



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 18, 2017**

Approved 5-2-17

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brusckke, Dabirian, Gradilla, Matz, Meyer, Oliver, Stambough, Walker

Absent: Stohs

I. CALL TO ORDER

Chair Bonny called the meeting to order at 11:30 am.\

II. URGENT BUSINESS

We have an unusual election coming up. We have a referred constitutional amendment, and we haven't had one of those for quite a while. The procedure for the ballot is a little different than what we normally have; it's not like a statement of opinion where we put together a pro/con statement. Per the Bylaws, it's a brief summary compiled by the Secretary of the Senate of the pro and con statements as made on the floor of the Senate during the debate of the proposal. We need to get the text of the proposed amendment sent to everybody at least a week ahead of the election. The pro and con summary of those who argued for and against it, plus the changes will go on the ballot.

Q: Do we know how it is going to affect the electorate for everybody? Sort of a factual this is what this is going to do.

A: Only if it came up on the floor.

- If we can get this done by the end of the week we can send it out with the rest of the materials that go out to the Senate with our Friday mailing.

III. ANNOUNCEMENTS

- (Bonney) President Gordon passed this morning. Sean made a great suggestion that we read one of the resolutions from the time of his retirement at the next Senate meeting, so we will do that.
- (Meyer) There was an article in the Daily Titan paper yesterday. On our no smoking campus, volunteers gathered 18,343 cigarette butts in two hours. The cops don't want to confront the smokers, but it's ok for us to confront them.

- We have been over this, they can't.

Q: Why can we?

A: Because we are not asserting the legal authority, but if the cops do it they are asserting legal authority. So if a student resists, then you have a felony for resisting arrest.

- We will be discussing this at the Council of Chairs on Thursday, and we will all say we have not idea what we are going to do about this because there is no way we can enforce the Executive Order.
- However, the smoking problem is a lot better than it was five years ago.

- (Meyer) Wild Party opens on Friday.
- (Dabirian) I am looking at getting Grammarly for students, faculty, and staff. Grammarly is a program that helps with sentence structure. The cost is \$140 a year; we will be getting it for under \$2.00. We will do a one-year subscription. We have about 14,000 people already using it on campus. It connects to Microsoft Word and Outlook. You can also upload it, and it will correct your grammar and give you a grade on your grammar. It gives you a better dictionary than your normal dictionary for spelling. It gives you suggestions and it's a really good tool for students to help develop their writing; it looks at the sentence structure. I will let you know once it becomes available.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 4-4-17 *forthcoming*
- 4.2 EC Minutes (Draft) 4-11-17 *forthcoming*

V. CHAIR'S REPORT

- Kiran George was awarded the Don L. Shields Excellence in Scholarship and Creativity Award.
- I hope you have made comments about the VP of HRDI candidate from last week. I hope as many of you that can, will come this afternoon.
- I had an interesting conversation with Kim Norman this morning about UPS 210.070 The Evaluation of Temporary Faculty. It turns out that many of the faculty who fall under the category of temporary faculty per the CBA have been with us for 20-25 years and they find the title of the document really hurtful. So we should consider if there is a way we can rename it so it is less offensive and indicate in the beginning of the document that this is for faculty who are identified by the CBA as temporary faculty.

Q: I thought we had decided this semester that all part-time faculty would be referred to as lecturers.

A: The CBA calls it temporary faculty, and that's a problem, so the suggestion is that we re-title the document and make that change.

- The other problem that they have been running into now is that faculty that used to get "exceeds expectations" ratings are now getting satisfactory ratings. I don't understand what has happened about the UPS that has changed that. Can anybody explain?
 - In the past those exceeds expectations had no consequences positive or negative. Now continuous performance at exceeds expectations level can result in a range elevation.
 - And that is for staff as well, they can apply for a salary increase.
- VP Kim is coming to the Senate on May 4th
- The President is coming to the Senate on May 11th.
- Mike DeMars would like to do a 3-5 minute presentation to show people what the Library is going to look.
- The College Republicans wrote their resolution. They got side tracked by a member of the ASI Board and so the resolution that is in the works now is about freedom of speech, which is very different from a ban of a faculty member coming to campus.
- The issue about the Young Americans for Liberty and SQE. I had a good conversation with Dean of Students, Tonantzin Oseguera today, and she has been discussing this and running what people have been doing by the police and HRDI. So far nobody has done anything except to say things that other people don't like. So the students would like to have the administration close down the conservatives. Student Affairs has said no, we are not going to do that, its freedom of speech for everybody. So they are monitoring this closely and they have counseled the students to avoid each other, instead of seeking each other out. They are aware there is an issue there.

Q: Are they thinking, sometime down the road, of bringing the socially minded and politically minded groups together for some sort of professional orientation of what it is to be adults with a public dialogue?

A: They probably should do that. But what is problematic is some of these groups don't have advisors.

Q: Is this on their agenda and radar screen to have something developed during the summer so when they do the orientation for the fall?

A: We can certainly encourage Student Affairs to look at this and plan for some kind of event in the fall. We will see, they can take it up with Monique. I will also let Monique know your concerns and we will see where this goes.

- Looking at the 8-year plan for recertification, if the GE Committee actually does the recertification, they will not have time to do anything else. If you looked at the GE category, we knew this was going to happen. We don't have time to solve it this year, but we need to flag it as a real problem because it looks like they may be asked to recertify as many as 100 courses a year and that is a huge workload.

Q: Could we create a recertification committee?

A: That is one possibility. This is a discussion for next year's Executive Committee.

VI. STAFF REPORT

The Elections committee has verified all the petitions and there was one petition that was invalid. The faculty person had three staff signatures on the petition. We have advised that person to launch a write-in campaign for that vacancy. So other than that, we are on track for the elections.

Suggestion:

The Elections Committee has suggested doing the nominations online. This is also a discussion for next year's Executive Committee.

VII. COMMITTEE LIAISON REPORTS

7.1 ASI Board [Bonney], T, 4-11-17, 1:15-3:45PM, TSU Legislative Chambers

No report.

7.2 Internships & Service Learning Committee [Dabirian], W, 4-12-17, 9:00-10:00, MH-141

- Minutes from Feb. 8th meeting were approved as amended.
- Annual ceremony for CICE is next Wednesday in the TSU.
- Committee continued the discussion on UPS 411.611.
 - The committee agreed to approve the UPS electronically after edits from Dawn Macy and formatting by Mark. The plan is to email the committee the UPS in next two weeks. They are hopeful to have the UPS to Exec by the end of the month.

7.3 University Advancement Committee [Bruschke], W, 4-12-17, 9:00-10:00AM, CP-810

No report.

7.4 Diversity & Inclusion Committee [Gradilla], W, 4-12-17, 10:30-11:30AM, PLS-299

No report.

7.5 Faculty Research Policy Committee [Walker], R, 4-13-17, 9:00-10:00AM, MH-141

No report.

7.6 Faculty Development Center Board [Oliver], F, 4-14-17, 9:30-11:00AM, PLS-256

The minutes of the February 10, 2017 and March 17, 2017 meetings were approved.

I. Report from Dr. Erica Bowers:

A. The FEID submissions and due dates

- Erica reported there were 50 submissions, that a calibrating meeting was held, and that submissions are currently being reviewed. Reviews are due by April 24 and up to 20 will be selected

B. Emails from other CSU FDCs

- Erica shared the communications and examples received from other CSU's that represented their newsletters and communication related to professional development
- Erica reviewed a new format she will be using to send out a FDC Newsletter 3 to 4 times per year – distribution is still being pondered

C. A request from faculty for a summer writing workshop

- Planning for this workshop is underway with more information to follow

D. Input from Board on 2017-18 programming (FLCs, workshops)

- Robert and Louise Lee Endowment to fund 2 collaborative teaching grant for about \$1400 a piece
- Will continue Faculty Learning Communities (FLCs): Department Chairs, Diversity, Tenured Faculty Fellows New Faculty, and others
- Intentional and Meaningful Pedagogy to Achieve Classroom Transformation (IMPACT) workshops will also be continued

II. New Business – Closed session with the voting members

- Nilay shared the recommendation from the Search Committee for Director of the FDC.
- The FDC Board discussed the candidate and will send their comments to the Chair of the Search Committee Chair Mark Filowitz.

7.7 Graduate Education Committee [Oliver], F, 4-14-17, 2:00-4:00PM, H-219

Meeting cancelled.

- 7.8 Library Committee [Stohs], M, 4-17-17, 11:00AM-12:00PM, PLS-299
- New Librarian Intro and Update: Clem Guthro. Getting to know staff; will talk to Deans.
 - Issues (fire marshal) with library renovations.
 - Will be new Strategic Plan within a couple years.
 - Has completed 2.5 weeks here.
 - Green Open Access Policy (was main business of year).
 - Will be at the senate on April 27th - first reading.
 - Discussion about how this may proceed on the floor of the Senate.
 - One more meeting in May; hope to elect a new chair (for next year) at that meeting.
- 7.9 Extended Education Committee [Meyer], M, 4-17-17, 3:00-4:00PM, CP-950
Meeting cancelled.

VIII. UNFINISHED BUSINESS

- 8.1 Revision to UPS 211.000 - Responsibilities of Departments and Department Chairs
1. Folder with Department Chairs Policies
- I have not heard back from John Patton as to the commitment that Faculty Affairs had to this document.
This document will go on the AS agenda for the April 27th meeting.
- 8.2 UPS 3XX.XXX – Students with Disabilities
Add the word “supporting” to the title of the document.
This document will go on the AS agenda for the April 27th meeting.
- 8.3 New UPS XXX.XXX - Open Access Policy
This document will go on the AS agenda as a first reading for the April 27th meeting.
Chair Bonney will mention in her chair’s report this document will be on the agenda.
- UPS 411.201 - General Education: Breadth Objectives and Course Development
This document was on the AS agenda. We buried the important part of the Golden Four and the Core Competencies into the middle of the document. It didn’t make sense where it is, but seems like it could be rewritten and put into the top of the document and also include quantitative reasoning. It needs to go into the first or second paragraph.
- Recommendation:
People to bring an amendment to the floor.

IX. NEW BUSINESS

- 9.1 Revision to UPS 210.070 - Evaluation of Temporary Faculty
- When they were doing the evaluation of the temporary faculty, people kept thinking FAR was going to provide them with the electronic SOQs, and FAR cannot do that.
- Suggestions:
- Revise the wording to say “will be provided by the department to reviews electronically.” Then we don’t have to talk about entities. We are saying who is responsible for providing that, because that is the problem. People are assuming that FAR is going to provide that an actually it’s the department.
 - Actually it should be the faculty member under review who is doing it, because otherwise you will have a bunch of part-time faculty in a department coming up for review and you want the department to provide this.
 - Have IT do it automatically, provide a link, this would be easier.
 - IT can provide a link. The part-time faculty informs IT who they want to grant access and the time frame for the access to their documents.

Q: Do we want this document to say it is ok for the lecturer portfolio to be done electronically? This document doesn't allow you to do that at this point.

A: Yes.

- It would be great if the portfolios could be done electronically, but the goal right now is to find a way to get through next year's cycle without there being confusion about who is providing the summaries of the SOQs.

➤ Do a find and replace "temporary faculty" to "lecturer".

Q: What does the CBA call them?

A: Temporary faculty.

- Then we have to call them temporary faculty.
- If we want to change the title of the document to "lecturer", we have to redefine what we mean by lecturer. We have to say lecturer are temporary faculty defined by the CBA.

We will circulated the changes via email and bring this document back next week.

9.2 Revision to UPS 411.101 - Policy on Courses: Numbering, Standard Codes, and Controlled Entry

This document will go on the AS agenda for the April 27th meeting.

9.3 GE Response to Chancellor

Chair Bonney will send an email to the Chair in San Diego regarding the response they did.

We will bring this document back next week.

9.4 Free Speech

1. CSU OGC Free Speech Training 1-26-2017 ASCSU

9.5 Having Dr. Kari Knutson Miller making presentation to Academic Senate

9.6 Having a presentation on Open Access

9.7 Anti-Bullying Policy

9.8 CSU Online Learning Principles

X. ADJOURNMENT

M/S/P (Dabirian/Walker) Meeting adjourned at 12:46 PM.