT to the group. This group (with representatives across UA/IT/EE/Faculty) is examining the web presence and providing ongoing feedback to the new portal and new landing page design.

- The committee celebrated the appointment of a LACE representative to the board.
- The committee reviewed a student online readiness tool Volker Jannsen had referred to the board:

https://csrc.collegesource.com/view/csrc_assessment.aspx

While the group felt it had some utility, it was decided that it should be referred to OET for consideration and didn't fit

- 8.4 Faculty Affairs Committee [Bonney] F, 3-4-16, 10:00 AM – 12:00 PM, MH-141
FAC discussed the UPS on Faculty Selection of Instructional Materials in light of the comments made in the 24 February Academic Senate meeting. Kathy Dickson and Louise Adler will review the comments and the proposed UPS, make changes as appropriate and circulate electronically for committee approval. The committee then discussed how they will revise UPS 210.000. The FAC has formed two subcommittees, one on the formation of the college committees and the kinds of issues colleges and departments should focus on and the second on the job of the faculty personnel committee. Then there was a discussion of the Interfolio demonstration at the 19 February meeting. Deputy Provost McMahan pointed out that the campus appeared to on technology overload and that we should instead consider internal development of comparable system. The ensuing discussion was extremely energetic. There were concerns about both a product developed internally or externally. At 11:30 Amir joined the meeting to discuss UPS 210.007 and 210.500.
- 8.5 Curriculum Committee [Walker] F, 3-4-16, 12:00 PM – 2:00 PM, MH-141
The University Curriculum Committee spent most of its time discussing University 397. The committee asked for several revisions and clarifications. The UCC also spent time discussing UPS 410.103 and the changes that have been proposed by the Graduate Education Committee. In the discussion the thought that it might be good to have the Graduate Education Committee and UCC collaborate and revise/move appropriate portions of UPS 410.103 and 410.106 (Academic Standards for Graduate Students) so the 'academic programs' portions of these documents are under the jurisdiction of a single committee and in a single document.
- 8.6 Planning, Resource & Budget Committee [Meyer] F, 3-4-16, 1:00 PM – 2:30 PM, CP-1060-05
- Minutes of February 19, 2016 meeting Approved.
 - Presentation by VPSA Eanes & Shakeyla Mitchell, President of the Black Student Union on issues of concern. This was a repeat of the presentation made to the Executive Committee.
 - Presentation / Update by VPSA Eanes on the status of the student success initiative (SSI) funding and impact on our students. More information on the student success initiative (SSI) may be found on the web site <http://success.fullerton.edu>.
 - Report on the Irvine Campus and its growth by Dr. Rahmatian and Deputy Provost
 - McMahan. Focus on complete degree programs, 2+2 relationships with Saddleback College and Irvine Valley College, and 2+2+2 programs.
 - There are over 4,000 students on the Irvine Campus this semester.
 - Next Year's Budget Projections by VP Kim postponed to the next meeting.

IX. NEW BUSINESS

Question before we begin new business:

- I sent out an email regarding three sections of the Bylaws (Sections 4,6, and 7) asking if we wanted to keep them in or take them out. They were created in 1961 at the birth of the Academic Senate.
 - (1) filling initial vacancies
 - (2) tie in balloting
 - (3) election of an academic senate member

Take a look at them before Thursday and let me know.

New Business

- 9.1 General Committees for AY 2016/17

Professional Leaves Committee:

Lana Dalley (HUM)

Faculty Research Committee:

Katherine Bono (HHD); Gerard Beenen (MCBE)

- 9.2 Discussion on Statement of Opinions

Chair Bonney will send out another request to the senators for suggestion of questions.

- 9.3 Discussion: resolution to create AB 798 committee
Chair Bonney sent around the resolution to create the AB 798 committee.
- Question/suggestions:
The resolution says Academic Senate charged the Executive Committee with soliciting faculty, students and staff representatives for an ad hoc working group.
- In the AB 798 bill it specifically says 'administration', it doesn't say 'staff'.
 - For students we usually ask ASI, so we need to change the language to "soliciting ASI for student representatives".
 - Do we want the Senate to endorse?
- 9.4 Revision to UPS 411.100 Curriculum Guidelines and Procedures Courses [Source: UCC]
1. Email from Mark Fischer
- This will be on the AS Agenda as a first reading.
This is to bring our curriculum process in line with Curriculog.
- 9.5 Revision to UPS 100.700 [Source: AEEC]
Will be our first order of new business next week.
- 9.6 Revision to UPS 300.031 [Source: ASC]
- The revision has been sent around.
 - We asked them for a UPS that lays out how this body comes into existence and how things work with it.
 - We have this as a first reading on the new UPS on the Sale of Academic Presentation Materials for Commercial Gain. Some of this was already covered in the student handbook. This provides more detail and clarification. Faculty members appear to also be prevented from profiting from sale of their own material. Potential problem for online courses. Suggest using language from the student handbook instead of language from the state education code. Chair Bonney will consult original language in the education code and consider a way to paraphrase to avoid intellectual property issues
 - Provide context either ahead or after of statement
- 9.7 Revision to UPS 410.103 [Source: UCC]
- This will be on the AS Agenda as a first reading.
The UCC has not given us a marked up version of this document that includes the double counting provision. Would like to put this document through "as is" to get this part done. UCC needs to have conversation with TDA to ensure proposal is technically possible. Need to clean up language related to graduate degree programs. Information is split between multiple documents. Should this be strictly an undergraduate document? Need to make careful changes.
- Consider making a motion to change requirement for 12 unique units in minor to 6 unique units
 - Question about shortened timeline for challenges
 - Question about language "programs that lie outside a single college". Programs should be sponsored by some college.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 3-15-16.

- 9.8 Discussion: counting courses toward Major and GE
1. Memo from Mark Fischer
- 9.9 Title IX & Syllabi
- 9.10 Follow-up on Retreat
- 9.11 Review of Chairs
1. Bakersfield
 2. Channel Islands
 3. East Bay
 4. San Bernardino
 5. San Jose
- 9.12 Revised ECS Exemption Resolution – Jon Brusckhe

XII. ADJOURNMENT

Meeting adjourned at 12:55 PM.