



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
OCTOBER 18, 2016**

*Approved 11-1-16*

**11:30 AM - 12:50 PM**

**PLN-120**

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Present: Bonney, Brusckhe, Dabirian, Gradilla, Matz, Meyer, Oliver, Stambough, Stohs, Walker

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## **I. CALL TO ORDER**

Chair Bonney called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- ASI has decided not to have a discussion after the debate because it would create a hostile environment. Two of the student groups that co-sponsored the event wanted to have discussions and were told no. The students are trying to figure out if they can go to the Marriott or the Pieology in order to have discussions.
  - Chair Bonney will speak with Dave Edwards as the advisor to the group.
- In response to Danny Kim's update at the October 13<sup>th</sup> Academic Senate meeting of installing 2-hour parking spaces for the lecturers, it would better if they were 3 hours spaces instead of 2 hours.

Q: Will there be one parking lot designated or two?  
A: VP Kim is looking into different options and will report to us soon.

## **III. ANNOUNCEMENTS**

- (Meyer) Fall Dance Theatre opens this weekend.
- (Matz) We now have \$1,105 in our Faculty Fund account.
- (Brusckhe) Our High School Speech and Debate Tournament finished last weekend; they had 15,000 entries from 87 different schools. They did a great job!

## **IV. APPROVAL OF MINUTES**

- 4.1. EC Minutes (Draft) 9-27-16  
M/S/P (Walker/Matz) Minutes approved unanimously.
- 4.2. EC Minutes (Draft) 10-4-16 *forthcoming*
- 4.3. EC Minutes (Draft) 10-11-16 *forthcoming*

## **V. CHAIR'S REPORT**

- Bob Gass, Bruce Goodrich and April Brannon have agreed to serve on the IRA Committee.
- Invitations have gone out for the search committee for AVP Community Relations.
- Someone wanted to know the purpose of the PPRs, One response is that WASC expects to see them. .
- Trying to reconstitute the Exceptional Assigned Time Committee (EATC). Two of the members from last year do not wish to serve this year and one has moved into an admin job. EC members are encouraged to make recommendations. One possibility is to approach the recipients of the award last year.
- The Chancellor has asked the campuses to create a Critical Events Advisory Team to monitor special events on campus at which people might get agitated. Student Affairs has been doing this with their "quad squad", they keep track of the speakers out in the quad. This will be a bigger version that will involve people from Academic Affairs.
- There was a discussion at Council of Deans about faculty search committee training. There was agreement that the training is something all faculty should have all year-round and that the training should be done by faculty.
- Enrollment Management is coming our way sooner rather than later.

- As required by the UPS we are announcing that there is going to be a new department in the Department of Communications: Communication Sciences and Disorders. I will forward the proposal to the UCC.
- The retreat results are fascinating and will be the focus of an article on the Senate Forum Blog.
- I received emails from Joel Lanning, chair of AEEC, and Jon Brusckhe inquiring about the purview of the AEEC. Because of the bylaws, their purview would appear to be whatever activities of the Centers and Institutes involve student learning.
- We have an inconsistency between UPS 210.000 and UPS 210.001 with respect to the President's ability to appoint faculty to tenure positions. UPS 210.000 provides that the Faculty Personnel Committee must be consulted, and 210.001 does not. We are going consult with the Faculty Personnel Committee out of UPS 210.000.
- Regarding both of the administration search documents, UPS 210.500 and UPS 210.007, Provost Puri has indicated there were other problems that were not mentioned in the Senate. This will be a topic for discussion for Grad Ed for October 14th
- We will send UPS 411.201 to the GE committee by motion as soon as the document is open on the Senate floor.

## VI. STAFF REPORT

We received four files for the Faculty Collegial Governance Award.

## VII. COMMITTEE LIAISON REPORTS

### 7.1 ASI Board [Bonney], T, 10-11-16, 1:15-3:45PM, TSU Legislative Chambers

The board heard a series of reports from the ICCs. Representatives of Alumni Engagement addressed the board and explained the decision to push homecoming to December in 2017. Deanna Leone also addressed the board to explain the services of the Retention Cluster. The meeting concluded with the approval of an escheatment process policy and reports from the members of the board of directors.

### 7.2 Faculty Research Policy Committee [Stohs for Walker], T, 10-11-16, 2:00-3:00PM, MH-141

- Discussion of Intellectual Property - UPS 100.005
- Focus on on-line instruction; while recognizing that there is a separate policy on on-line instruction. Need some definitions; use some examples from other CSUs (e.g., Fresno).
- Paulina brought along ICSUAM - from the CSU System (sponsored programs administration) which includes definitions, etc.
- Continue work on document from last meeting.

### 7.3 Faculty Development Center Board [Oliver], F, 10-14-16, 9:30-11:00AM, PLS-290

Meeting cancelled.

### 7.4 Academic Standards Committee [Matz], F, 10-14-16, 1:00-2:00PM, MH-166

- Minutes approved as corrected
  - Indicated that the limit on W grades is 18 and not 19 as previously reported
- Old Business
  - UPS 300.013 – Late Add policy status – approved by the Academic Senate with the friendly amendment underlined below – Student has been attending a class in which he/she is not enrolled due to an administrative error by faculty or staff or documented circumstances beyond the student's control.
  - UPS 300-040 – Academic Standards for Post Baccalaureate Students – only Starr has responded in that the 2.5 is adequate in HSS. Rodriguez-Valls to get information on COE programs. Title of VPAA to be updated to Provost.
  - UPS 300.020 – Grading Practices –discussion indicated it is up to the instructor, Whatley to determine if both plus/minus and not plus/minus can be in the same syllabus (subsequent information sent by Whatley on the Executive Orders does not specify whether or not that can be done).
- New Business
  - Whatley updated the committee on software changes that should clean up repeats listings and double counting errors on the TDA. This is still in the implementation stage and not finalized yet.
  - Reported that issues arising on testing for online courses. Will be the purview of another committee.

- 7.5 Graduate Education Committee [Oliver], F, 10-14-16, 2:00-4:00PM, H-219
- Minutes of 9 September 2016 meeting approved.
  - EGGN 597 Engineering Management Program approved by email vote (8-0) completed on 30 September 2016 as meeting the GLWR.
  - TESL 301 modified to remove language referring to graduate students and GLWR.
  - Designate sub-committee to work on Graduate Student Learning Goals ASD-1684 (new UPS).
  - Subcommittee formed to do preliminary rewrite to be sent to committee for approval.
  - Discuss strategy and approach for revisions to UPS 320.020 University Writing Requirement. A survey is being designed to probe chairs regarding their current GRW requirement and input.
- 7.6 Student Academic Life Committee [Stohs], T, 10-18-16, 9:00-10:00AM, MH-141
- Dave Edwards guest. Food and Housing Security Task Force report; following up on CO request. Things are happening (individuals) w/out university. Now have 30 members on task force.
  - Current Projects: Recommendations to VP later this fall.
    - On-Campus Food Pantry - need to identify a space for a centralized food program. About a dozen "individual" food programs already on or near campus. Debate: students in need do not want it to be visible. Opposite: should be seen the same way as financial aid with no stigma attached.
    - Donated Meal Program - through residence life. Students donate their own (unused) meal, and Aramark has matched. Also local donor. Alternative aside from Gastronome.
    - Emergency Housing Program - Residence Life has one apartment (4 beds) devoted; is full in a week. Question: can Children's center be of use; for students with children.
    - Resources App - Titan Bites (food from catered events on campus). Titan Links.
    - Future Project(s): Create a Calfresh Outreach program for emergency grants for students. Working with three other CSUs on this through CO.
  - Sub-Committees:
    - Disabilities: have met and working on it. Current UPS on disabilities does not do much.
    - Joshua London Presentation (member of committee from Academic Advising) - (4 year graduate rates; 2025 goals); finish in four. Does not appear that financial aid impedes finishing in four. In contrast, taking summer courses helps.

## VIII. UNFINISHED BUSINESS

- 8.1 Email from Jon Brusckhe
1. UPS 100.001 - Academic Senate Bylaws
  2. UPS 100.700 - Formation, Operation, and Discontinuation of University Institutes and Centers
  3. UPS 300.022 - Assessment of Student Learning at California State University, Fullerton
- This was discussed in the Chairs report. Chair Bonney will talk with Pam Oliver on who will handle the assessment reports.

## IX. NEW BUSINESS

- 9.1 Memorandum from VP Kim - Faculty Appointment to the Parking & Transportation Advisory Committee
- We need two faculty representatives for this new committee that VP Kim wants to put together.
- Suggestions:  
Eric Dries, Michael Shafae, Matt Jarvis, Merri Lynn Casem, Daniela Rubin, Elaine Lewinnek
- Chair Bonney will ask Matt Jarvis and Merri Lynn Casem to see if they will be willing to serve.
- 9.2 UPS 610.000 - Conflict of Interest
1. Email from Unni
- Chair Bonney will send this to the Faculty Research Policy Committee to review.
- 9.3 Revision to UPS 210.020 - Review of Tenured Faculty
- Chair Bonney will take the proposed changes to the Faculty Affairs Committee meeting on Friday to discuss it with them.

9.4 Revision to UPS 100.250 - Definition of an Academic Unit

We will put this on the October 27<sup>th</sup> AS Agenda with the original changes that were made to the document.

9.12 Resolution in Support of Proposition 55 on the California November 2016 Ballot

This will go on the October 27<sup>th</sup> AS agenda.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 10-25-16.

9.5 Revision to UPS 410.103 - Curriculum Guidelines and Procedures: Programs

9.6 Revision to UPS 411.100 - Curriculum Guidelines and Procedures: Courses

9.7 Undergraduate Course Reallocation Request Form

9.8 UPS 260.104 - Guidelines For Granting Difference In Pay Leaves

1. Article 28 - Difference In Pay Leaves

9.9 Visiting Departments

9.10 UPS 100.600 - Proposals and Procedures for the Establishment of University Departments

9.11 Academic Master Plan

**X. DISCUSSION ITEMS**

10.1 General Education Gets an Integrative Learning Makeover

**XI. ADJOURNMENT**

M/S/P (Dabirian/Matz)