



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 6, 2018**

Approved 2-27-18

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brunelle, Brusckhe Dabirian, Gradilla, Oliver, Patton, Shahi, Stambough

Absent: Myck-Wayne, Stohs

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:33 am.

II. URGENT BUSINESS

- Every campus has to send out an Inclusive Excellence Memo that will accompany the Chancellor's memo. The President wants our memo to come from various constituency groups on campus, which would include ASI, AS Senate Chair, Diversity & Inclusion, Provost, and Student Affairs. Have you noticed any issues with the memo?

If you have any suggestions regarding the memo, send them to Chair Stambough via email by the end of the week.

- We received a memo from the Faculty Affairs Committee requesting UPS 100.006 and UPS 230.000 that are on the AS agenda to be referred to the FAC for review and revision. The committee felt pretty strongly that I made no sense to them to have a document that espoused principles that we thought we didn't want to apply. The language contradicts both the Education Code and the CBA regarding what disciplinary action is, so they would like to work on the documents.

Suggestions:

- Refer the documents to FAC with instructions to review the materials to make sure the lines are clear about what is CBA and what is the contract and ask them to have it back by the semester.
- Work with HR long term on a faculty rights and responsibilities document.
- Right now we have faculty rights and responsibilities in several documents, it might be a good idea to have those all listed in a single document to make it easier for new faculty to know what their expectations are.
- On point #5 of the memo, if they could collaborate with the Diversity & Inclusion Committee since they are addressing racial, gender, and other things.

III. ANNOUNCEMENTS

- (Bonney) Although marijuana is legal in the state, it is not legal to have it on campus (including the parking lots).
- (Shahi) I was asked to bring to the Executive Committee concerns about the American Language Program; the administration would like to bring in a private company. Ten faculty members have been fired, and two more are going to lose their job. They have no idea of what is going on with the program, and no one is telling them anything.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 1-23-18
M/S/P (Patton/Oliver) Minutes were passed unanimously pending language corrections.
- 4.2 EC Minutes (Draft) 1-30-18 – *forthcoming*

V. CHAIR'S REPORT

- I met with the President this morning and he would to come to the Senate with VP Kim and do a budget presentation, before the formal budget presentation, that identifies what we are facing both the possible positive and negative scenarios financially.

We will schedule them for the February 15th AS Meeting.

- Since we are putting a pause on fully implementing the First Year Experience, it will not be required of every incoming student in the fall, people involved are interested in taking a step back and taking a more comprehensive look at what we want it to be. My question is would that be a task force or a retreat topic?

Suggestion:

We should look at other campuses to see what excellent first-year experience programs are structured/organized.

VI. PROVOST REPORT – 12:30 PM

- Last week, I initiated consultations with Council of Deans and Academic Programs, on the following matters:
- (1) to begin to explore the implications of the fall 2018 Executive Orders;
- (2) to get a sense from people on what is going smoothly;
- (3) what concerns they have;
- (4) are they engaging with the departments to work out any concerns, and;
- (5) are there pieces of it that are institutional or divisional that we should consider.

In the consultation with COD, the area where we need clarification is the sorting and planning for fall. The question on University 100, if we differentiate between the course University 100 and what is a First Year Experience, perhaps we want to untangle them. Initially, people are thinking about is what the status of the University 100 course is? And the practical question is, do we anticipate that there would be any change in the GE status of University 100 pre the catalog which is March?

Suggestions:

- (Bonney) We need to look through the UPS documents one more time and see if we can figure out a way to have the Senate undo it.
- (Stambough) Put in a course change form and don't ask for it to be GE and when it comes up and gets approved it will be without the GE classification. If we accept the change and the change does not include a request for it to be considered GE, then the new University 100 would not be GE certified.

I will acknowledge to COD there is some action coming and we are proactive in planning. My recommendation to that group is that we differentiate between the University 100 situation and a potential First Year Experience initiative that could look entirely different.

- The spring 2018 approval for the new English and Math GE courses to align with the new EO 1110. There are some questions with the language indicating in an emergency situation the Provost or the President can approve. Is there a way to go through the process?

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stambough], T, 1-30-18, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 Diversity & Inclusion Committee [Gradilla], T, 1-30-18, 1:00 - 3:00 PM, PLS-260C

No report submitted.

8.3 Information Technology Committee [Shahi], F, 2-2-18, 10:00 - 11:00 AM, LH-702

- Minute of December 1, 2017, was approved.
- Karyl Ketchum is on sabbatical this semester, and Chuck Grief returned from sabbatical, and he is the chair for the spring semester.
- Nancy Fitch will attend to WCAG this semester.
- IT report on:
 - Data Visualization Center for displaying multiple data sets, and large datasets- Basement of Titan Hall
 - Launch real-time CSUF notification for faculty, staff and students.

- Update on Titanium Engagement and its uses as: A & B grades: 104151; C grade: 26923; DFW grades: 12155.
- Migrate exchange to cloud- Full-time faculty is completed.
- 4500 using Grammarly.
- Password change is due by the end of February.

- IT committee recommended their points to Senate and waiting on Senate response on Open Access Policy: <http://libraryguides.fullerton.edu/open-access/GreenOApolicy>. Senate IT committee is supportive of the document.
- IT committee wondering what happen to CSU IP Policy for CSUF?

8.4 Faculty Affairs Committee [Bonney], F, 2-2-18, 10:00 AM - 12:00 PM, MH-141

- The meeting began with a discussion of the issues related to the Chancellor's order that all department members eligible to serve on the Department Personnel Committee must stand for election.
- The next item of business was a review of the proposed temporary faculty standards for PAJ which the committee approved.
- The next item of business was a discussion of the documents on Civility (UPS 100.006) and UPS 230 on Professional Responsibilities. The committee was unanimous that it would be inappropriate to include the proposed prohibition on using the documents in a disciplinary proceeding based on both the Ed Code and the CBA and that the documents should be sent to the FAC for revisions and reworking.
- Finally, the committee returned to the revisions of UPS 210.070.

8.5 Planning, Resource & Budget Committee [Stambough], F, 2-2-18, 1:00 - 2:30 PM, CP-1060

No report submitted.

8.6 Graduate Education Committee [Bonney], F, 2-2-18, 2:00 - 4:00 PM, MH-141

The committee dedicated it's time to a discussion of how to proceed on the next phase of efforts to bring the GE Program into compliance with EO 1100R. The biggest problem is how to deal with the orphan courses, i.e., courses that no longer can remain in the GE Category to which they originally were designated. This project creates complex issues for both the TDA and the catalog. No resolution was reached.

8.7 Student Academic Life Committee [Stohs], T, 2-6-18, 9:00 - 10:00 AM, MH-141

- Minutes approved.
- **Business**
 1. Discussion/approval UPS 100.004 and UPS 330.232 edits
Student participation in Dept Decision Making (004)
Add #9 Sec III, about having alcohol advertisements (330.232)
 2. Strategic Plan Town Hall brief overview – Dr. Phoolendra Mishra
All (input) closed now, as of Sunday; had over 700 responses.
32 items listed from the town hall. How can we prioritize?
[Student basic needs center in McCarthy Hall – in old Senate office.]
- What should be on the agenda for next year?
 - CAPS, and related issues
 - GI 2025
 - DACA
 - Social media use; policies for which problems? And also about classroom activity and social media.
 - Advising – updates.
 - Updates on DSS (new director)
 - Library: genius corner.

8.8 Faculty Research Policy Committee [Brunelle], T, 2-6-18, 10:00 - 11:00 AM, LH-705

The FRP discussed the Junior/Senior Intramural Grant CFP and UPS 280.000 "Intramural Research Grants." Senator Kanel raised the issue of the terminology "Junior/Senior" and how it was determined which applicants fell into which pool. When it became clear that at present there is a single pool of money and that all applicants, regardless of seniority or tenured versus untenured status, are ranked in a single pool, and that the awards follow that ranking, again regardless of seniority or tenured versus untenured status, the committee then consulted the UPS. It quickly became apparent that the UPS does not reflect the current practice:

1. The UPS still refers to "General Research Grants," which in fact no longer exist (a motion was made and passed to remove all references to General Research Grants from the UPS).
2. The UPS also states:
 - C. Resources shall be allocated by category as follows:
 1. Forty percent of total resources shall be allocated to General Faculty Research Grants.
 2. An amount proportionate to their representation on the full-time faculty (the percentage to be calculated by the Office of Faculty Affairs and Records by October 1 of the year in which the funds are to be expended) shall be reserved for Junior Faculty Grants.
 3. The remainder shall be allocated to senior faculty awards

The committee discovered that this policy seems not to have been followed over the last decade or so. At the end of our meeting a motion was made and seconded to remove this language entirely from the UPS and continue the current practice of not distinguishing rank when awarding intramural grants. Due to the end of the meeting, the motion was tabled, and will be debated at our next meeting on March 6.

3. The UPS states " Full-time faculty with eight or more years of continuous CSUF service, and all Professors regardless of years of service, are eligible for Senior Faculty Grants. Except Professors all full-time faculty with fewer than eight years of continuous CSUF service are eligible for Junior Faculty Grants. " Depending on the success of the motion currently on the floor, the committee will discuss at a subsequent meeting whether or not to keep this criteria for dividing Junior from Senior faculty and ranking and awarding the intramural grants, and whether or not to use this terminology (Junior versus Senior).

IX. UNFINISHED BUSINESS

9.1 AA/AS Spring Retreat

1. Evaluation of Shared Governance
2. The American Association of University Professors Indicators of Sound Governance

X. NEW BUSINESS

- 10.1 Revisions to UPS 411.202 General Education Program: Unit Requirements, Academic Standards, and Exceptions
- 10.2 Revisions to UPS 411.200 General Educations Guidelines and Procedures: New and Existing Courses
- 10.3 Revisions to UPS 300.004 Policy on Course Outlines

XI. ADJOURNMENT

M/S/P (Dabirian/Bonney) Meeting adjourned at 12:50 PM.