



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
JANUARY 31, 2017**

Approved 2-28-17

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Bruschkke, Dabirian, Gradilla, Matz, Meyer, Oliver, Stambough, Stohs, Walker

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- My initial teaching schedule has been shifted around, so I would have to leave half way through the Library Committee meeting unless someone would like to trade as liaison. The committee meets the 2nd Monday of the month from 11:00am – 12:00 pm.

III. ANNOUNCEMENTS

No announcements.

IV. TIMES APPROXIMATE

11:30 AM – 11:45 AM

Topic: Naming of the Center for Oral and Public History

Presenter: VP Greg Saks and Dean Sheryl Fontaine

VP Saks and Dean Fontaine met with the Executive Committee to get their approval to continue in the process of renaming the Humanities and Social Sciences (HSS) Center for Oral and Public History (COPH) to the Lawrence B. de Graaf Center for Oral and Public History.

(Fontaine) Larry de Graaf, who is one of the founders of the Oral and Public History Center, has made a \$1 million donation which will allow the renaming of the center. Larry de Graaf is not only a former faculty person, he's the unofficial campus historian and the author of *The Fullerton Way: 50 Years of Memories at California State University, Fullerton*. HSS is very excited for the renaming of the center. The renaming of the center is a nice way to show Emeriti faculty how much we value what they do and how much their colleagues value them.

The way the process works is we have the opportunity to bring it to the Board of Trustees so he can be honored at a Board of Trustee Meeting.

- (Bonney) Larry was one of the founding members of the History Department, one of the first faculty on the campus, and maybe one of the last of the campus founders to be with us. I think it is absolutely fabulous news and a wonderful way to memorialize what he has meant to the campus.
- (Oliver) I had a chance to take a class with him, Larry was a very good professor. We had a number of our graduates use the center for reference.
- (Gradilla) Lawrence was also the person who helped established Ethnic Studies. In the Cal State System where it exploded on other campuses, Lawrence de Graaf was able to bring it and institutionalize it and the history herein Ethnic Studies is completely different than the rest in the Cal State System. He brought Ethnic Studies when there was no ethnic stakeholders on campus to take those classes. He planted the seeds for something that is now a Hispanic Serving Institution and a Minority Serving Institution, his work established something that students now are benefiting from at large. One of his mentees, Charlene Riggins, speaks highly of the work he has done with her and all the publications they have done together about Orange County history and African American Orange County history. He has done a lot to document and to make sure that all voices are heard and recorded in the history of Orange County and other campuses.

- (Matz) It's a testimony to his loyalty to the University and commitment. It says a lot about the University, especially in times of uncertainty that he has come forward to shine a bright light. Our appreciation to you for the work you have done and to him for this commitment and making a strong statement about the loyalty to our University.

(Saks) So you know the process, we are required to get everything to the Chancellor's office six weeks in advance, so it is actually at the March meeting he will be honored. We will make sure you know the date he will be honored, for those who wish to attend.

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 1-24-167 *forthcoming*

VI. CHAIR'S REPORT

- The Men of Color Initiative that has been underway in Student Affairs, they would like to come to the Senate and report on this. I would like to put this on the AS agenda for March 2nd.
- The First Year Experience will be discussed at Council of Deans tomorrow.
- The Provost will talk to us next Tuesday about Enrollment Management. There is some confusion about how much is going to Student Affairs and how much remains in Academic Affairs.
- The Quantitative Reasoning Task Force Report response is due on Monday. I have done a draft of the first version of it; it is over in the Math Department being reviewed. I am meeting with Marie Johnson and Stephen Goode tomorrow to put this together, then I will circulate it to the Deans of the colleges for them to share with those departments that also address quantitative issues to see if they have anything they would like to see changed. .
- So far, except for an exceptionally long email from a faculty member, the changes to parking seem to have gone off well. We had emails from faculty who really appreciated the part-time arrangement and the stacked parking. Those pieces have worked well.
 - There was one complaint from Graduate Students, because they use the 10 AM spaces. They used those spaces because they stay late and they come here late.
- I received an email from Vince Buck about something he plans to raise as urgent business on Thursday. The email expressed concern for faculty who are on H1B Immigrant Visas currently being reviewed by the government. Vince is requesting the Executive Committee make this a priority and write a resolution to the President and the Chancellor asking them to give highest priority to protecting these faculty and to speed up the process by which the University and system help these faculty obtain Green Cards.
 - Chair Bonney will reach out to Vince to see if he would like to write the resolution or have the Executive Committee write the resolution for the February 2nd AS meeting.
- A student has filed a complaint in October against a faculty member raising issues about harassment, an investigation is done, and the conclusion is that there is not enough to support a harassment claim. At the end of the semester the student fails the course and files an appeal. The course is a pre-requisite to a clinical course that the student must take to graduate. Because it is a clinical course the student must be enrolled to be covered by the liability insurance for the institution. The student cannot simply take the course and then retroactively enroll, which is what you would typically say is your remedy. People are concerned about a scenario in which the student can't take the clinical course until the fall. If the student is given permission and enrolls in the course and then loses on the grade appeal, the student would be administratively dropped and end up with a W. And assuming it's a clinical course that involves interaction with a human being, then that means we put someone who was not qualified into that course. We were asked if there anything we can think of to handle this.
 - The chair of the department can review and waive the pre-requisite.
 - The Department Chair could intervene, but it would be better for the faculty member to make the decision in consultation with the Department Chair and others.

Q: When does the Appeal Committee meet?
A: The Appeal Committee acts as expeditiously as it can, but there is going to be lag time. The decision has to be made before the Appeals Committee can be done.

We should respect the faculty and department decision, and we should not do anything beyond what the department has already done in this matter.

- Chair Bonney attended the ASC&U Conference in San Francisco last week and there was a lot of good sessions. Some things came out that I would like to share with you. Amarillo College did a study. They were worried because their retention and graduation rates were not very good, and they wanted to know the cause. The talked to a huge number of students, and they discovered for most of them it had

nothing to do with the quality of instruction or the cost of text books. It had to do with “I don’t have any place to live”, “I can’t get enough food”, “I’m trying to figure out how to pay for diapers for my kid”, etc. They came up with a solution that was quite stunning; they said we are not going to put the food pantry over in a corner of a building. They found a donor who built a student resource center right in the heart of the campus. It’s a huge food pantry that also provides counseling services and legal services. One of the results of this has been the student who get food services, once they don’t need them anymore they bring in food for the shelves.

- For the Graduation Initiative, Pam Oliver and the Provost have put together a group of task forces and they are going to start inviting faculty to participate in these task force. This will align with AA/AS Retreat topic, which is what we will be doing on March 3rd.
- The Provost would like us to put together a search committee for an AVP of Academic Operations. This is a permanent position, and the search would not be completed until after we have a permanent Provost. We need to get the committee confirmed at the February 16th AS meeting. The Provost wants to get a pool of candidates ready, so once the permanent Provost is announced later in the spring, we are ready to move on interviews for the AVP position.
- Late Friday afternoon I received an email regarding the at-large seats and the discussion from last week Executive Committee meeting, about reducing the number, changing it to be only six at-large seats opposed to zero at-large seats. The email was received after the bylaw deadline, so it is not going on the agenda for Thursday.

The question opposing argument to those who support the removal of at-large seats is what the evidence is that our institution or our Senate have been damaged or suffered over the years by our present arrangement of 20 constituency seats, and 15 at-large seats? If there is evidence and not just suppositions that this is a problem, I would like to know what it is because no one has been able to produce any evidence.

- This issue is, you have a structural problem that could produce something, an unwanted outcome. If you have had an electoral college which would produce the outcome of someone losing the popular election badly yet becoming president, you would want to fix that well in advance than when the actual problem becomes manifest, because at that point it is much more intractable. In our current arrangement, we have 48 seats but only about 45 people who attend regularly, so to have 15 at-large seats creates the structural potential for the largest constituencies to take a third of the seats on the Senate. It’s a question of structure and the time to address that is before that actually happens. We have historically had times where one constituency has held what was perceived a disproportionately chunk of those seats. So it’s a concern.
- A change in the open seats would almost for sure bring about more participation from a particular college. It won’t solve the whole issue, but one more representative from the college would be useful.
 - You could just as easily say the people who run for the at-large seats really want to be on the Senate and not just sit there. The issue remains what is the problem we are actually solving. Our Bylaws, our rules of doing things say we change our UPS documents if we think there is a problem, not because we think there might be a problem.
- I don’t expect us to reach a conclusion on this in this meeting, I just wanted to make it clear it is not going on the agenda because it was in violation of the Bylaws. The original motion is on the AS agenda.
- If we suddenly amend it in the meeting to a whole new set, we run the risk of a rush.
- Concern of respecting prior notification to the Senators. Changing the way the motion is set up and amending it, would require for the Senators to know what happens to their constituency.
- We had the discussion, and it seemed that we all thought that six was a good idea and importantly a great way to avoid the debate becoming ugly. If we do not change to six or amend to six, we will debate zero, which is much more likely to be unpleasant than if we get six on the floor somehow. If we get six, we will talk about it for five minutes and it will pass. If we put zero on the floor, not sure what will happen.
- We need to make sure that people know the repercussions or the results if we keep it the same, if we amend it to six, or if we have a full amendment. The entire body needs to be informed and not just a small number of people who are very vocal about it.
- Why six instead of nine or twelve? And the bigger issue is we are looking at something that isn’t broken and we are trying to fix it. We have a senate that works. Having administrators in some of the at-large seats in addition to the constituency seats is an advantage that we have on our Senate. It makes things work better, smoother, we get things done, and we get it done right the first time.
- The problem with six, and part of the reason to drop them all, everyone except Student Affairs get something. To have an intelligent discussion about this, the Senators need to see the breakdown.

VII. STAFF REPORT

- The announcement for Outstanding Professor Award 2016-17 will be going out today, files are due on March 6th.
- We received six files for the Carol Barnes Excellence in Teaching Award 2016-17. The Outstanding Professor Committee will be meeting Friday to award the recipient.
- We are working on updating the Committee Interest Form, adding the new committees and updating meeting times to align with the changes made to the Academic Senate Bylaws. The email will go out to campus this week so faculty can begin signing up for committee service.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stohs for Bonney], T, 1-24-17, 1:15-3:45PM, TSU Legislative Chambers

- I attended this meeting for Emily. Not much to report - an interesting meeting (my first time for that group); but just "normal" business; comments by visitors, reports by ICCs, members, etc.
- There will be the "Walkout" on the 31st - mostly connected with the CSU system's "tuition adjustment." Emphasized a few times during the meeting.
- Items worth mentioning:
 - AMP will be on an up-coming agenda (was planned for today).
 - Vote on changing by-laws; to integrate TSC and ASI. Unanimous approval.
 - Longer discussion about appointing a student to the President's Appointment Commission -- the student "candidate" could not attend. So after the discussion, it was moved, and passed, to postpone the vote until next week; hoping that the candidate can attend and then answer questions next week.
 - Amanda Martinez will be sitting on the AS this semester.

8.2 Diversity & Inclusion Committee [Gradilla], W, 1-25-17, 9:00-10:00AM, EC-605

- Committee membership update (Rodríguez):
 - Laura Lohman (ARTS) and Charles Smith (MCBE) have stepped off the committee. The Senate is working to find replacement representatives from these colleges.
 - Georgina Euan (student member) will not be able to attend committee meetings in Spring semester as she has a conflict with her class schedule. We are working to find another student representative to fill in for the semester.
- Discussion of proposed meeting schedule for Spring 2017 (Rodríguez):
 - The proposed meeting dates (January 25, February 15, March 1, March 22, April 5, April 12, May 3, and May 10) were unanimously approved by the members in attendance. (Motion to approve: Burnaford/Puente; 7 approved, 0 objected, 0 abstained).
- Announcements:
 - Rally for Social Justice: Thursday Jan 25, noon – 1pm, Humanities Courtyard
- Presentation of PCEI Worksheet (Rodríguez)
 - Committee members were presented with the worksheet developed for the Williams meeting in October 2016, and the new worksheet developed for the PCEI in advance of the meeting with President Garcia in April.
 - The committee discussed the "Lawn Chair Action Steps" including the proposal of the establishment of the Jewel Plummer Cobb Fund, a potential proposal for a speaker series on issues of Diversity, Equity and Inclusion, and the dissemination of the committee definition of "Diversity Equity and Inclusion" as a mechanism to start conversations across campus.
 - The committee briefly discussed the Chancellor's report on Ethnic Studies and the potential for relevant committee activities.
 - Co-Chair Rodríguez requested that committee members email him with any additional suggestions before Friday 1/27.

8.3 Campus Facilities & Beautification Committee [Matz for Stohs], F, 1-27-16, 11:00AM-12:00PM, MH

I attended the meeting for Mark this morning.

- Minutes approved
- Member items
 - Concern about the east side of MH – outside of the building needs to be cleaned
- Old Business
 - Campus cleanliness
 - Date in March
 - Students involved – need supervision
 - Union to sign off for students' participation

- Action items: cleaning labels and reapplication; painting curbs; storm drains; planting small trees and plants; washing windows on first floors of buildings; general cleanup
- Reach out to colleges through assistant dean to involve students and student groups
- Social space for faculty and staff
 - Need ideas to give to the provost for financial support
 - Need both permanent and social space – could be different locations
 - Discussion of possible options and discussion to continue with space division
- Parking and Transportation Update
 - Kristen Jasko from parking discussed present options
 - Data collected as to number of students on campus and number enroll by the hour
 - Fewer students enrolled during the spring (38,000) as compared to the fall (41,000)
 - Last semester MW was the most occupied spaces; this semester, TR has taken the lead
 - Data will be posted online
 - Designing a survey responding to the present options and use for parking
 - GOOD TO KNOW: if you are in a designated “15 minutes” space and need more time, contact parking to extend for one hour (#3082)

IX. UNFINISHED BUSINESS

9.1. Revision to UPS 270.102 - Graduate Committees and Advisers

Change the word “chartered” to “established” throughout the document.

Document will go on the February 16th AS Agenda.

9.2. New UPS 4XX.XXX - Proposed Graduate Student Learning Goals

Document will go on the February 16th AS Agenda.

9.3. Statements of Opinion

- Amir is working on s-o-o about doing electronic SOQ's
 - Check with Kristin Stang to make sure we aren't putting out an s-o-o about something that is already about to happen.
- Jon is working on s-o-o should we get an ad hoc committee to review the research on student opinion questionnaire forms.

X. NEW BUSINESS

10.1 AA/AS Spring 2017 Retreat – March 3, 2017, 8:00AM to 1:00PM, Marriott Hotel

Chair Bonney will be meet with Provost Puri and Pam Oliver on Monday regarding the retreat. We are going to try to figure out the accomplishable. I will enlist the help of Kristin Stang on the retreat and I am also looking for anyone else who would like to participate, we will have not more than three meeting for the retreat.

- Steve Stambough and Irene Matz volunteered.

10.2 Revision to UPS 100.001 - AS Bylaws - general committee terms

10.3 Revision to UPS 410.103 - Curriculum Guidelines and Procedures: New Programs - double counting

10.4 Revision to UPS 211.000 - Responsibilities of Departments and Department Chairs

10.5 Revision to UPS 260.104 - Guidelines for Granting Difference in Pay Leaves

10.6 Anti-Bullying Policy

10.7 CSU Online Learning Principles

XI. ADJOURNMENT

M/S/P (Dabirian/Meyer)