



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
SEPTEMBER 27, 2016**

Approved 10-18-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brusckke, Dabirian, Gradilla, Matz, Meyer, Oliver, Stambough, Stohs, Walker

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 am.

II. URGENT BUSINESS

The Chair reported that in her conversation with VP Kim he indicated that if we add stacked parking a contract problem may arise. Observing that redesign of the parking lot in front of HSS eliminated some spaces Gradilla wondered whether returning to the original plan would allow VP Kim to say he is just replacing the 40 spots. .

A: The chair indicated that as long as it is clear they are doing stacked parking in Lot F and that it is temporary, there would be no impact on the inventory requirement of the contract.

Another question was whether we had made progress in adjusting the time at which faculty can use the carpool parking area behind the humanities building. Chair Bonney will send an email to VP Kim concerning this issue.

III. ANNOUNCEMENTS

- (Meyer) I saw someone from Physical Plant doing inventory and a tally on the doors.
- (Meyer) Tomorrow is ask a stupid question day. I threw out a gauntlet to my Monday - Wednesday classes; we will see what questions they come up with.
- (Matz) Delighted to report the Faculty Fund is now up to \$945 as of yesterday.
- (Brusckke) We had a successful on campus debate watch. It was a brainchild of Irene Matz, Steve Stambough participated, and I helped with the website. We had approximately 90 students in attendance.
- (Gradilla) Want to acknowledge the IT staff for their assistance with changing my password on all my devices.

IV. APPROVAL OF MINUTES

- 4.1. EC Minutes (Draft) 9-13-16
M/S/P (Matz/Oliver) minutes passed unanimously.
- 4.2. EC Minutes (Draft) 9-20-16
M/S/P (Matz/Oliver) minutes passed unanimously.

V. CHAIR'S REPORT

- Attended the Student Success symposium in Long Beach last Thursday and Friday. Sixteen campuses shared what they have been doing for student success.
Q: Would it be possible to have something in the system when students register and they are at 12 units it automatically sends them an email saying you paid for 15 units and only registered for 12 units?
A: Yes we could do that.
Suggestion:
Change the unit cap to something divisible by 3.
This was recommended to Interim Provost Puri last week.
- Andi Stein has written a resolution for Sandi Rhoten which will be read at the beginning of the AS meeting on Thursday.
- We need three faculty for IRA Committee. The faculty cannot be people who are applying for the grant this year; It's ok if they have done it in the past.
- Three faculty have agreed to serve on the AVP HRDI search committee – Kristi Kanel, Kim Norman and Carl Wendt

- One of the issues that came up at the ASI Board meeting was the preferred name and pronoun issue. The Chair raised the questions as to whether SALC should address this. This is a Student Affairs issue, but maybe there is something the committee can do to be supportive.
 - VP Eanes and VP Dabirian are working on a policy committee for the preferred name that will include: two students from ASI, Dean of Students, ASI Executive President, two or three faculty members, and a person from IT (for implantation perspective). The goal of the committee is to create a proposal of what the policy is going to be the run it by the students, Academic Senate, and SALC.
- We will need another search committee to replace Vijay Pendakur.
- Call from Academic Programs about changes to 411.202 and EO 1100 requirement on 60 units.

VI. STAFF REPORT

- The deadline for file submission for the FLCGA 2016-17 is Monday, October 17th.
- The nomination deadline for the Outstanding Lecturer Award 2016-17 was Monday, September 26th. We have received 23 nominations and 19 files that are eligible to stay in rotation per the UPS.
- Special Election for the At-Large Senate seat began Monday, September 26th. As of this morning, 260 faculty have voted.
- If you have not done so already, please RSVP for the AA/AS Fall Retreat today.

VII. COMMITTEE LIAISON REPORTS

- 7.1 ASI Board [Bonney] T, 9-20-16, 1:15-3:45PM, TSU Legislative Chambers
The ASI Board met 20 September 2016. VP Eanes and Chief DeMaio gave reports to the board and accepted questions. The board also voted to approve two new members to the board of directors, one from ECS and one from MCBE. The meeting otherwise was devoted to a series of reports.
- 7.2 Assessment & Educational Effectiveness Committee [Bruschke] W, 9-21-16, 1:00-2:15PM, MH-141
- The majority of the discussion surrounded UPS 100.700 (PPRs for centers).
 - The overwhelming consensus of the room was that the assessment procedures need to be streamlined and clarified and that governance documents should clarify the difference between an assessment and an evaluative review.
 - As an action item for exec, the committee posed several questions about the scope and mandate of the committee that they felt were necessary to answer before the committee could chart its course.
- 7.3 Planning, Resource, & Budget Committee [Meyer] F, 9-23-16, 1:00-2:30PM, CP-1060-05
- Minutes from the September 9, 2016 meeting were approved.
 - We reviewed and discussed President Garcia's Response letter to the PRBC May 2016 Memo.
 - VP Danny Kim provided a detailed explanation of above. Available money is much smaller than in the past. Our current reserve is about \$15,000,000.00, should be \$200,000,000.00 or 50% of our yearly budget.
 - Thoughts for future agenda items included:
 - AMP and PRBC need to work together to eliminate duplication of efforts.
 - How might PRBC evaluate budget implications to hitting 44% 4-year graduation rate by 2015?
 - Appointment of a sub committee to review UPS105.000.
- 7.4 General Education Committee [Bonney] F, 9-23-16, 2:00-4:00PM, MH-141
Pending
- 7.5 Extended Education Committee [Meyer], M, 9-26-16, 3:00-4:00PM, CP-950
- First meeting of the year with introduction of members.
 - Chair Binod Tiwari reviewed the committee purpose and function.
 - Minutes of the May 2, 2016 meeting were approval.
 - EEC still is waiting for LACE and student members.
 - Associate Dean Filowitz made a presentation on the new 4-year Graduation rates and the role of UEE may have in this process.
 - The rest of the meeting consisted of setting meeting schedule for the rest of the semester.

VIII. UNFINISHED BUSINESS

- 8.1 EO 1071 and Concentration Issue
1. Draft EO 1071 rev Constitution 8-24-16
 2. Draft EO 1071 rev Constitution 9-7-16
 3. Email from Katherine Powers

This is a proposed change, and we are to have a coordinated response to the chancellor by October 15th.

Chair Bonney will speak with Alison Wrynn for more clarification and we will discuss next week.

8.2 Revision to UPS 210.500 – Procedures: Search Committees for Administrative Personnel

- Remove the word procedures from the title.
- Line 19 - accepted Sean’s friendly amendment...”At the first meeting the committee will elect a chair. The chair should be a tenured faculty member or an administrator of higher rank than the position being searched for”.

This will go on the October 13th AS agenda.

IX. NEW BUSINESS

9.4 UPS 260.100 – Assigned Time for Exceptional Levels of Service to Students

1. Email from Michelle Barr

In light of the bargaining situation, it was not clear if the committee would continue to exist. According to EATC Chair Brusckke there was a lot of things that came up that the committee would have liked to change or make suggestions to this document.

- If that committee wanted to propose revisions to the document, we need to get the committee together soon so we can get the process started.

Q: Do we have a committee to convene?

A: We need to sort that out. We had a committee last year that was put together as an AD Hoc committee, so we need to figure out what we want to do about that.

Q: Can we email names of people to recommend for this committee to get on the consent calendar for approval?

A: No, it will be an AD Hoc committee, so we only need a resolution.

Email Chair Bonney suggestions of faculty to serve on this committee by next week.

9.10 UPS 410.200 Program Performance Review Policy

This is on the agenda for discussion at the COD tomorrow and Chair Bonney wanted to get commentary/discussion from Exec before she talks to the Deans.

- Since we are doing annual reports on assessment, it was not clear how big a role assessment data should play in the PPR.
- The core question is: will assessment data be used in resource decisions? If the answer to that question is yes, then it should be in the PPR, but we should be honest that is what we are going to do with the assessment data. If the answer is no, it should not be in there.
- How much of the procedure itself do the deans feel would be helpful to have spelled out in the PPR?
- How much of what we currently do, do we want to keep and how much of our current mega reports should be repurposed so we don’t have to write twenty different things?
- There should be clarity about whether PPRs are ever intended to be incentives for anything or simply an exercise that you do because it makes you a better department? Are PPRs just for internal use, self-reflection?

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 10-4-16.

9.1 AA/AS Retreat Agenda

9.2 Proposed new degree program: MS in Engineering Management (College of Engineering and Computer Science with collaboration from the Mihaylo College of Business and Economics

9.3 New Professional Certificate in “Spanish for Hispanic Media” and two New Concentrations in the MA in Linguistics “Language and Mind” and “Language and Society”

9.5 UPS 411.200 – General Education Guidelines and Procedures: New and Existing Courses

1. Email from Alison Wrynn

9.6 CSUF-AB1602 – Campus Plan

9.7 General Education Requirements Survey – Memo

1. CSU GE and Graduation Requirements Survey

9.8 UPS 230.020 – Policy on Faculty Office Hours

9.9 Email from Jon Brusckke

1. UPS 100.001 – Academic Senate Bylaws

2. UPS 100.700 – Formation, Operation, and Discontinuation of University Institutes and Centers

3. UPS 300.022 – Assessment of Student Learning at California State University, Fullerton

- 9.11 UPS 100.600 – Proposals and Procedures for the Establishment of University Departments
- 9.12 UPS 220.000 – Policies, procedures, and guidelines for the Administration of Statements of Opinion Questionnaire (SOQ) Forms
- 9.13 Undergraduate Course Reallocation Request Form
- 9.14 A Commitment to Mutual Respect at CSUF
- 9.15 Academic Master Plan

X. DISCUSSION ITEMS

- 10.1 General Education Gets an Integrative Learning Makeover

XI. ADJOURNMENT

M/S/P (Dabirian/Matz)