



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MARCH 14, 2017**

*Approved 4-4-17*

**11:30 AM - 12:50 PM**

**PLN-120**

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Present: Bonney, Brusckhe, Dabirian, Gradilla, Matz, Meyer, Oliver, Stambough, Stohs, Walker

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## **I. CALL TO ORDER**

Chair Bonny called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- Free Speech. There are a number of things going down, not about any particular issue but about getting ahead of issues before they happen. As more free speech issues come up on campus, is there a way to get ahead of this before it blows up again?
  - I know this afternoon there will be a free speech discussion in ASI. AVP Oseguera is going to bring in the training they did with Monique Shay, so that will be the beginning of the discussion.
  - If you haven't read Article 17 of the CBA, you should make sure and do that.
  - The education piece of this is important because one of the things we are bringing up here and discussing are things that should do.
  - We should send a memorandum to HR that they are not legally trained. We are seeing that many cases, especially in the Title IX cases nationally they are screwing up royally. We are in a position to ask HR to put the brakes on and don't rush to judgment.
  - Two things, we would like to have a role in the rewriting of Directive V without referencing a specific case or revealing information. We should look at the way our documents are used for disciplinary actions.
  - Chair Bonney has a one-on-one with the President on Monday and a meeting with David Forges next week. We will see what we can put together in terms of a task force that will include people from each of the little units; a couple of faculty, a couple of students, and folks who can put something together to see how we can approach this. Chair Bonney will also talk to Tonantzin Oseguera since she does student engagement.
  - Chair Bonney will share with the ASI this afternoon the concerns expressed here with getting in front of this so we don't have similar issues going forward.

## **III. ANNOUNCEMENTS**

- (Walker) Congratulations to Ron Oliver for receiving the Honor in Educator Award.

## **IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes (Draft) 2-21-17  
M/S/P (Walker/Gradilla) Minutes were approved as amended.
- 4.2 EC Minutes (Draft) 2-28-17  
M/S/P (Stohs/Stambough) Minutes were approved unanimously.
- 4.3 EC Minutes (Draft) 3-7-17 *forthcoming*

## **IV. CHAIR'S REPORT**

- We received two documents from Chris Miller last week - Lauren Blanchard's letter about the Quantitative Reasoning Task Force Response and the Memorandum from Lauren Blanchard about the GE Policy.
  - There appears to be a connection between the response to the Quantitative Reasoning Task Force Response which came out on March 7<sup>th</sup> and the memorandum which came out on March 10<sup>th</sup>. The letter of March 7<sup>th</sup> is relevant because they are proposing to redo B4. They are no longer going to require intermediate algebra. All this was done with the interest of access and equity.

- We have to get started organizing our response to the Memorandum from Lauren Blanchard about the GE Policy immediately, because we need to have something we can take to the Senate. Our response is due on May 12<sup>th</sup>. When the Provost and I talked, we agreed we would take the lead on this. I will talk to ASI this afternoon to see if the students wish to do their own response; the Chancellor has allowed for that. The Administration, faculty, and students could respond, or we could have a single response. I would like to have the document to the Senate by April 13<sup>th</sup>, so whoever we get engaged in this is going to have to be prepared to move quickly. Based on what other campuses have done on the Quantitative Reasoning Task Force, none of our responses to any of the questions have to be particularly long. So we need to figure out people to help prepare our response.
  - Sean Walker and Steve Stambough volunteered to help Chair Bonney prepare the response. We will also with Lynn Sargeant and Pam Oliver as they were in the GE program with us.
- The General Committees are mostly full, we have one or two more people we are trying to get. We need a couple people from the Library, not the L/A/C/E Constituency. They also have to be tenured.
  - In the past, when we had issues, we went to Associate Deans and used them on committees.
- Herb Rutemiller will no longer be the coordinator for the Academic Appeals Board, so the process has been started to find a replacement.
- We have verified the signatures on the petitions for the Constitutional Amendment. We need to decide how we are going to circulate position papers. Since we don't have a recent model on this, we are also going to have to do some research on how to write the position paper.

## VI. STAFF REPORT

No report.

## VII. COMMITTEE LIAISON REPORTS

- 7.1 ASI Board [Bonney], T, 3-7-17, 1:15-3:45PM, TSU Legislative Chambers
- 7.2 Internships & Service Learning Committee [Dabirian], W, 3-8-17, 9:00-10:00AM, MH-141
- 7.3 University Advancement Committee [Bruschke], W, 3-8-17, 9:00-10:00AM, CP-810
- 7.4 Faculty Development Center Board [Oliver], F, 3-10-17, 9:30-11:00AM, PLS-265
- 7.5 Graduate Education Committee [Oliver], F, 3-10-17, 2:00-4:00PM, H-219
- 7.6 Planning, Resource & Budget Committee [Meyers], F, 3-10-17, 1:00-2:30PM, CP-1060-05

## VIII. UNFINISHED BUSINESS

### 8.1. Revision to UPS 100.001 - AS Bylaws

#### 1. Parliamentarian

- Remove the hyphen from "one year".
- Clarify the meaning of the wording "with the approval of the Academic Senate".
- We need to clarify if the Parliamentarian needs to be a Senator.
- Delete the wording "at the request of the Chair" the sentence will read:  
*The Parliamentarian shall advise on procedural rulings.*

We will look at some other models and continue discussion on this document next week.

### 8.2. Revision to UPS 211.000 - Responsibilities of Departments and Department Chairs

We will add a folder in Dropbox with documents we have received back from other State Chairs for you to review, and we will discuss this item at next week's meeting.

## IX. NEW BUSINESS

### 9.1 UPS 3XX.XXX – Student with Disabilities

Chair Bonney has not heard back from Debra Cote who was going to meet with Monique Shay, so we will carry this item over.

### 9.2 Schedules for questions and challenges to course proposals

1. UPS 411.100 - Curriculum Guidelines and Procedures: Courses
2. UPS 411.102 - Curriculum Guidelines and Procedures: Academic Jurisdiction
3. UPS 411.200 - General Education Guidelines and Procedures: New and Existing Courses

This comes up in three of our UPS documents. Chair Bonney received an email from Pam Oliver and Brent Foster, simultaneously about some of the issues raised. These three documents all talk about instances in which someone is unhappy with a course, but what we have not provided in any of these is a timetable.

Q: Do we need to require a response to a challenge or does it just need to go to committee?

- People should have to respond to questions.
- Right now there is no provision for a response to the question, so it is not clear if the person wants to respond when to do it.

We will send these three documents to the UCC to figure out what the timetable for the sequence of events should look like.

### 9.3 UPS 230.020 - Policy on Faculty Office Hours

Last summer this policy surfaced in one of our meeting and then it somehow slipped off the agenda, so I brought it back. I think it had to deal with online.

➤ It had to deal with online and faculty who are FERPing who are out of the state. If we are saying mix of in-person and online hours, do we need to change that or clarify that language? We have faculty who are teaching online classes who live in Florida and are never on campus.

- Add the wording “in Unit 3” to the first sentence in the 2<sup>nd</sup> paragraph. The sentence will read:  
*“This policy applies to all part-time and full-time instructors in Unit 3 teaching credit-bearing courses.”*
- Take the first sentence from Section I.D. and move it up to the first paragraph.
- Restructure the second paragraph to begin with “In consultation with the department chair...”
- Delete the stand alone sentence in Section III to the first paragraph.

We will make changes and bring the document back next week.

### 9.4 UPS 210.200 - Performance Review of Administrative Personnel - are we going to rescind or fix?

### 9.5 Free Speech

1. CSU OGC Free Speech Training 1-26-2017 ASCSU

### 9.6 CF&B name change

9.7 Having Dr. Kari Knutson Miller making presentation to Academic Senate

9.8 Having a presentation on Open Access

9.9 Anti-Bullying Policy

9.10 CSU Online Learning Principles

9.11 UPS 100.010 - Faculty Handbook

## X. ADJOURNMENT

M/S/P (Dabirian/Walker)