



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 19, 2016**

Approved 5-10-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Casem, Dabirian, Guerin, Meyer, Oliver, Sargeant, Stang, Stohs, Walker
Absent: Stambough

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- (Meyer) American College Theatre Festival had its gathering in Washington, DC and Ashley String, a third year MFA student here at CSUF received the scene design award.
- (Guerin) Our Jumpstart students, which is preschool reading preparedness, are doing a presentation on the Hill and advocating in Washington this week.
- (Walker) We had a student win the Outstanding Poster Award at the Western Biological Undergraduate Student Research Conference. We had both the graduate and undergraduate award winners on campus for research day last week.
- (Stohs) Arnold Schwarzenegger is coming to campus to talk about insurance.

IV. TIMES APPROXIMATE

12:00 PM

Topic: University Honors Program

Presenters: Dr. Sandra Perez-Linggi, Robert Mead and Craig Mc Connell

There was a discussion on two documents the Bylaws and UPS 412.010 Honors Programs.

- ✓ (Dr. Perez Linggi) The new version of the UPS has been worked on for the past two years. The conversation from the beginning has been to provide a new UPS document that is useful, meaningful, and functional to all honors programs. We submitted an original version of the UPS in November and received feedback from Executive Committee. I took the document back and we went through the document line by line and had a lot of discussions. What we provided to you on March 24th is a UPS version that was completed in February along with the completed Bylaws separating out what might be pertinent to all honors programs and the Bylaws that apply only to University Honors.

Comments/Suggestion on UPS:

- Section II,K: What it says is “The Director of the University Honors Program...” and what you want is “The Director of An Honors Program...” and make those changes throughout the section.
 - (Mead) The Business Honors is the Dean’s decision. The selection of the director is the single biggest item in terms of the UPS and Bylaws, and to a certain extent, changes that are coming through in the appointment of administrative personnel may trump this too.
 - (McConnell) The Board had wanted to put selection of each program’s director into the Bylaws.
- ✓ Maybe the way to do this is to say: the Selection of the Honors Program Director, new sub-section, University Honors Program, this way you can keep what you have and you can put another one in Business Honors Program.

- There is some confusion where it says: the Director of the University Honors Programs shall be appointed by the President on recommendation of the Provost and Vice President for Academic Programs.
 - This should say: the Director of the University Honors Programs shall be appointed by the President on recommendation of the Provost and Vice President for Academic Affairs, and the Associate Vice President of Academic Programs.
- The director should be a tenured faculty, not tenure-track.
- It seems odd to have a 400 level UPS that is called Honors Programs. Maybe since this is about creating an advisory board, that it's the UPS for the Honors Advisory Board and you can call the one you created for the Bylaws the UPS for Honors Advisory Council. And we will rename it and move it to the 100 series.
 - After discussion will call the UPS Honors Programs.
- Section II, I: add a parenthetical "if required".

Comments/Suggestion on the Bylaws:

- On the Program Personnel process, you should reference the appropriate UPS and get rid of the rest, because what is written here doesn't follow the rules specified by the Collective Bargaining Agreement.

Q: What's the status of this? Who can approve this?

Q: Line 80 - says the Honors Program Advisory Council appoints the faculty members.

A: We thought of the H&SS committee model where membership is staggered, so you continuously have enough people. People are rotating in and out, and not everyone at one time so you have consistency. So for now the board would be recruiting members and everybody voting on the membership.

- This needs to be spelled out in more detail, it is not clear. In H&SS they specify that no more than one person from a single department, so you might want to specify that here.

Q: For the Advisory Board, is there a search committee or an appointment for the other staff members or coordinators?

A: (Dr. Perez-Linggi) This is the first time the University Honors Program will have an Associate Director, and we are learning as we go. We are running the searches yesterday, today, and tomorrow and it's a search committee from the Honors Board. Speaking with myself, Peter, meeting faculty and students from the honors program.

- Since this is new Bylaws, recommend adding a roman numeral "XII" about how to amend the Bylaws and who does it.
- Regarding the Mission Statement, it now reads like only the honor students have a love of learning. I looked at other documents from other programs and it would be nice to have this paragraph say: we are here to provide meaningful and enriching opportunities for our students.

Q: Is this housed in the Office of Academic Programs?

A: It should be Division of Academic Affairs.

- Streamline this and anything that the Honors Program does that is different to a department, but not contrary to a UPS should be in here. Think of this as the Article of Operations for the Honors Program.

Chair Bonney will send to Dr. Perez-Linggi all the editorial changes.

V. APPROVAL OF MINUTES

5.1. EC Minutes (Draft) 4-12-16 M/S/P (Walker/Meyer) minutes were passed unanimously as amended.

Correction: Item 10.3 last line should read: Chair Bonney will send an email to the committee and acknowledge the committee's frustration and let them know we are hopeful that the system-wide initiative will pass.

VI. CHAIR'S REPORT (Bonney) – written report distributed 4-18-16

I met with the president on Friday 25 April and discussed with her the questions I previously circulated to the members of the Executive Committee.

1. We're still operating under our 2003 Master Plan for facilities (per the CO report on facilities and infrastructure - http://calstate.edu/cpdc/Facilities_Planning/documents/2016-17through2020-21CIP.pdf). At one point there was discussion of revisiting this and revising our master plan (<http://facilities.fullerton.edu/campusplanning/2025MasterPlan.asp>). Will we be engaging in this soon? **The President said that we are not in a position to do anything about this. Next year will be consumed with completing the AMP which will guide some of the decisions in any revisions to the Master Plan, and work for our report to WASC will also require attention. In any case at the moment we don't have the money to do anything until the chancellor's office clarifies how we might fund capital projects.**
2. We have many conversations on this campus about the importance of research to teaching. How can we also acknowledge and recognize the research that is not directly tied to teaching? **We had an energetic discussion in which she emphasized that research undergirds all our teaching.**
3. We referred the smoking problem to the Campus Facilities and Beautification Committee, and they have concluded that the best strategy for now may be a pilot program to have a designated smoking area. Given that there are discussions about the Chancellor issuing an order making the entire system smoke free how could you facilitate this project? **She thanked our committee and said that at the moment there was no clear path forward. The Chancellor seems poised to make the system smoke-free, and as he may have some provision for enforcement she is reluctant to commit any more time, energy or resources to doing anything about smoking at CSUF.**
4. Unlike the last contract the new agreement between the CSU and CFA is front-loaded, that is, most of the benefits are in the first few months of the contract. Assuming that the union and the trustees approve the agreement how do you think this actually will be funded? Will campuses be expected to cover some of the new baseline expense by reallocating resources from other priorities? What are some of the reallocations that you think the system will make? **She was guarded about this issue as it is not clear at the moment how the raises will be funded on a long-term basis. She is guardedly optimistic (hopeful?) that someone will be able to make a case that the governor will accept and that we will need to wait for the May revise and the final lobbying prior to the end of the fiscal year. She also acknowledged that campuses may be compelled to provide some of the funding.**
5. One of the themes of the Academic Master Plan appears to be a concern about tenure-density. If tenured and tenure-track faculty become more expensive how do you see us addressing the tenure-density issue? How can we deal with the concerns about temporary faculty teaching critical GE and introductory courses unless we continue to increase the number of tenured and tenure-track faculty on campus? **There will continue to be problems with tenure-density issues so long as we do not receive more generous funding from the state. The amount of reassigned time on campus and uneven class fill rates contribute to the problem as well.**
6. Retention of high quality and diverse faculty is particularly difficult in today's climate. How would you tackle this issue? **We didn't make much progress on this issue.**
7. Some institutions have been able to integrate general education into the identity the institution presents to the public. Do you have any ideas as to how we might do this through a few broad themes that existing courses could identify with? **She would be supportive of a fall retreat on this. Was supportive of plan for review of Area Z.**
8. The coded memorandum from the Chancellor's Office indicates that the system will now allow students to receive credit for the courses in the Golden Four – the WASC core competencies – with a C-. Is there anything we can do about this? It does not appear there was any consultation with the ASCSU or with any faculty at all. This appears to be a move in the wrong direction. **She had not yet seen this.**
9. I have invited the Black Student Union to come to the Academic Senate on April 28th to make the presentation they made for Executive Committee, so that we can get on the able the Black Student Union request about courses in Area Z.

Five members of the GE Committee have agreed to participate in the summer review of the syllabi, and now that we know that we can send letters to department chairs. I already have drafted a proposed letter and attach it here for comment. Tomorrow we will have the Honors Program and the Provost so need to be focused in discussion.

VII. PROVOST REPORT

- The provost consulted with Senate Exec about the appointment of the interim dean of the College of Engineering and Computer Science. Exec provided feedback regarding the names that have been recommended and engaged in a discussion regarding the succession planning, interim appointments, and the management of expectations for interim appointees and the campus community.

VIII. STAFF REPORT (Benjamin Report)

The All University elections are next week Monday, April 25th – Thursday, April 28th.

IX. COMMITTEE LIAISON REPORTS

9.1 Extended Education Committee [Meyer] M, 4-18-16, 3:00 PM – 4:00 PM, CP-950

- Minutes approved from February, 22, 2016 meeting
- Approval of FPGA Implementation with VHDL Certificate (see attached Proposal).
- Presentation of UEE and campus partners “25 in 5 Initiative” (25 new self-support programs in 5 years) a 5-year growth plan by Interim Dean Kari Knutson Miller. Focus on how to grow from \$28,446,956 to \$40,000,000.
- Meeting adjourned at 4:08, the longest meeting this year.

9.2 Internships and Service Learning Committee [Dabirian] W, 4-13-16, 9:00 AM – 10:00 AM, MH-141

- We had a quorum and passed the minutes from Dec 9, 2015.
- Dawn Macy reported that they started on Community Engagement Report. Annual Community Engagements Awards is at 4/27.
- Small sub-committee lead with Jan Erving and Mark studied guideline for CR/NC versus letter grades in academic internships. Mark will work on the Models of Internship Grade methodology and perhaps there will be UPS proposed change to include the models in the UPS 411.601.
- Cancelling the May meeting. Mark will report next year in fall.
- Mark accepted to be a chair next year.

9.3 Planning, Resource and Budget Committee [Meyer] F, 4-15-16, 1:00 PM – 2:30 PM, CP-1060-05.

- Approval of Minutes from the April 8, 2016 meeting
- New Business:
- Research enterprise – Presentation by AVP Rikli Office of Research and Sponsored projects. Will be located in College Park West.
- .20 vs .25 buyout for PI in charge and how that impacts grant funding.
- 4 -4 teaching load and impact on getting external grants.
- Recommendation for more funding to make necessary improvements so CSUF can get more grant funding.
- High Impact Practices (HIPs) pilot update- Deputy Provost McMahan, VP Dabirian, and Assessment Director Swarat.
- Presentation of early Data from Fall 15 pilot HIP Classes.
- Priority Setting Activity, Dabirian let an online survey for priorities for our next meeting.

X. OLD BUSINESS

10.1 Revision to UPS 100.000 Academic Senate Constitution

Discussion continued on the removal of the At-Large Senate seats.

The proposed language reads as follows:

35 ~~full-time faculty~~ members elected from the basic constituencies, of which ~~15 shall be at-large and~~ 20 shall represent specific the basic constituencies and 15 shall be elected as at-large members.

This is on the Agenda for Thursdays Academic Senate meeting.

Continued the discussion on the best way to present this document to the Academic Senate.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 4-26-16.

- 10.2 Discussion: counting courses toward Major and GE
 - 1. Memo from Mark Fischer

XI. NEW BUSINESS

- 11.1 Discussion on Statement of Opinions
- 11.2 Position Statement - Promoting and Supporting a Culture of Research and Scholarly and Creative Activity at CSUF
- 11.3 Review of Chairs
 - 1. Bakersfield
 - 2. Channel Islands
 - 3. East Bay
 - 4. San Bernardino
 - 5. San Jose
- 11.4 Revised ECS Exemption Resolution – Jon Brusckke

XI. ADJOURNMENT

Meeting adjourned at 12:55 PM.