



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 4, 2017**

Approved 5-2-17

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brusckhe, Dabirian, Gradilla, Matz, Meyer, Oliver, Stohs, Walker

Absent: Stambough

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- (Gradilla) Congratulations to Senator Brusckhe on his alternative career, he is a rock star.
- (Walker) The campus survived the heating and chilled water outage and they got things back online.
- (Matz) The Dean from the College of Communications has sent in his official resignation.

IV. TIMES APPROXIMATE

12:00 PM - 12:30 PM

Topic: NSSE follow-up

Presenter: Mary Ann Villarreal

Mary Ann Villarreal and Sunny Moon gave the NSSE Overview: 2016 Results and 2018 Administration on the following:

- What is NSSE
 - Online survey tool intended to measure the extent to which students engage in effective teaching and learning activities
- NSSE benefits
 - Identify aspects of the undergraduate experience inside and outside the classroom that can be improved to better promote good practices in undergraduate education
 - Supplement as indirect assessment student learning
 - Evaluate the effectiveness of a new programmatic offering or change in the curriculum
 - Use engagement data for accreditation
 - Benchmark performance against similar institutions
- NSSE History & Participation
 - Launched in 2000, with more than 1,600 participating institutions in the U.S. and Canada
 - Substantial update in 2013, including new customization options
 - 2016 NSSE Administration
 - 530 U.S. institutions participated
 - Average response rate: 29%
- NSSE Administration
 - Most institutions participate in NSSE once every 2–3 years
 - Invitations to participate (multiple reminders) emailed to all first-year and senior students in early Spring
 - Email customized and coordinated between NSSE and the institution
 - Incentives and/or encouragement to participate helpful
- Survey Administration 2016
 - 15,988 CSUF students invited to participate in the web-based NSSE survey in Spring 2016
 - 4,583 first-year students (FTF and continuing freshmen)
 - 11,405 seniors

- 3,238 responses
 - 1,041 first-years (23% response rate)
 - 2,197 seniors (19% response rate)
- What is NSSE Assessing?
 - College Experience
 - Assessing students' perceptions of their cognitive and affective development, as well as their overall satisfaction with the institution
 - Engagement Indicators
Academic Challenge, Learning with Peers, Experiences with Faculty, Campus Environment
 - High-Impact Practices (HIPS)
 - Learning Community, Service-Learning, Research with faculty
 - Internship or Field Experience, Study Abroad, Culminating Senior
- Examples of Results
 - College Experience
 - HIPs – First Year
 - HIPs – Seniors
- Summary of Results
 - Students satisfied with overall experience, and if they had to do it over, would choose to attend CSUF again
 - Students reported that CSUF contributed significantly to their cognitive and affective development
 - Comparison of CSUF to peer institutions indicates there are opportunities for improvement in Engagement and HIPS. On positive note, CSUF is on par for collaborative learning and effective teaching practices
- Opportunities to Strengthen
 - Student-Faculty Interaction
 - Talking about career plans, collaboration other than coursework, discussions outside of class, discussions of academic performance
 - Campus Environment
 - Quality of interaction with academic advisors, student services, and other administrative staff
 - Attending campus activities and events
 - High-Impact Practices
 - Strong interest in faculty-led research
- Engage CSUF Campus with NSSE
 - Increase student participation
 - Enhance faculty, staff, and student awareness of NSSE
 - Encourage uses of NSSE data
 - Integrate NSSE as part of the regular educational effectiveness practices
- Next Steps: NSSE 2018
 - Additional Modules for 2018 Administration
 - Academic Advising
 - Inclusiveness and Engagement with Cultural Diversity
 - Informing the process
 - Qualtrics survey to Department Chairs
 - Recommendations to increase response rates
 - Suggestions for talking points to share with faculty and students
 - Messaging to students
 - Encouraging participation
 - Survey distribution (e-mails vs. portal)
- Full survey results available on IRAS website:
<http://www.fullerton.edu/analyticalstudies>
- There are two additional modules that we might do. We have done a lot with academic advising; we are talking about inclusiveness & engagement with cultural diversity, so those are two things that would be good for us to do.
- There is going to be a survey going out to department chairs about recommendations and suggestions and also messaging to students.
- We will be talking to the student government as well.
- The 2016 results are available online.

Q&A:

Q: When will this go out so we can encourage students?

A: It usually goes out every other year between March and April.

- The 2016 survey was sent out an email with a survey link. In 2018, with the help of IT, we will use the portal. Using the portal will raise the student response rate.

Q: Would it be good if all the Ethnic Studies Departments embed it in their syllabus, "Did you know ethnic studies is a high-impact practice"? We get so much foot traffic, I wonder if that would help in flagging the low hanging fruit that we should be getting as opposed to students who have done all their GE in Ethnic Studies and may say I have never taken anything like that, no realizing it.

A: We have this double edge sword, we like to give things our own Cal State Fullerton names and that might not be the name used on the literature or the name that shows up on the NSSE. So we need to be mindful of that in terms of if we are going to use these types of things to help us assess what we are doing.

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 3-7-17

M/S/P (Walker/Matz) Minutes were approved unanimously.

5.2 EC Minutes (Draft) 3-14-17

M/S/P (Walker/Matz) Minutes were approved unanimously.

5.3 EC Minutes (Draft) 3-21-17

M/S/P (Walker/Matz) Minutes were approved unanimously.

VI. CHAIR'S REPORT

- The GE committee meets on the 21st. we will get a draft of the Intellectual Property put together for them and the Senate to look at. We don't have to have it in until June 16th. I have confirmed, the union does have a copy of the Intellectual Property Report and recommendations, they are waiting for their lawyers to get back to them on what the position of CFA Statewide would be. There is apparently some activity going on with the Statewide Senate that Chris Miller talked about that has to do with the Intellectual Property Report and recommendations because she has been asking everybody to send her whatever their campuses have. I have sent her a copy of the draft policy that our committee has put together and told her what we have done.
- The dates I have been asked to hold for the Provost on campus interviews are May 10th, 15th, and 16th. They have not sent out a notice on this yet, and those dates can change because we have not had the Skype interviews yet.
- You all have been sent the dates for the VP HRDI candidate interviews.
- The AVP Student Affairs Retention Cluster interviews are tentative for April.
- The job posting for the AVP Academic Operations closes on April 13th.
- It is my intention to start putting together recommendations for Standing Committees for next year, circulating it via email.
- The picking up of petitions has been pretty slow, a reminder email will go out today. The petition deadline is April 11th.
- I had a really good conversation with David Forges regarding UPS 230.000. He said the way these things work is an incident occurs,
 - The first thing they do is an investigation, they go out and gather the facts (what happened, what are the facts).
 - Then what are the things that might be relevant to the facts that are an issue? Is there a state law involved, is there a local law, or is there a UPS that is involved? All of these are things that get looked at to see whether they have any bearing on how to deal with whatever the incident is. The UPS is figured into that calculus, but since the UPS don't prescribe anything, they are at best a statement of how we think people are to behave in a given situation.
 - So I think they are still trying to get things sorted out, I did not get the impression from our conversation that people are getting disciplined on a regular basis because of a UPS.

VII. INTERIM PROVOST REPORT – 12:30 PM

- Scott Paynton has decided not to come back to the dean position.
- The searches are moving forward, for the directors of both FAR and FDC. Hopefully we will have people in place before the end of this semester.
- The AVP Academic Operations, the application closes on April 13th.
- We had a good meeting with department chairs regarding the Graduation Initiative.

VIII. STAFF REPORT

No report.

IX. COMMITTEE LIAISON REPORTS

9.1 ASI Board [Bonney], T, 3-21-17, 1:15-3:45PM, TSU Legislative Chambers

No Report.

9.2 Diversity & Inclusion Committee [Gradilla], W, 3-22-17, 10:30-11:30AM, PLS-299

No Report.

9.3 Student Academic Life Committee [Stohs], T, 4-4-17, 9:00-10:00AM, MH-141

- LGBT and African American Resolutions – Dave Edwards and Tonantzin Oseguera. Hard copies of PPT files distributed for each presentation.
Resolutions (also on website): On African-American and LGBT student success.
- LGBT
All new faculty/staff needs training on Title IX; be sure to be inclusive of the LGBT community. Include “step-up” training for students. Some incidents have occurred.
- Titan-Online name can be changed; over 200 so far.
Gender-inclusive restrooms (list included in academic buildings; and some in resident halls).
- BSU
Admission/accepted rates, etc. going back to Fall 2012. A/A students tend to have 10 or more “holds” in the registration process; significantly more than average (Boretz).
Increased number of students who are multi-racial (not counted as A/A).
 1. Subcommittee Update: UPS Draft on Disabilities: no luck on getting in touch with Monique Shay. Exec Committee will

X. UNFINISHED BUSINESS

10.1 Revision to UPS 211.000 - Responsibilities of Departments and Department Chairs

1. Folder with Department Chairs Policies

10.2 UPS 3XX.XXX – Student with Disabilities

10.3 UPS 230.020 - Policy on Faculty Office Hours

10.4 Revision to UPS 370.200 - Exclusion of Person(s) From Campus Meetings

10.5 UPS 210.200 - Performance Review of Administrative Personnel - are we going to rescind or fix?

XI. NEW BUSINESS

11.1 New UPS Recommendation of Degree Candidates by Faculty

11.2 UPS 100.010 - Faculty Handbook

11.3 Free Speech

1. CSU OGC Free Speech Training 1-26-2017 ASCSU

11.4 CF&B name change

11.5 Having Dr. Kari Knutson Miller making presentation to Academic Senate

11.6 Having a presentation on Open Access

11.7 Anti-Bullying Policy

11.8 CSU Online Learning Principles

XII. ADJOURNMENT

M/S/P (Dabirian/Walker) Meeting adjourned at 12:50 PM.