CALIFORNIA STATE UNIVERSITY, FULLERTON

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES JANUARY 30, 2018	*Approved 2-27-18*

11:30 AM - 12:50 PM   **PLN-120**

Present: Bonney, Brunelle, Bruschke Dabirian, Myck-Wayne, Oliver, Patton, Shahi, Stambough, Stohs
Absent: Gradilla

I.   CALL TO ORDER

Chair Stambough called the meeting to order at 11:32 am.

II.   URGENT BUSINESS

Q: Have any of you served on the Faculty Personnel Committee?
A: Yes

Q: Is it true that if a file comes up from your department, you traditionally recuse yourself from deciding it?
A: Yes

III.   ANNOUNCEMENTS

➢ (Stambough) The ECS and MCBE dean searches are moving forward.
➢ (Brunelle) Have you brought up at the Council of Dean's meeting the issue of the emails that are going around to the faculty that are not in compliance?
  • (Stambough) We have not had a Council of Dean's meeting yet.
  • (Bonney) One of my projects for the spring is to talk with associate deans and make sure they are sending out things that are compliant with the UPS documents and Executive Orders.
➢ (Stambough) I will ask Senator Gradilla if he wants to serve on the Transition Search Committee.
➢ (Dabirian) I spoke with Monique Shay regarding the Open Access UPS document, and she has read it, and she has given it to the Chancellor office, and she recommends to not move forward on the OA UPS doc until she receives direction from the Chancellor's office because no one had done this in CSU. She also recommended the document, not state opt-out, but opt-in.
➢ (Stambough) Reminder, the Pachyderm Challenge, will take place on February 8th.

IV.   APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 1-23-18 – *forthcoming*

V.   CHAIR'S REPORT

➢ I met with the Provost this morning, and we discussed some issues related to WASC:

  • The approach we want to take. We need to figure out our strategy and framework.
  • In our documents and our language for WASC, Irvine will be referred to as a location, not a campus.
  • We have not fully formed what our strategy is for online education. We have built up the infrastructure to support technology-based learning but what do we want to do with it? There was the encouragement for programs and departments to do pilots and experiments by the university but how do our online activities fit with and serve the university mission? That's a bigger question which we have not had at the university-wide level, which means maybe in the future putting this on the agenda for the AA/AS retreat or perhaps a mini-retreat with Executive Committee and Cabinet.
    o (Dabirian) We have not been very intentional about how we use online, we have every department doing something on their own, and it's not linked together. We have programs here and there, but we don't have anything that helps the students to become intentional to their graduation.

- o (Brunelle) We desperately need a retreat, but the other thing we desperately need is administrative leadership. If the administration is committed to quality online programs, it needs to be clarified.
- o (Myck-Wayne) The College of Education' master's program in online and it has been for a while. I think we could gather some significant data about linking it to student outcomes. There is a lot of support for online teaching; it is hidden you would have to look through the FDC, the Quality Matters and Online Education, and Training.

    <u>Suggestion:</u>
    (Bonney) Put together either a task force or an advisory board to do preliminary information, because we did have an online retreat five years ago. So it would be good to have a task force to take an inventory of what is happening across campus. (1) Who is doing what, (2) what information do they have about how it succeeded, and then you could have a more informed retreat.

VI. PROVOST REPORT – 12:30 PM

No report.

VII. STAFF REPORT

➤ Last year when the Outstanding Professor Committee revised all the award UPS documents to make them all uniformed, they made a change to the Outstanding Professor Award asking for candidates to submit SOQ's and fill out a grade distribution table, which was not a requirement of this award in the past. Also, the application process was changed by having the nominations due the fourth Monday of February, and the files are due the First Monday in March, which is one week. The call for nomination letter is scheduled to go out today, so we do not have time to take a revised document to the Senate. So for this year, we are going to encourage early nominations to allow people to put their file together.

- (Brunelle) At the next AS meeting, could we vote to extend the deadline?
- (Stohs) The UPS reads it "should" be included, so that means it's a good idea but shall infers it is a must.
- (Stambough) Have the committee take a quick look at the document and get us the revised document ASAP to get on the AS agenda.
- (Dabirian) If the committee brings us the revised text and it gets approved by the Senate, then we could send out an amendment extending the deadline.

➤ (Stambough) We need a representative from MCBE for the GE Task Force.
    <u>Suggestions</u>:
    Denise Stanley and Radha Bhattacharya

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stambough], T, 1-23-18, 1:15 - 3:45 PM, TSU Legislative Chambers

The scheduled presentation by VP Kim was rescheduled to the following week. During the public comment period, students announced information about ASI scholarships and requested graders for future scholarship applications. The representative from the Black Student Union presented an Executive Senate report. BSU discussed their organization and member clubs. They also discussed their goals organized around the themes of Unity, Education, and Outreach. They also outlined their activities for the upcoming semester. Also, ICC-NSM presented their plans for activities during the spring semester and their budget situation. As with most organizations, travel money is tight. Recruitment took place for the student basketball team in the Pachyderm Challenge. We heard reports about Titan Bites as well. Plans were announced for tabling regarding the proposed tuition increase. During the Executive Director report updates were given on the ASI Website on ATI compliance, student leadership retreats, development of a staff handbook, challenges with searches for Rec Center positions, redesign of the interior of the Rec Center, space usage in the TSU, and their financial report. Finally, we heard from the Interfraternity Council for updates on coordination and activities among the fraternities.

8.2 Campus Facilities & Beautification Committee [Dabirian], F, 1-26-18, 11:00 AM - 12:00 PM, MH-141

No report submitted.

IX. UNFINISHED BUSINESS

9.1 AA/AS Spring Retreat
1. Evaluation of Shared Governance
2. The American Association of University Professors Indicators of Sound Governance

(Stambough) The save-the-date announcement for the retreat was sent out. Does anyone have any comments or feedback about the survey questions I sent you?

(Stambough) I was thinking about starting the day with a discussion presentation about what shared governance is and what some of the challenges are. We could assess where we are, and if we have the survey data, we will review the survey data. I think we would talk about shared governance that it isn't just the Senate or Senate committees, but it has to be at the college and department levels. Shared governance is the way the different parts of the university interact with each other.

• (Brunelle) We need to target department chairs to get them to attend the retreat because department chairs and department vice-chairs are the people that are the most in position to profit from trying to encourage shared governance in their department.

X. NEW BUSINESS

10.1 Revisions to UPS 411.202 General Education Program: Unit Requirements, Academic Standards, and Exceptions

This document will be added to the AS agenda for the February 8th meeting.

10.2 Revisions to UPS 411.200 General Educations Guidelines and Procedures: New and Existing Courses

This document will be added to the AS agenda for the February 8th meeting as a Consent Calendar item.

10.3 Revisions to UPS 300.004 Policy on Course Outlines

This document will be added to the AS agenda for the February 8th meeting as a Consent Calendar item.

(Stambough) The Constitution Committee sent in their recommendations for the changes to the Constitution to reconcile our election process to be consistent with the referendum that was passed last year. This document will be added to the February 8th AS Agenda.

Suggestion:
Add a clause in the Constitution that states "if there is a discrepancy in the Constitution of any kind, the Constitution Committee can vote on moving it for that term until the Constitution can be clarified." This clause would give power to the Constitution Committee.

XI. ADJOURNMENT

M/S/**P** (Dabirian/Oliver) Meeting adjourned at 12:50 PM.