



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MARCH 6, 2018**

*Approved 4-3-18*

**11:30 AM - 12:50 PM**

**PLN-120**

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Present: Bonney, Brunelle, Brusckke, Dabirian, Gradilla, Myck-Wayne, Oliver, Patton, Shahi, Stambough, Stohs

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## **I. CALL TO ORDER**

Chair Stambough called the meeting to order at 11:33 am.

## **II. URGENT BUSINESS**

- In terms of policies for teaching, teaching, and how courses are taught, my college is concerned about online teaching. Our college has a Senate, Constitution and Bylaws and neither of them have any comment about how you should or should not teach a course; that is basically left up to the department or UPS. The concern is they want to have a policy where if you are doing an online course, even if it's fully online, somehow you have to have at least one of your exams on campus.

Suggestions:

- Have the UCC committee look at UPS 411.104 to look at this particular question.
- Give them a specific list of questions Executive Committee would like them to answer.
  1. How to handle and facilitate administrative drops in online classes for no-shows?
  2. Should there be a process that students must complete before they can enroll in an online class?
  3. Why the drop procedure is so primitive?

Send additional questions for the UCC to Chair Stambough before Friday.

## **III. ANNOUNCEMENTS**

- (Stambough) Thank you to everybody who filled in for me on Friday at the AA/AS Retreat.
- (Bonney) We are responsible for cleaning the room when the retreat is at the ASC building and the Senate staff was left to stack chairs and clean the room with help from the Provost and Gayle Brunelle. So we need to make sure we have an official clean-up crew if any future AA/AS Retreats are going to be at the ASC building.
  - (Dabirian) I gave Chair Stambough the results from the AA/AS Retreat survey. People asked if we wanted to send the survey to all faculty. People also questioned the survey design, they didn't want a true/false.

Q: Would you like me to send the survey out to all faculty? Do you want me to change the survey design?  
A: Yes to both.
  - (Stambough) As an end product, what do we actually want out of the AA/AS Retreat? One thing that was recommended to me was to have a couple people put together a simple statement saying Shared Governance is this and here are some indicators of healthy ones that you have within your organization. Have that sent to various offices around campus to say when you are putting your office together, you want make sure your department embodies these things.

Suggestion:

(Dabirian) A letter from the Senate Chair to the Academic Senate to allow us to have a record of the outcome of the AA/AS Retreat.

## **IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes (Draft) 2-13-18 - *forthcoming*
- 4.2 EC Minutes (Draft) 2-20-18 - *forthcoming*
- 4.3 EC Minutes (Draft) 2-27-18 - *forthcoming*

## V. CHAIR'S REPORT

- There is a lot of confusion and uncertainty about what First Year Experience and Graduation Initiative is and does it get too tunnel vision. After the last Strategic Plan meeting, when talking to students after ASI, they feel when everything is framed in a Graduation Initiative the way it comes across is we are glad you are here and can't wait until you are no longer here. Is this something we want to consider the fall AA/AS Retreat? If so, the next Executive Committee can start planning for it over the summer.
  - (Brunelle) One way to think about it is to have theme of beginning and endings and deal with both the First Year Experience and the Graduation Initiative and the manner in which we see them relating to each other.

## VI. PROVOST REPORT

American Language Program (ALP) is an auxiliary services corporation program. It is an ASC self-support, not stateside, ASC not extension program. The enrollment has been declining for a number of years. Where the program really thrived was in the context of the Brazil and Saudi Scholarship Programs. When you have foreign governments that were paying for students to come to the US and learn English, the number of courses you put out to serve the need of that particular student was the height of enrollment. Last year the program was a little more than ½ million dollars in the red and this year it will get close to ¾ million dollars. The other part of the narrative is this is a declining market as a programmatic opportunity.

Q: (Bruschke) The ¾ million dollars is that part of the budget that we can get a report on?

A: (Knutson-Miller) It is the profit and loss on an auxiliary program.

## VII. STAFF REPORT

No report.

## VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stambough], T, 2-27-18, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 General Education Committee [Bonney], F, 3-2-18, 2:00 - 4:00 PM, MH-141

The committee discussed its schedule for the rest of the semester and a possible change to the definition for Area C1. They approved THTR 160 for area C1, MATH 115A for B4, and returned ECON 202 and COMM 233 for extensive revisions to establish that they meet the GE requirements

8.3 Student Academic Life Committee [Stohs], T, 3-6-18, 9:00 - 10:00 AM, MH-141

Meeting cancelled.

8.4 Faculty Research Policy Committee [Brunelle], T, 3-6-18, 10:00 – 11:00 AM, LH-705

- Since the university is no longer awarding General Research Grants, but rather is reserving all the funding for either Junior or Senior Research Grants, all language related to the General Research Grants will be stripped from the policy;
- Far will be instructed to follow the current language in the policy related to the distribution of the grants between Junior and Senior faculty, meaning that the proportion of the awards and the monies themselves will be distributed between Junior and Senior faculty, as defined by the current policy, according to the proportion of Junior versus Senior faculty in the total body of faculty on campus. Hence as the proportion of Junior versus Senior faculty on campus changes each year, the proportion of funds that go to each category of faculty will change yearly as well.
- Because, except for removal of the language regarding the now defunct General Faculty Research Grants, the rest of the committee's decisions were to follow current policy, the committee is requesting that the revised document go on the Senate Consent Calendar.

## IX. UNFINISHED BUSINESS

9.1 General Committee Senate Nominees

The vacancies will be sent out via email for name suggestions.

9.2 Statements of Opinions

The Statement of Opinion will be added to the AS agenda for the March 8<sup>th</sup> meeting.

**X. NEW BUSINESS**

- 10.1 Revision to UPS 100.700 - Formation, Operation, and Discontinuation of University Institutes and Centers
- 10.2 Committee Restructuring

**XI. ADJOURNMENT**

M/S/P (Dabirian/Oliver) Meeting adjourned at 12:50 PM.