



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 7, 2017**

Approved 4-4-17

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brusckke, Dabirian, Gradilla, Matz, Meyer, Stambough, Stohs, Walker

Absent: Oliver

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- In reading all the stuff that is in the paper and all the emails coming back and forth about the altercation that happened. It reminded me as I was going through the parking structure that we don't seem to think that's a good situation to have those kinds of altercations. Yet we refuse to deal with skateboarding and smoking issues on campus and expect faculty and staff to get involved with altercations with people and to discipline and get them to do that. There is no way in this day and age and with the policy being in place as long as it has, say anything to a smoker or a skateboarder without risking getting into an altercation. Or the police department not getting involved in that with writing tickets and for the President not to support it .
 - The smoking ban is not a law to be enforced. The police can do nothing about it, and they have no authority. So we can't ask the police to enforce something that has no legal element to it. Skateboarding, I don't know about that.
 - We should advise faculty what they are supposed to do. Ask one of our committees to write up a document for guidance; here's how this policy is going to be interpreted, here is what you should do if you see someone violating the smoking policy.
 - It's all very well and good to talk about we should do this and make sure people stop doing that; we don't have any authority to do this to stop people from doing that. We can't ask the cops to do it because they won't, because they don't want to get put into the terrible position of saying to someone I'm going to arrest you and the student resists arrest and now they got a felony.
 - Can we ask the President again about appropriate mechanism for educating offenders for those two Presidential Directives?
 - We can ask the Chancellor what he proposes too, because we are now under the Chancellor's orders.
 - I worry about our faculty to being safe; the safety of our faculty should be first. I'm worrying about them going out and do something and getting themselves in a situation. We should advise faculty not to get involved.
 - That is the other piece - is there an effort to enforce this, if not can we please make sure there is a renewed effort to educate everyone on campus, because it's not just the faculty, it's the staff and students. So they know the appropriate way to do things.
 - Chair Bonney will talk to the President about that and see what she says.
 - If we see the Bible speakers trying to harass a students and we try to separate them out, then we face censure or removal. So we have no protection for the outcome of our intervention.
 - If the only solution is to stay out of it sometimes that is not really a viable solution at the moment.
 - You have no protection if the barrier of not touching people gets crossed.
 - We are dealing with a couple of separate issues. One of them is the smoking ban; which had it included a designated smoking area, which other campuses had done would have been a wise move. Therefore we have something that is unenforceable. The skateboard and bicycle are a public safety issue if the police decide to get involved.
 - There is still some complexity or uncertainty about what's going on with the speakers in the Quad. Chair Bonney will take that up with VP Eanes to see what's happening with that.

- A recommendation that we have a follow up group to follow-up on both the fall and spring retreats. I think they are speaking to each other in very interesting ways, and I want to make sure we don't lose the momentum. I think they both overlap in very key ways. With the discussion of student success and the faculty discussion of quality of life, I think if we can figure out a way to acknowledge the work that faculty are already doing. With all these HIPS, student engagement, student success, and existing work is not being acknowledged, only relatively new stuff is being acknowledged. So I don't want us to lose momentum on it.
 - There is a senate Forum coming out that I wrote on the fall retreat. It should be out in the next couple of weeks. It has informed the work of the Faculty Affairs committee as they have looked at UPS 210.000. I agree there should be more; there should be some way to bring the two together. We will see if we can get a working group together that would like to continue and find ways to continue the conversation.
 - Senator Gradilla volunteered to Chair the task force.

III. ANNOUNCEMENTS

- (Walker) The rules associated with accessible materials are becoming more stringent and time sensitive (e.g. captioning of live events must be completed fairly quickly after the event). This will impact instructional materials.
 - Q: Does this include online courses and who is responsible?
 - A: Faculty Institution. We need to make sure faculty has a process and is be able to do this.
- (Walker) The NIH funded BRAD grant is wrapping up and we'll be passing off the policy work/priorities that have been developed by a subcommittee working on that grant to our AS Research Policy Committee.
- (Bonney) Executive Committee presented Amir with a framed copy of the Resolution adopted at the March 2nd AS meeting.
- (Meyer) I am running for re-election for the CSU Statewide Senate. I will not be running unopposed, so I solicit your help in spreading the word for me.

IV. TIMES APPROXIMATE

12:00-12:15 PM

Presenter: Magdalena Diaz, Campus Confidential Advocate (Women's Center)

Magdalena Diaz gave an overview on the resources available to students, faculty, and staff that have been impacted by either sexual assault, domestic violence, internet porn or violence, stalking, or harassment.

We work through the Women's Center and are not part of Title IX, which means that anything told to me, is confidential. If you are ever in a situation where students disclose stuff, faculty and staff have to report to Title IX, I don't. I don't have to report to Title IX or UPD. I'm there to be a resource. You can let the student know right off the bat that you have to report, but if they want to talk to someone, they could come to me. If it has already been reported to Title IX, I can speak to the student, faculty, or staff and explain to them their right in that situation.

I am actually from the Women's Center, but right now I am stationed at the TSU. I am on campus as well if there is ever a situation, I am on call. If you need me to go over to an office, usually UPD or the Health Center will give me and I can go immediately and talk to the student.

How I assist the students, faculty, or staff, I explain to them their options. If they want to report to Title IX, I would go with them through the whole process of reporting. If they want to report to UPD or to any other law enforcement we are able to go with them to report and to the investigation that law enforcement has to complete. We can go to court with them. My background, I come from a non-profit, I worked at Laura's house and I was advocate there for domestic violence specifically; I was a legal advocate. I have been doing restraining orders for the past 3 ½ years, so that is something we can now do with the students, and I can help them with the paperwork. We can go with them to the hearings, medical exams, or just be there to talk. We will give them resources, and we will do follow-up with them.

We can also assist them with academic accommodations, so if they are having difficulties in class. If they need to make up a test, are missing school, or if they need to drop the class, we can help with that as well.

Q: Are you the only one in the center that is protected that does not have to comply with Title IX?

A: That is my title, but I do have two back-up who are also confidential and would not need to report.

Q: Is your service 24/7?

A: We are only here Monday thru Friday, but if it's after hours we work with CSP and they have advocates 24/7 and they would assist and the following business day we would follow-up with the student as well. But if you have a situation you can call my office and I can go directly and talk to the students. It is important to let the student know ahead of time that faculty and staff are required to report to Title IX.

Q: Is your information on the website?

A: Yes or they can go to the Women's Center, walk in appointments are available.

Q: If somebody has a question, if they send you an email, is that confidential?

A: Yes, the only exception for my confidentiality is like any mandate reporter; if there is child abuse or danger to the person. Everything else is confidential.

Q: How do we get this information to students, faculty and staff?

A: Students have to do training. We do training when we do the sexual harassment training. It is not something that everyone is widely aware of because getting all the pieces in place on campus is taking a while. Also the confusion with people assuming we are Title IX and we are not. And a lot of time faculty refer them to CAPS, but people might not want therapy, so us being the first person you referred them too, we can help them. We can tell you don't have to go to therapy these are your options. As far as reaching out to students, I have been going to classes and speaking to students because they might be impacted, but maybe a friend. We get a lot of referrals through friends who came to one of our events and heard about us.

Q: Can you get a pdf of that flyer out to all the Department Chairs, Deans, and Associated Deans?

A: Yes

Q: How long is your presentation in the classroom?

A: It could be as short as 15 minutes. Just saying who I am, this is where I am, and this is what I am able to provide. I have also been going to the different resource centers.

Q: Has Laura's house had interns from Cal State Fullerton?

A: Yes, they started an internship about two years ago with Cal State Fullerton. The difficulty with doing an intern at a db agency is you have to be certified. The great thing is there is Intimate Partner Violence, through the Human Service Department that is on this campus and is equivalent to the certification. The certification can also be obtained through several Domestic Violence agencies, but there is a fee for that. They did get a lot of people wanting to intern, but they can't unless they have the certification.

Suggestions:

- We could do a study so you can go to the large lecture rooms and talk to 150-250 students. We could do a study to see which ones you would have to hit to see the majority of the students.
 - That would be really helpful in other departments. A lot of the Human Service majors know about us because they are involved in all this stuff. Other departments don't know about the Women's Center, so hitting those departments and talking to those students would be more helpful than reaching the ones that we already know are coming to our events and know about our center.
- One thing we can do at the Senate, maybe at the first meeting in April is do an unpacking of what we are doing to protect students. It could include Magdalena, a reminder about the Red Folder, and a reminder of what Title IX activities are.
- There are a series of things that maybe faculty can announce at the beginning of every class. Take no more than about 15 minutes to talk about student safety, environment, and the red folder.

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 2-21-17 *forthcoming*

5.2 EC Minutes (Draft) 2-28-17 *forthcoming*

VI. CHAIR'S REPORT

- WASC is getting started.
- As far as I can tell, the AA/AS retreat was a success.
- Do a resolution recognizing Scott Hewitt for his work as the Interim Dean of the Library. The new Librarian will be recognized at the first meeting in April.
- I have asked for written reports for the March 16th AS meeting from everyone who ordinarily reports.

VII. STAFF REPORT

We received one file for the Outstanding Professor Award. The deadline for file submission was March 6th.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Bonney], T, 2-28-17, 1:15-3:45PM, TSU Legislative Chambers

No report.

8.2 Diversity & Inclusion Committee [Gradilla], W, 3-1-17, 10:30AM-11:30AM, PLS-299

The group met today but was way under quorum. The reps from ASI, COTA, COE, H, SS and MCBE were absent. We do not have a MCBE rep. COE rep stepped down. COTA rep could not make the first meeting of her appointment.

8.3 International Education Committee [Gradilla], W, 3-1-17, 11:00AM-12:00PM, MH-141

- Discussion of upcoming study abroad fair.
The group discussed preparations for next week's fair.
- Discussion of upcoming college and department events.
Members discussed how their colleges and departments were supporting or growing their study abroad options.
- Discussion of intersession
Members reported back on the various intersession courses and their successes.
- Discussion of possible items for student survey
The student survey developed by IEC and the VP was discussed as a way to improve student participation in study abroad.
- New Business
 - How can study abroad use GE (especially "Life Long Learning") to build student interest?
 - Does study abroad need its own curriculum like First Year Experience and Honors?

8.4 Faculty Affairs Committee [Bonney], F, 3-3-17, 10:00AM-12:00PM, MH-141

No report.

8.5 General; Education Committee [Bonney], F, 3-3-17, 2:00-4:00PM, MH-141

No report.

8.6 Student Academic Life Committee [Stohs], T, 3-7-17, 9:00-10:00AM, MH-141

- Update on Student Success Teams – Drs. Deanna Leone and Elizabeth Boretz

Grad Initiative 2025:

Elizabeth:

- 19 staff (full) - Student Success Teams - Message: Teams are in each College. Prior, only about 19% of students knew. Goal is to have all students know about the Student Success Teams.
- CCC Counselors conference in May -- connection with CCCs.
- Academic Advising Center -- GE advising. Up to 5 advisors now.
- Academic Success Institute.
- One goal is to prevent deferred graduation.
- Data presented about what keeps students from registering for spring semester (after first freshman semester in fall). Phone calls are being used to contact these students.

Deanna:

Advising resources being put into place (intensive).

- Subcommittee Update: UPS Draft on Disabilities - will meet with Univ Counsel prior to returning to Exec.

IX. UNFINISHED BUSINESS

9.1 Statements of Opinion

- Question #1:
We will do this question.
- Question #2:
People didn't really like this question.
- Question #3:
Send a resolution to the administration that we should do more paperless.
- Question #4:
We will give that the UCC or Academic Standards and let them bring it to the floor next year or this year if they are running out of stuff to do.

9.2 Revision to UPS 100.001 - AS Bylaws

1. Parliamentarian

We will discuss this next week.

9.3 Revision to UPS 370.200 - Exclusion of Person(s) from Campus Meetings

Chair Bonney has looked at the various pieces of the government code on the meetings part and we should not have a list under executive sessions. We should take the list out and refer them to Section 11126 of the California Government Code.

We will continue to work on the wording in this document and bring it back next week.

9.4 Revision to UPS 210.007 - Appointment of Administrative Personnel

Delete lines 51-61.

Line 49 add the wording "all full-time faculty of" the sentence will read:

"...shall solicit nominations from all full-time faculty of the college..."

We will add this document to AS agenda.

X. NEW BUSINESS

10.1 Clarity needed for Degree Name Change – email exchange with Katherine Powers and Brent Foster

This refers to UPS 410.103. Hopefully we can figure out before March 16th on how we can amend this on the AS floor.

10.2 Revision to UPS 210.500 - Searches for Administrative Personnel

We will add this document to the AS agenda.

10.3 UPS 3XX.XXX – Student with Disabilities

I haven't heard back from SALC, so we will carry this item over.

10.4 Revision to UPS 411.201 - GE Breadth Objectives and Course Development (writing requirements)

Suggestion:

We will clean up the objectives piece and add this document to the AS agenda.

We will have someone else deal with the per ponderous issues at a later time.

10.5 Schedules for questions and challenges to course proposals

1. UPS 411.100 - Curriculum Guidelines and Procedures: Courses
2. UPS 411.102 - Curriculum Guidelines and Procedures: Academic Jurisdiction
3. UPS 411.200 - General Education Guidelines and Procedures: New and Existing Courses

The issue with these three documents is they provide for the opportunity to challenge something in one way or another, but provide no timetable and nothing for responses.

10.6 UPS 230.020 - Policy on Faculty Office Hours

10.7 UPS 210.200 - Performance Review of Administrative Personnel - are we going to rescind or fix?

10.8 Free Speech

1. CSU OGC Free Speech Training 1-26-2017 ASCSU

10.9 CF&B name change

10.10 Having Dr. Kari Knutson Miller making presentation to Academic Senate

10.11 Having a presentation on Open Access

10.12 Anti-Bullying Policy

10.13 CSU Online Learning Principles

XI. ADJOURNMENT

M/S/P (Dabirian/Walker)