



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MARCH 13, 2018**

*Approved 4-3-18*

**11:30 AM - 12:50 PM**

**PLN-120**

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Present: Bonney, Brunelle, Brusckke, Dabirian, Gradilla, Myck-Wayne, Oliver, Patton, Stambough, Stohs  
Absent: Shahi

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## **I. CALL TO ORDER**

Chair Stambough called the meeting to order at 11:33 am.

## **II. URGENT BUSINESS**

- Faculty members Bruce Rubin and Mark Herbst from American Language Program (ALP) gave an overview of the ALP and expressed their concerns of the possible discontinuance of the ALP.

Q: How this is done on other campuses? Are they organized the same way?

A: I don't know where they reside bureaucratically, they don't all necessarily reside in Extended Education, but each CSU has one.

Q: Do you view the program as being run and operated by and your contract with UEE or Auxiliary Services or you're not sure?

A: I'm not sure. I have never spoked with anyone in Auxiliary Services, UEE runs the program. The dean of UEE has been our interim director.

The Executive Committee continued discussion after Bruce Rubin and Mark Herbst left the meeting.

- One of the emails that was sent out to the Executive Committee, was copied to a third party who is outside the Executive Committee and I think that is inappropriate. Please take great care when circulating emails to the Executive Committee not to include people who are not members because I always think of what I say to you is something I'm not saying to the rest of the world, but just to this group. So please don't include outsiders would be my request.

## **III. ANNOUNCEMENTS**

- (Dabirian) Next week is the Strategic Planning session at the AS meeting.
- (Stambough) Michele Cesca will do a short presentation on Commencement 2018 at the next AS meeting.
- (Dabirian) We switched the student elections it to a vendor based system. We tested it in ASI, it's the same perimeter as before and all the amenities are there. I will have them share it with the Elections Committee to test it and see the election results. We can still use the old system if we want too, but I would rather retire it.

## **IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes (Draft) 2-13-18  
M/S/P (Dabirian/Oliver) Minutes were approved unanimously.
- 4.2 EC Minutes (Draft) 2-20-18  
M/S/P (Dabirian/Oliver) Minutes were approved unanimously.
- 4.3 EC Minutes (Draft) 2-27-18  
M/S/P (Dabirian/Oliver) Minutes were approved unanimously
- 4.4 EC Minutes (Draft) 3-6-18 - *forthcoming*

## V. CHAIR'S REPORT

- If we are doing a Statement of Opinion, that could be a really quick business item at the next AS meeting.
- Statewide Senate elections will be held next week March 19<sup>th</sup> – 22<sup>nd</sup>.
- There is a lot of confusion and uncertainty about what First Year Experience and Graduation Initiative is and does it get too tunnel vision. After the last Strategic Plan meeting, when talking to students after ASI, they feel when everything is framed in a Graduation Initiative the way it comes across is we are glad you are here and can't wait until you are no longer here. Is this something we want to consider the fall AA/AS Retreat? If so, the next Executive Committee can start planning for it over the summer.
  - (Brunelle) One way to think about it is to have theme of beginning and endings and deal with both the First Year Experience and the Graduation Initiative and the lengths in which we see them relating to each other.

## VI. PROVOST REPORT

No report.

## VII. STAFF REPORT

No report.

## VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board [Stambough], T, 3-6-18, 1:15 - 3:45 PM, TSU Legislative Chambers  
No report submitted.
- 8.2 International Education Committee [Dabirian], W, 3-7-18, 11:00 AM – 12:00 PM, MH-141  
No report submitted.
- 8.3 Faculty Development Center Board [Shahi], F, 3-9-18, 9:30 – 11:00 AM, P LS-299  
The Committee approved the minute and reviewed the FDC activities for year 2017-2018. They discussed what is good to be added to the already existing activities such as: Leadership Development and Seminars; Conflict Management. The committee discussed to identify and list resources on FDC website. They also discussed diversity, understanding needs of diverse faculty, supporting diverse faculty, and integrate diversity in classrooms. The committee suggested collaboration with HRDI and faculty research center. Next is to review the UPS, and FDC mission statement on UPS.
- 8.4 Information Technology Committee [Shahi], F, 3-9-18, 10:00 – 11:00 AM, Data V Room  
After approving the minute and announcements, VP Amir Dabirian presented the Data Visualization system, its application and how to use it. He showed to the committee members how to display multiple data sets and large data sets for one hour.
- 8.5 Curriculum Committee [Patton], F, 3-9-18, 12:00 - 2:00 PM, MH-141  
No report submitted.
- 8.6 Planning, Resource and Budget Committee [Stambough], F, 3-9-18, 1:00 – 2:30 PM, CP-1060  
No report submitted.
- 8.7 Graduate Education Committee [Oliver], F, 3-9-18, 2:00 - 4:00 PM, H-219.
  - Mayank Pathak was introduced as the new student representative on the Graduate Education Committee.
  - Approval of 9 February 2018 meeting approved
  - Announcements:  
Ron Oliver provided an update from Academic Senate noting that recommended UPS updates related to graduate writing requirements are still waiting formal review and adoption by the Senate.
  - New Business:  
John Hoffman provided with Committee with a summary of work completed at and since the February 9 Graduate Education Committee meeting. He then shared a preliminary draft of a "State/Vision of Graduate Education at Cal State Fullerton" document reflecting work completed by Joe Albert Garcia, Katherine Powers, Paul Stapp, and himself. Hoffman asked Committee members to review the document attending to the following questions (a) what is missing? (b) who is missing? and (c) how can we measure various items on the document in terms of baselines and improvement?

Hoffman will share the feedback from Committee members, which is detailed in the “Vision for Grad Ed at CSUF – FEEDBACK 03-09-2018” file in the GEC Dropbox folder, with the working team of Garcia, Powers, and Stapp. Following updates of the draft document, Jennifer Chandler and Oliver agreed to review to provide feedback prior to the April 13 Committee meeting.

Committee members also agreed to submit feedback regarding the University strategic planning process to emphasize the importance of including graduate education in the document.

## **IX. UNFINISHED BUSINESS**

### 9.1 General Committee Senate Nominees

The vacancies will be sent out via email for name suggestions.

## **X. NEW BUSINESS**

10.1 Revision to UPS 100.700 - Formation, Operation, and Discontinuation of University Institutes and Centers

10.2 Committee Restructuring

## **XI. ADJOURNMENT**

M/S/P (Dabirian/Oliver) Meeting adjourned at 12:50 PM.