



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 10, 2017**

Approved 10-31-17

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brunelle, Brusckke, Dabirian, Gradilla, Myck-Wayne, Oliver, Patton, Shahi, Stambough, Stohs

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- The GE Committee had reviewed two Chicana/o Studies courses that the department wanted to move from area D.5 to area D.1. The committee realized that if they allowed the change, then the classes could no longer be in Area Z because UPS 411.201. Courses can be in Area Z only if they are in Areas D.5, C.3 or E. It was proposed to add Area D.1.

We will put this on the October 19th Academic Senate meeting as a motion from the GE committee.

- Due to the fire, many schools are closed maybe there should be an email sent out to faculty, staff, and students that our campus is open.
 - There have been notices sent out to the campus from both the President and Human Resources.
- With the upcoming off-campus speaker on October 31, we should alert faculty about their options for meeting their obligations for teaching.

Suggestions:

- Can we empower the senate chair to put together a statement that says if you are an instructor what are your options and what is the campus policy?
 - (Stambough) The Administration and not the chair of the Academic Senate should make the statement.
 - (Brunelle) The policy as I understand for this campus is faculty has the right to change the syllabi mid-semester, so as long as they are not going beyond what would be going from a hybrid course has the right to put a class online. I don't think faculty realized they have options and their department chair does not have the right to say they don't like it because they put a class online. So it might not be a bad idea to remind faculty they have options.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

No minutes.

V. CHAIR'S REPORT

- GI 2025 will kick into high gear after the symposium that will be taking place in Long Beach this week.
- The Strategic Plan will be kicking off soon; the initial meeting is today at 3:00 pm. They are interested in how they want to get information from the Senate Committees and the Academic Senate and when they want to give the presentation to the Academic Senate.

Suggestion

- Ask each of our committee chairs to spend 15 minutes on discussing the Strategic Plan and send something off to the Strategic Plan Committee.

VI. INTERIM PROVOST REPORT

No report.

VII. STAFF REPORT

- The deadline to submit files for the Faculty Leadership in Collegial Governance Award is Monday, October 16, 2017. As of today, we have received three files.
- I will be sending out meeting makers today for your meetings with the AVP of Diversity, Inclusion candidates.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board [Stambough], T, 9-26-17, 1:15 - 3:45 PM, TSU Legislative Chambers
No report submitted.
- 8.2 Student Academic Life Committee [Stohs], T, 10-3-17, 9:00 – 10:00 AM, MH-141
- Business. (Joint PPT presentation)
 1. Care Services/Responding to Students of Concern by Carmen Curiel, MSW, Associate Dean of Students
 2. Student Conduct by Amanda Davidson, M.S, Interim Director of Student Conduct
 - A major focus is academic issues (transcripts and grades); but includes financial aid, tutoring, parking tickets, change of major.
 - Also referrals from faculty and staff who notice students of concern (all sorts of reasons/issues), including Title IX concerns.
 - Care services include directing students to the correct office for assistance. The goal is to promote wellness. This is non-clinical, CAPS deals with clinical issues.
 - Student Conduct is part of Student Affairs
 - Adjudication of all types of cases (Director and Coordinator; Coordinator are responsible for residence life.). The Director's position (and this office) sound like the "old" office of Sandy Rhoten.
 - What about the upcoming event on 10/31? There is robust planning; including campus and Fullerton police. Planning has been occurring since this summer.
- 8.3 International Education Committee [Dabirian], W, 10-4-17, 11:00 AM – 12:00 PM, MH-141
No report submitted.
- 8.4 Information Technology Committee [Shahi], F, 10-6-17, 10:00 – 11:00 AM, LH-702
- Minutes of September 1, 2017 were approved.
 - Report from Vice-President of Information Technology Report (Amir Dabirian) and Web Committee (Jim Collison)
 - Discussion and updates on Policy on Intellectual Property, Article 39 of CFA CBA: <https://www.calfac.org/resource/collective-bargaining-agreement-contract-2014-2017#article-38>
 - Report of Subcommittee on "UPS 411.103: Policy on Interactive Televised Courses Guidelines and Procedures": http://www.fullerton.edu/senate/publications_policies_resolutions/ups/UPS_400/UPS_411.103.pdf
 - Discussion about giving feedback to As chair about Strategic Plan task forces by the end of semester: <http://planning.fullerton.edu/>
- 8.5 Planning, Resource, & Budget Committee [Stambough], F, 10-6-17, 1:00 - 2:30 PM, CP-1060-05
- The committee approved the Minor in Public Policy
 - Stacy Mallicoat was elected as Vice-Chair.
- 8.6 General Education Committee [Bonney], F, 10-6-17, 2:00 - 4:00 PM, MH-141
- The committee discussed the composition and role of the GE Task Force. The committee agreed to nominate the Interim Director for Undergraduate Studies (Brent Foster) and the Immediate Past Chair of the GE Committee (Greg Childers) to the task force. The committee then turned to the tasks that the GE Committee will approach this fall. The Committee will address each of the types of changes that need to be made under EO 1100. Each set of changes will be made in the relevant UPS documents, brought to the Executive Committee and Academic Senate for discussion and then the fully revised UPS documents will be brought back to the Senate for a final vote. There also was a discussion about the implications for students selecting different catalog years to take advantage of the program. Then the committee turned to a consideration of moving CHIC 106 and CHIC 220 to D1 from D5. There was a discussion about making Area Z applicable to lower division courses. The GE Committee discussed the difficulties of approving courses for D1 that had been in D5 as the move would strip those courses of their Area Z designations. The committee decided to defer action on the two CHIC courses pending taking action on 411.201 and the likely changes to the language of Area B and Z.

IX. UNFINISHED BUSINESS

9.1 Constitutional Amendment

Suggestions:

- Take the report from the Constitution Committee as a first reading item to the Academic Senate, to get the sense of the Senate. We will send the feedback from the Senate to the Constitution Committee so they can draft an actual proposal for a Senate vote.
- Take five minutes to walk the Senate through the document and explain what happens with each option.

This will go on the October 19th Academic Senate agenda.

X. NEW BUSINESS

10.1 UEE Search Committee

Dean Knutson-Miller recommended Danielle Majam-Finch, so we need four additional faculty members, three must be tenured.

Suggestion:

Chair Stambough check with Dean Knutson-Miller to see if she has additional recommendations for this search committee.

10.2 Open Access – New UPS from Library Committee

Suggestions:

- Have Monique Shay look at the Open Access Policy for compliance issues.
- Invite Mark Bilby and Satoko Kakihara, Library Committee Chair to come to the Executive Committee meeting on October 24th to go through the policy and answer questions before putting on the AS agenda.

10.3 Discontinuance of the Masters of Biotechnology Program

We received a request for discontinuance of the Masters of Biotechnology Program from Chair Walker. Nobody wants the program, and everybody approved of discontinuing it, so Chair Walker was hoping we could do an expedited process, but the UPS does not specify a way to do an accelerated process.

Chair Stambough will inform Chair Walker we have to go through the process and will ask Provost Puri to get it to us as quickly as possible to begin the process.

Suggestion:

Have the Curriculum Committee to work on the UPS 100.610 Program Discontinuance in regards to an expedited process.

XI. ADJOURNMENT

M/S/P (Dabirian/Bruschke) Meeting adjourned at 12:50 PM.