



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 20, 2018**

Approved 4-3-18

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brunelle, Brusckke, Dabirian, Gradilla, Oliver, Patton, Shahi, Stambough, Stohs

Absent: Myck-Wayne

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- We are going ahead with the search for two permanent associate deans for the Library. There will be one search committee for both positions. The names of the search committee members will be on the consent calendar at the March 22nd AS meeting.
- There will be an announcement read by Megan Wagner on behalf of the Library faculty and staff regarding the firing of Clem Guthro at Thursday's AS meeting.

III. ANNOUNCEMENTS

- (Dabirian) We transitioned Office 365 from online to the cloud and it was supposed to be very transparent, we ran it for a couple months and it was transparent. The issue became less transparent when some faculty members had issues with their email boxes or calendar, we resolved those issues one-by-one. What we are doing now is what Microsoft is suggesting, that we transition everybody over to the cloud. We are sending an email to the campus community informing them if they are having issues let us know so we can fix their problem and we want to make sure they are configured properly. With Office 365 we let the users configure themselves and most of the problems are user configured errors, so IT is willing to go out to all faculty (if necessary) to make sure they are configured properly.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 3-6-18 - *forthcoming*
- 4.2 EC Minutes (Draft) 3-13-18 - *forthcoming*

V. CHAIR'S REPORT

- John will chair the AS meeting Thursday in my absence.
- I met with the Emeriti faculty last Friday about the Library and their concerns of where things are going and what the vision is.
- We did the Athletics business presentation in the fall and we are going to bring them back in the spring to celebrate the conference champions. I am thinking about bringing the various teams to one of the April meetings and make it a resolution of congratulations and recognition.

Suggestion:

Have them come at the end of the Senate meeting, a 12:45pm time certain.

- We will have a moment of silence for Augie Garrido, the Former Titan Baseball Coach at Thursday's AS meeting.

VI. PROVOST REPORT

No report.

VII. STAFF REPORT

CSU Election is underway, the election will close on Thursday, March 22nd. As of this morning 66 persons have voted.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board [Stambough], T, 3-13-18, 1:15 - 3:45 PM, TSU Legislative Chambers
No report submitted.
- 8.2 University Advancement Committee [Myck-Wayne], W, 3-14-18, 9:00 - 10:00 AM, MH-166
No report submitted.
- 8.3 Writing Proficiency Committee [Oliver], F, 3-16-18, 9:00 - 11:00 AM, PLS-299
Dr. Rochelle Woods Updated the committee regarding the process associated with the Examination in Writing Proficiency (EWP), including data associated with the passing rate for EWP administrations (Feb. 2013- Nov. 2017 – both the number of student teste and the passing rate).
- 8.4 Faculty Affairs Committee [Bonney], F, 3-16-18, 10:00 AM - 12:00 PM, MH-141
The committee accomplished two tasks during today's meeting:
1. Review of revised Department of Child and Adolescent Studies personnel standards. After reviews the committee approved the revised standards.
 2. Revision of the UPS 210.070 Evaluation of Lecturers standards to remove gendered pronouns to replace with gender neutral language and to clarify language throughout.
- 8.5 General Education Committee [Bonney], F, 3-16-18, 2:00 - 4:00 PM, MH-141
Gayle attended the GE Committee this afternoon on behalf of Emily Miller. After announcements and approval of the minutes, the committee discussed the need to revisit/review GE waivers in light of the changes in GE EO 1100 is bringing about. Greg Childers will spearhead that effort. We then discussed course change proposals for AFAM 107 (needs minor revisions and will be approved for D.1 and Z upon Chair Bowser approving the revisions), HIST 110B (approved for D.1, needs revisions to ensure that Z.c is being met), ASAM/HIST 201 (approved for D.1/Z), HONR 210B (also needs some further revisions prior to approval for D.1/Z) and GEOG 160 (approved for D.1). The committee then discussed the problem of courses that use GE courses that may be disappearing as prerequisites, and the need to communicate this to chairs of departments that may have such courses. Pam Oliver will be attempting to communicate regarding this issue department chairs but overall this is not a GE Committee issue.
- 8.6 Library Committee [Stohs], M, 3-19-18, 11:00 AM - 12:00 PM, PLS-256
- Open Access Policy - probably not going forward right now. But there is still room for discussion and perhaps our committee can still make progress.
 - ORSP (office of research and sponsored projects) - library cooperating with them to assist faculty in grants/etc. Library can be proactive in collaboration. ORCID IDs - unique ids for faculty doing research - CSUF may or is likely to join (do have an institutional affiliation with this group). There is a library web page with the information.
 - Brief discussion of situation of Dean of Library.
 - What should be on the agenda for the committee for the remainder of the academic year? Urging to work with new Dean and develop productive agendas for the next meeting, leading to the next academic year.
 - Mike DeMars could present to the committee about library "facts and figures" at one of the upcoming meetings.
 - Were four part-time positions for library; but were cancelled.
 - General discussion of budgeting.
- 8.7 Extended Education Committee [Myck-Wayne], M, 3-19-18, 3:00 - 4:00 PM, CP-950
- Presentation by Karen McKinley on summer session.
 - There will be 3 "early start" math courses.
 - There is an early start page in admissions and records.
 - Early start is run at a significantly reduced rate.
 - Discussion on sending out a survey to faculty about their understanding of Self-support Programs, Study Abroad and UEE. Climate survey to see how faculty understand UEE process.
 - Chris Sawart talked about ALP. ASC is a part of and outside of the scope of state side. He showed the enrollment slide regarding ALP. Committee had a discussion on how ALP was inter-related to Colleges on campus. Chris was asked if ALP was being shut-down and he said they are in talks with CFA.

IX. UNFINISHED BUSINESS

9.1 General Committee Senate Nominees

Suggestions:

FPC:

HHD: Mikel Hogan, Mikyong Kim-Goh, Mia Sevier

COMM: Dean Kazoleas, Cynthia King, Jason Teven

PLC:

MCBE: Aja Bhootra, Mehmet Akbulut, Ye Jung

FRC:

ARTS: Katherine Powers

Exceptional Assigned Time Committee

Suggestions:

NSM: Nicholas Salzameda, Nikolas Nikolaidis, Alain Bourget

X. NEW BUSINESS

10.1 Revision to UPS 100.700 - Formation, Operation, and Discontinuation of University Institutes and Centers

This will be moved to the AS agenda for Senate approval.

10.2 Revisions to UPS 100.610 - Program Discontinuance

We will continue discussion of this document at the next EC meeting.

10.3 Committee Restructuring

XI. ADJOURNMENT

M/S/P (Dabirian/Oliver) Meeting adjourned at 12:50 PM.