



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
NOVEMBER 15, 2016**

Approved 11-29-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brusckke, Dabirian, Gradilla, Matz, Meyer, Oliver, Stambough, Stohs, Walker

I. CALL TO ORDER

Meeting called to order at 11:32 am.

II. URGENT BUSINESS

- Student tuition fee increase. The Board of Trustees is not going to take action on the tuition increase until the January meeting; trustees will wait to see what the Governor's budget will be.

Q: Do we want to put pressure on the top end? If all the Senates sent message to the Governor to please fully fund the CSU, we are not taking a stance for or against the students, but we are taking a stance in terms of advocating.

We will draft a resolution for the December 8th AS meeting advocating for full funding and a plan for going forward.

- We need to get together some kind of taskforce on the status of our campus as a sanctuary in light of the immigration stances of Congress and the President-elect. The Administration, Student Affairs, faculty, and the Academic Senate needs to be involved in the crafting of a statement. Maybe suggest to the President we appoint some people to work with her to explore all the legal issues that come up with a campus response to align ourselves with what our Governor and Senators are saying.
 - Chair Bonney forwarded the email chain from last Wednesday to the President and received a response back from her and assurance they are working and conferring with council at the Chancellor's office to try to figure out what they can do. Everybody is aware of the issue being raised.
 - We might also get some guidance from the Board of Trustees.

III. ANNOUNCEMENTS

- (Walker) Travel restriction will be starting January 1st. No state funds can be used to go to North Carolina, and a longer list is forthcoming from the Attorney General's office. The policy provides that employees may not travel to these locations for state funded or state sponsored activities. Walker is attempting to gain clarification whether ASC funds are covered by the prohibition.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 11-1-16
M/S/P (Walker/Dabirian) minutes approved unanimously.
- 4.2 EC Minutes (Draft) 11-8-16
M/S/P (Matz/Dabirian) minutes approved unanimously.

V. CHAIR'S REPORT

- We need one more person for the Provost Search Committee. So far we have the following: Ioakim Boutakidis (HHD); Merri Lynn Casem (NSM); Gregory "Chris" Brown (HSS) and Bill Meyer (ARTS)

Suggestions:

Jason Shepard, Michael Shafae, Heather Osborne-Thompson

- Had an excellent meeting with Pam Oliver this morning. She wanted to be clear that curriculum belongs to the faculty, and it was not for Academic Programs to tell the faculty how to do their curriculum. The office is there to facilitate and provide systems.

- We received a petition regarding the at-large seats. Chair Bonney acknowledged the receipt of the letter, and the Executive Committee with discuss at the November 29th meeting.

VI. STAFF REPORT

No report.

VII. COMMITTEE LIAISON REPORTS

- 7.1 ASI Board [Bonney], T, 11-8-16, 1:15-3:45PM, TSU Legislative Chambers
No report.
- 7.2 Extended Education Committee [Meyer], M, 11-14-16, 3:00-4:00PM, CP-950
 - Minutes approved with minor corrections.
 - The December meeting has been cancelled, the next meeting will be in February.
 - The committee Approved revisions to the Certificate in Data Science.
 - Presentation of Graduation initiative 2025 scholarship funding – More information will be sent by AVP Pam Oliver, rough estimate of \$2,000,000.00 available for this year. This money looks to be for those students who are very close to graduating.
 - Dean /AVP Knutson-Miller made a presentation on UEE / IPGE programs. This presentation would be great for the Academic Senate.
- 7.3 Faculty Research Policy Committee [Walker], T, 11-8-16, 2:00-3:00PM, MH-141
No report.
- 7.4 Internships & Service Learning Committee [Dabirian], W, 11-9-16, 9:00-10:00AM, MH-141
No report.
- 7.5 Library Committee [Stambough], M, 11-14-16, 11:00AM-12:00PM, PLS-299
No report.
- 7.6 University Advancement Committee [Bruschke], W, 11-9-16, 9:00-10:00AM, CP-810
Greg Saks gave the report on giving; things are generally moving in the right direction. A statistic that made an impact is that 48% of all students that have graduated from CSUF have done so in the past 15 years, which presents challenge and opportunity. Since most giving is to specific programs and departments, there was discussion about the influence that transfers and contingent faculty played and some interest in doing a survey to explore those connections. There was some discussion of sharing the best practices for endowment generation with other campuses and figuring out how we can improve. The dinner with 12 program continues to go well but occur on a smallish scale; it will continue in the spring and seek to expand. Faculty are encouraged to participate. There were 10 TAG grants received.

VIII. NEW BUSINESS

- 8.1 FDC Board Letter to Academic Senate Executive Members

Chair Bonney has had an extended discussion with Kristin Stang about the letter, and we will have to write a response to the Board. We have filled the search committee for the Director of FDC Board; the search will move along briskly.

The vacancy provides an opportunity for the FDC Board to review UPS 102.001 without the director being engaged in the process. .

Chair Bonney will task the committee with reviewing UPS 102.001 to make necessary changes.

- 8.2 Revision to UPS 260.100 Assigned Time for Exceptional Levels of Service to Students (Bonney)
 1. Revision to UPS 260.100 Assigned Time for Exceptional Levels of Service to Students (Committee)
 2. End of the Year Memo
 3. End of Year Chair's Report
 4. Proposed 1-page Application

UPS 260.100 will go on the December 8th AS agenda as a consent calendar item. If there are additional changes needed, we can discuss this document again at our November 29th meeting.

Suggestions:

- (Walker) This program is primarily designed to offer support for faculty currently engaged in exceptional service, and secondarily to support **proposed** new service activities. ~~The purpose is to provide support for current, unsustainable workloads rather than to motivate new (and possibly unsustainable) workload increases.~~

- (Gradilla) If we are putting this on the December 8th agenda, we need to change the dates in the document.
- (Walker/Dabirian) Put this as a consent calendar item.

Q & A:

Q: (Matz) Lines 64-67 “Awards from appeals shall not exceed 10%...” Does this mean people can appeal the awards?

A: Yes

8.3 UPS 211.100 Appointment of Department Chairs and Vice-Chairs

This was put as new business to see if this is clear as to what the process will look like or if there is anything we need to do to sharpen it?

- (Matz) Section II.D.3 – the wording is not clear.
- (Stambough) The electorate was messed up, need to make sure the data of eligibility and vote proportion is cleaned up.
- (Walker) People would like to see the votes broken out.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 11-29-16.

- 8.4 UPS 100.601 Procedures for Department/Program Name Changes
- 8.5 Revision to UPS 410.103 - Curriculum Guidelines and Procedures: Programs
- 8.6 UPS 100.001 Academic Senate Bylaws
- 8.7 UPS 230.000 Statement of Professional Responsibility
- 8.8 UPS 210.200 Performance Review of Administrative Personnel
- 8.9 UPS 610.000 Conflict of Interest Policy for Externally Funded Proposals
- 8.10 Revision to UPS 411.100 - Curriculum Guidelines and Procedures: Courses
- 8.11 Rescind UPS 105.000 – Consortia, Concords and Multi-campus Programs

IX. DISCUSSION ITEMS

- 9.1 General Education Gets an Integrative Learning Makeover

X. ADJOURNMENT

M/S/P (Dabirian/Walker)