



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
NOVEMBER 14, 2017**

Approved 11-28-17

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brunelle, Brusckhe Dabirian, Gradilla, Myck-Wayne, Oliver, Patton, Shahi, Stambough, Stohs

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- There is a call for a new degree, the HSS Online Program Completion Degree. In light of the environment that we are in, we should slow down the process and give it a closer examination.
 - The process to slow it down is to file a challenge within 20 business days and that will slow down the process.
- Chancellor White is coming to our campus on Thursday, November 16th. The Chancellor will meet with the Executive Committee from 10:45-11:25 in the President's Conference Room. Chair Stambough has suggested John Patton, and Alexandro Gradilla leave a little early to start the Senate meeting, and the remaining Executive Committee members will head over to the AS meeting as soon as the meeting with Chancellor White has ended.

III. ANNOUNCEMENTS

IV. TIMES APPROXIMATE

12:15 PM – 12:45 PM

Topic: Strategic Plan

Presenter: Bob Mead & Kari Knutson-Miller

Bob Mead and Kari Knutson-Miller facilitated a feedback session which allowed the Executive Committee to input feedback for the next strategic plan (2018-2023).

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 10-24-17

M/S/P (Brunelle/Dabirian) Minutes were approved unanimously.

5.2 EC Minutes (Draft) 10-31-17

M/S/P (Brunelle/Dabirian) Minutes were approved unanimously.

5.3 EC Minutes (Draft) 11-7-17 *forthcoming*

VI. CHAIR'S REPORT

We discussed in urgent business.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stambough], T, 11-7-17, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

- 8.2 Faculty Research Policy Committee [Brunelle], T, 11-7-17, 2:00 - 3:00 PM, H-219
The only agenda item was our response to the request for feedback from our committee related to the Strategic Plan. The committee's discussion focused on the committee's mandate regarding 100.001, p. 15, and Goals 3 and 4 of the existing strategic plan. We devised a draft of our comments that will be circulated among the committee members for comment via email. The Chair will then revise and forward to Exec and the Strategic Planning Committee
- 8.3 Internships & Service Learning Committee [Bruschke], W, 11-8-17, 9:00 - 10:00 AM, MH-141
No report submitted.
- 8.4 University Advancement Committee [Myck-Wayne], W, 11-8-17, 9:00 - 10:00 AM, CP-810
No report submitted.
- 8.5 Extended Education Committee [Myck-Wayne], M, 11-13-17, 3:00 - 4:00 PM, CP-950
No report submitted.

IX. UNFINISHED BUSINESS

Internships & Service Learning Committee – Revisions to UPS 411.601 Policy on Academic Internships
We will forward the work of the committee to the AS Senate.

X. NEW BUSINESS

- 10.1 UPS 100.006 A Commitment to Civility at CSUF
(Bruschke) We have the faculty responsibility document and the civility document. I have spoken with the author of both documents, and they adamantly insist these documents are not to be used for disciplinary purposes they were not intended for that, but they are. I would propose we add a sentence to both documents stating they should not be used in disciplinary proceedings. In conjunction, I think we need to talk to HR to see if we need to develop a document to be used for disciplinary purposes.

Chair Stambough will talk with David Forges to explore some options, and we will continue the discussion at the November 28th EC meeting.
- 10.2 Steering Committee
- 10.3 UPS 300.004 Policy on Course Outlines

In UPS 411.104 we include the information of what is supposed to go on the syllabus. However, when people are looking for what is to go on the syllabus, they look at UPS 300.004.

Suggestions:
- (Stambough) Send this document to UCC to add a section in the document with the guideline of what is supposed to go on the syllabus.
 - Once UCC has fixed the document put it on the consent calendar for AS approval, because we are not changing policy, we are only putting information where it should be.
- 10.4 UPS 411.104 Policy on Online Instruction

We wrote this several years ago and some of the ways we classify things aren't the way that items get classified for external reporting.

Suggestion:
(Dabirian) Send this document to UCC and see if the chair of the IT committee can be present when they go over the document.

XI. ADJOURNMENT

M/S/P (Dabirian/Bonney) Meeting adjourned at 12:50 PM.