



CALIFORNIA STATE UNIVERSITY, FULLERTON

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES SEPTEMBER 1, 2015

Approved 9-8-15

11:30 AM - 12:50 PM

PLN-120

Present: Casem, Guerin, Meyer, Oliver, Sargeant, Stang, Stohs, Walker

Absent: Bonney, Dabirian

I. CALL TO ORDER

Vice Chair Meyer called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

Article in Daily Titan, seems like everything is fine.

III. ANNOUNCEMENTS

- Received names from David Bowman with faculty to fill vacancies on AS Standing committees in NSM.
- Need a liaison on Writing Proficiency Committee - Ron Oliver volunteered.
- Sargeant: met with Brent Foster about the Freshman Programs and their take away from the meeting with Exec was we did not express opposition and were on board with the decentralizing of Freshman Programs.
- In Spring 2016, the English and a variety of other departments will be doing a Steampunk conference.

IV. TIMES APPROXIMATE

11:45 AM – 12:15 PM

Topic: Library

Presenter: Scott Hewitt

- Have moved 508,000 books from the south side to the north side, moved 900,000 to 1 million items total. There is no way to get an exact count because there is no way to count the journals.
- History, English & Literature, Geography, Anthropology, Social Science, Finance, Law and Education have all been moved. Next in the queue is Music & Art.
- By then end of September, sometime in October, should be finished with the book move (78%) from the south side to the north side. Doing it in order of the amount of usage. 22% of the books will remain on the south side and continue to be paged; those are the books used the least. Would have gotten a higher percentage, but had problems with the compact stacks.
- Due to Student Success Initiative Funding, the library is open an additional 14 hours compared to 2 years ago. This year we added 4 hours, on Fridays instead of closing at 5:00 pm it will close at 7:00 pm. On the weekend, instead of closing at 10:00 pm it will close at 11:00 pm. From the usage data Friday at 5:00 pm had the most people present in the library. Irvine campus has 2 additional hours this semester. In the 15th & 16th week, we go to 24/7 and Irvine will have extended hours. There was not money set aside for Irvine in SSI.
- Start of the renovation for Pollack Library South has been delated a few months due to construction issues. It should start in the next few weeks on the 1st floor. Timeline for Phase 1 (1st, 4th, 5th floors) should be completed late in 2017. Will begin the 6th floor of the south side (before we finish Phase 1), they have grant funding for the archival space and needs to be in place (Center for World & Public History, University Archives & Special Collections, and Orange County Archives).
- Moved 5 different groups out of the first floor area over the summer. The only groups remaining are IT, Honors & Scholars, and Patron of the Library Book Sell Center. They will remain there until late in 2016.
- The Library has lost 6 people: 1 passed away (Heather Tunender), 3 retired and 2 resigned.

Question: what options does faculty have without the Science Librarian? Trying to get a go-to person, but for now it is being triaged by 5 or 6 different Librarians.

- Did a makeover on the 4th floor north and the computer areas on the 1st & 2nd floor north.
- The bridge area over the 2nd floor has been changed. In the LOFT plan, it is meant to be faculty/student space.
- New Circulation policy for the library is in place, it was approved by the President this summer.
- Graduate Students Success Center will open in October on the 3rd floor south side.
- For discussion: Book weeding.
Weeding is done to get rid of out dated books, damaged books, and books that are not being used to improve the collection. The results of the pilot weeding project, there are 1,744 books that were on the GV reading list, 20 percent of the recreation leisure books. If we honor all the faculty request, we can only weed 23 books (1%). There is no point going through with the process if that's how it is going to be. One History faculty member checked to retain almost every book (1,716 books). This can hold up the whole process.

Suggestion: Have a conversation with the department/faculty. Providing them with the books and if they don't want them, inform them they will get weeded.

12:15 PM – 12:30 PM

Topic: GE Assessment Plan

Presenter: Alison Wrynn, Greg Childers, Peter Nwosu and Su Swarat

- Has not been approved by the GE committee this is a draft, wanted to have this ready for them to have something to work with.
- We will ask departments to map their general education courses to the goals. Each department via their Associate Dean will get a spreadsheet to identify which course meets which goal. Based on approval, it will go out next Tuesday or Wednesday with a deadline of October 1st.

Suggestion: Move back the timeline. Most departments might have already had a meeting and will not have another meeting prior to deadline. Can the mapping be pushed back; it's too close to when RTP files are due, which is part of the workforce to get this done.

Question: What is the scope that will be assessed each year? One goal be assessed per year and the GE committee will determine which one.

- The main goal of moving the mapping fairly quickly is by the end of the semester, people need to know that their course has been selected. The plan is to begin the assessment of whatever has been mapped out and identify by Spring 2016.

Question: Is it four courses per department or campus? It will be four courses per campus.

Question: Are we submitting what people did or actual assignments to the GE committee? We will use whatever faculty already has in place for these courses; we only need the grading scores.

Suggestion: make it clear to everyone what is to be submitted.

- Will add the language used in other program assessments: "Assessment will not be used to link to evaluate faculty performance".

Suggestions:

When you think about the sampling, you can generate it based on a weighted probability sampling based on the enrollments in courses per semester so we do better at capturing.

It would be nice to have these things in advance, to have it put in front of us to respond is difficult.

They look at the calendar we came up with and RTP be included. All of the things that are factures that folks might not consider is important in developing the timeline. Having a centralized place for some of these due dates is critical.

One of the challenges is the mapping piece. If we give too tight of a timeline, they won't take it seriously. That has been a problem with Program Level Assessment.

V. APPROVAL OF MINUTES

M/S/P (Casem/Oliver) EC draft minutes 8-25-15 were unanimously approved.

Corrections: add Chair Bonney will follow-up on discrepancies regarding the status of the revised PPR.

VI. CHAIR'S REPORT (Bonney)

Vice Chair Meyer gave report on behalf of Chair Bonney on topics below.

- We will need a special election; Jim Miller has resigned from his seat as representative of Social Sciences.
- We have been notified by Shari McMahan that we should defer any action on the Intellectual Property policy as the Chancellor's office expects to have a draft of a system-wide policy by the end of the year.
- Student who has failed comprehensive exam had discussed situation with both chair (Lisa Kurtman) and with Katherine Powers. Katherine has not created a form.

Question: Is there anything we should do about this?

Suggestion: refer this to the Graduate Education Committee.

- Psychology student writing issue.
It was discussed and agreed upon to let the student graduate. Suggest that we take a look at the policy.
- The PPR UPS has been sent to FAC, GE, PRBC, and UCC.

VII. PROVOST REPORT

- This afternoon there will be an Academic Council video meeting. They will present the Student Success for California Student's Substantial Model document. Today will be the official presentation to the Provosts. They are planning to do the presentation with the VP's of Student Affairs, System-wide Senate, and all the other groups. After we all go through the process of hearing from the Chancellors Office, we can think through how we want to react through our respective channels as a campus.

Once they figure out how much funding will come to the campus, it's our challenge to figure out how we will distribute/invest our internal resources in a way that will preserve our mission of access.

Questions:

On the Philanthropic part, as a faculty member my perception is it creates discrepancies on the campus on the terms that can raise money that way (like Business) and the people that have majors in the helping professions. It seems to have the potential of taking state money off the top and creates privilege parts of campus. The impression is the Chancellor is interested in having every student paying something.

What's your take on how this impacts access?

VIII. STAFF REPORT (Benjamin Report)

- Call for nominations for Faculty Leadership in Collegial Governance Award 2015-16 went out to the campus on Friday, August 28th. Deadline for nominations: Monday, September 21, 2015 by 5:00 PM.
- Call for nominations for Outstanding Lecturer Award 2015-16 will go out today to the campus today. Deadline for nominations: Monday, September 28, 2015 by 5:00 PM.
- Continuing to update committee memberships filling vacancies.

IX. NEW BUSINESS

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 9-8-15.

- 9.1 Marathon Meeting 5-14-15 – Discussion Items
 - 1. ASD 14-193 UPS 410.103 Curriculum Guidelines & Procedures: New Programs & Program Changes [Source: GE/UCC]
 - 2. ASD 15-107 Proposed New UPS 3xx.xxx Declaration and Change of Majors and Minors [Source: UCC]
 - 3. ASD 15-73 UPS 210.00 Faculty Personnel and Procedures [6-5-14] [Source: FAC]
- 9.2 Refer to Faculty Affairs Committee: UPS 210.007 Appointment of Administrative Personnel [1-30-13]
- 9.3 Refer to Faculty Affairs Committee: UPS 210.500 Procedures: Search Committees for Administrative Personnel [1-30-13]
- 9.4 Continue Discussion re Presentation for Proposed Changes to Bylaws & Constitution – CONSTITUENCY ISSUES [from 4-28-15 EC meeting]
Chair Walker stated this ongoing discussion will carry over into the summer for the new EC to agendaize. The topic will be brought forward for action – 2015-16 Academic Senate.

X. ADJOURNMENT

M/S/P (Stang/Walker) Meeting adjourned at 1:20 PM.