



ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES JANUARY 24, 2017

11:30 AM - 12:50 PM

PLN-120

Present: Bruschke, Dabirian, Gradilla, Matz, Meyer, Oliver, Stambough, Stohs, Walker

Absent: Bonney

I. CALL TO ORDER

Vice Chair Stambough called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- There is a new contract for TA's, GA's, and Instructional Student Assistants. The contract will cost us a lot of money and will be hard implement. TA's are now referred to as non-exempt salaried employees. The UAW negotiated they must be paid for every hour they work and it is on a weekly time-base, which means you cannot average it over the semester. If they work over the allotted hours per week, they have to be paid for the additional hours worked that week. This is a really good contract for them, but it is going to make administrating this for the departments to do it a little bit difficult. In particular, it is going to hit us because of the way science labs are staffed, one-unit lab is three hours of instruction, but only generates two weighed teaching units. It is not enough space to put office hours, prep meeting, and all the things we normally put in there. All the departments that use TA's and GA's will be impacted. The contract was ratified in November and we are trying to implement it right now. There will be back pay for raises three percent GSI and a couple other bumps depending on what their classification is. There will be extra hits to the faculty blankets for those who use TA's, GA's and ISA's. Michelle Tapper and David Forges are working hard with the Chancellor's office to get this figured out
- Our office policy is unclear whether it covers TA's or not. In one section it says instructors, in another places it says faculty. TA's are not faculty, but they are instructors.

Suggestions:

- We take a look at our Office Hours policy to figure this out.
- We get some feedback from senate chairs at other campuses.
- We are talking about bringing up the idea of changes to the Constitution about the constituencies in February, after seeing the Governors response to our budget, no matter what we make this about, it looks like it's about getting rid of administrators. I don't know if we want to have that to come out on the Senate floor, we want to put a unified front of the campus about the funding issues.

Suggestions:

- Have a conversation with the people who what to do it and ask them given the climate that we have if they feel it is a good idea to do this right now.
- Have the Chair Bonney communicate with the signatures of the petition and let them know we want a civil upfront debate and not focused on any constituency specifically.
- Ask them if they want to postpone it until next year. This is a budget crucial year, maybe they would want to bring it back in the fall.
- If there are changes to the petition, they need to be received in the Senate office before the agenda goes out on Friday.

III. ANNOUNCEMENTS

- (Matz) Thanked the Executive Committee for the flowers that were sent to her mother's memorial service.
- (Walker) Thanked Lisa Kopecky and Facilities Management who were here Sunday night rearranged things due to flooded classrooms and offices in McCarthy Hall. Custodians who were scheduled to come in at 3:00 am came in Sunday at 8:00 pm to clean up offices to make sure everyone had office space on the first day of classes.

Q: Did we have a lot of flooding?

A: We had an inch of water on the east side of McCarthy Hall.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 11-29-16
M/S/P (Oliver/Matz) Minutes were passed unanimously.
- 4.2 EC Minutes (Draft) 12-6-16
M/S/P (Oliver/Matz) Minutes were passed unanimously.
- 4.3 EC Minutes (Draft) 12-13-16
M/S/P (Oliver/Matz) Minutes were passed unanimously.

V. CHAIR'S REPORT

No report.

VI. INTERIM PROVOST REPORT – 12:30 PM

No report.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 Faculty Research Policy Committee [Walker], T, 12-13-16, 2:00-3:00PM, MH-141
The committee completed review of the IP policy and will be sending it forward to the senate.
- 8.2 Internships & Service Learning Committee [Dabirian], W, 12-14-16, 9:00-10:00AM, MH-141
- Approval of the minutes
 - Report from Service Learning Committee
 - Service learning identification and process with Course and Class Attribute
 - Flag in catalog - They should use the service learning inventory
 - Report from Internship Committee
 - They still continue working on reviewing the UPS and coming up with best practices and communication plan.
- 8.3 University Advancement Committee [Bruschke], W, 12-14-16, 9:00-10:00AM, CP-810
Did not have a quorum; discussed two items.
- Ways to make the relatively successful "Dinner for 12" program even more impactful.
 - Ways that homecoming can be expanded (not just a sporting event any more).
- 8.4 Writing Proficiency Committee [Matz], F, 12-16-16, 9:00-11:00AM, PLS-299
Meeting cancelled.
- 8.5 Faculty Affairs Committee [Bonney], F, 12-16-16, 10:00AM-12:00PM, MH-141
No report.
- 8.6 Campus Facilities & Beautification Committee [Stohs], F, 12-16-16, 11:00AM-12:00PM, MH-166
- College Town (and related developments) Update:
Chris Reese (Comm Relations) – City Planning Commission requested more study done: especially re: students, traffic, and parking on Nutwood. Bridge is unbelievably expensive and ADA issues complicate it further. City is studying it on their end. More development is taking place due to demand. Need to work on it together rather than ad hoc due to safety issues. Parking will change soon. We need to find ways to bring students closer to campus. Future planning and city master plan underway. Sit on a single district council now, representation could drive prioritizing it. Voting turnout was high and city is paying attention. Some form of a renewed effort is coming, driven by the city. Many issues are related, including parking in local neighborhoods and bus and biking issues. Ali Izadian will be involved in Master Plan; still waiting for feedback from the City. CSUF is not going to lead the effort, then we can weigh in on their plan. Need to review academic master plan and facilities plan along with it. Nutwood Bridge is still in discussion as well as a bike bridge over the 57. Need culture change!
 - Campus cleanliness. Update on efforts to connect with students/Student Affairs:
Jarvis met with ASI. At first enthusiastic abt. Earth week; decided instead to tie it into Service Day for students who can't go offsite. Looks like we can do it in 2017, ASI will handle most of planning and org.; would like faculty and staff participation and supervision present alongside students.

- Updates on Emily Bonney's meeting with Provost:
Provost may be amenable to Faculty contributions (\$5) for a Faculty event.
 - Parking and Transportation Update (Folino Drive, new parking structure, public transit) Joe Ferrer, Parking & Transportation
Pedestrian traffic on Folino and Nutwood. Added barriers, helped with vehicle movement; but still issues. Additional parking (including off campus) is happening and being explored; along with working with Lyft at local train stations.
- 8.7 Planning, Resource, and Budget Committee [Meyer], F, 12-16-16, 1:00-2:30PM, CP-1060-05
- Minutes from the December 9, 2016 meeting were approved with minor corrections
 - Only one item of New Business:
The Master of Science in Accounting and Finance was approved.
 - The following items have been moved to the next meeting:
 - Master of Science in Educational Technology
 - Concentration in Anesthesia in the Doctor of Nursing Practice
 - Sub-Committee: Qualitative Aspects - What we can't do

IX. NEW BUSINESS

9.1 Liaison - Honors Programs Advisory Board

Sean Walker volunteered to be the liaison. The committees meeting day and time has not been established, if for some reason the meetings do not work with Sean's schedule, Steve Stambough said he would be the liaison.

9.2 Statements of Opinion

Suggestions:

- First Year Experience, is it going to be a GE course?
 - Write a question in a way so we will get input on some of the policies we have.
 - SOQ's
 - Changing them so there is a common core of questions and departments can add to it.
 - Should there be class size?
 - Should they be class level?
 - Major/non major classes?
 - Come up with one question Exec feels should on SOQ's as a common question.
 - There should be a question that says SOQ's will not be interpreted based on being above average.
 - Should an AD Hoc committee review research on SOQ's and make suggestions and/or recommendations?
 - In class SOQ's should be done electronically.
 - Post tenured reviews
 - GE writing requirement
- 9.3 Revision to UPS 100.001 - AS Bylaws - meeting times & general committee terms
- (Stohs) Line 375: change "can" to "may"
- 9.4 Revision to UPS 410.103 - Curriculum Guidelines and Procedures: New Programs UCC rev. 10-7-16
1. Revision to UPS 410.103 - Curriculum Guidelines and Procedures: New Programs UCC rev. 2-27-15
- (Matz) Line 116: add "a" before the word single
 - (Walker) Line 38, #4: if we got rid of this it would make the students' lives easier in terms of figuring out what they are doing and also do the same thing for the minors. We should let this reside with the faculty to make decision about whether those are distinctly different or not.
 - This may be something that we can refer to.
 - (Meyer) Line 29-30: *"A major leading to the Bachelor of Music or the Bachelor of Fine Arts shall consist of a maximum of 70 semester units..."* – this does not meet requirement for the accreditation of the accrediting bodies for music, theater, and dance. It demands that the BFA and Bachelors of Music degree 65 percent of the units must be in the major.

Suggestions:

 - Take a look at Title IV to see if there is a way for us to tweak the language.
 - We should add that to the list of things to do after we get the current revisions passed.
- 9.5 Revision to UPS 410.170 - Doctoral Programs
- Put on Consent Calendar for the AS meeting on 2-2-17.

9.6 Revision to UPS 270.102 - Graduate Committees and Advisers

- (Walker) Line 36: add the wording "in consultation with the program's faculty".
- (Bruschke) Line 94-95: Is contradicting to line 72-73.
- (Stohs) Delete lines 94-95
- (Oliver) Lines 48-50: should be moved up in the document.
- (Stohs) Grammar issue throughout the document: the word "insure" should be "ensure"
- (Stohs) Lined 46: Change the word "chartered" to "established"

Suggestion:

Send it back to the committee with the changes/suggestions above. Ask the chair about deleting lines 94-95.

9.7 New UPS 4XX.XXX - Proposed Graduate Student Learning Goals

- (Meyer) Line 22: Capitalize the word "social"
- (Walker) Line 11: Change "shall" to "should"
- (Walker) To make the list make sense, it should be semi-colons and not periods.
- (Walker) Line 12: change "Appropriate" to "As appropriate"

Suggestion:

Re-write the preamble paragraph.

- Sean will work on the reorganizing/wording.

9.8 Revision to UPS 211.000 - Responsibilities of Departments and Department Chairs

9.9 Revision to UPS 260.104 - Guidelines for Granting Difference in Pay Leaves

9.10 Additional AS meetings - spring semester

There is a possibility of adding additional AS meetings in the spring and activating some of the tentative meetings dates that are on the calendar.

9.11 Anti-Bullying Policy

9.12 CSU Online Learning Principles

X. ADJOURNMENT

M/S/P (Dabirian/Meyer)