



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 22, 2017**

Approved 9-5-17

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brunelle, Bruschke, Dabirian, Gradilla, Myck-Wayne, Oliver, Patton, Shahi, Stambough, Stohs

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- Logistics on faculty awards. The UPS documents for the faculty awards were revised at the Marathon meeting on May 18, 2017. One of the revisions made to the document states the materials must be submitted electronically but does not provide direction for electronic submission.

Suggestions:

- For the first award, have the submissions sent to the Academic Senate email.
 - Have a page created on the Senate page for future award submissions.
- Resolution regarding the travel ban will be forwarded to the Faculty Affairs Committee to review, then it will come before the Senate in September before the RTP process begins.

Once the resolution is passed by the Senate, it will be forwarded to Chair's, DPC's and Deans.

III. ANNOUNCEMENTS

- (Gradilla) Signing on to Titanium and receiving the announcement about all the technology and Grammarly was fantastic.
- (Myck-Wayne) Our new faculty were raving about all the support and everything the University has to offer them; FDC and also how well The New Faculty Orientation went.
- (Stambough) In the Senate Chairs report it is highlighted that IT has created a permanent URL page with all the university policies that are included on the syllabi. Take a look at it and provide me with feedback.
- (Dabirian) Please sign up for Grammarly; it is going to help our students, especially the GE courses. We are the only school in the State of California to have Grammarly for all our students.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 8-1-17
M/S/P (Bonney/Oliver) Minutes were approved unanimously.
- 4.2 EC Minutes (Draft) 8-15-17
M/S/P (Bonney/Oliver) Minutes were approved unanimously.

V. CHAIR'S REPORT

- I spoke with the College of Deans regarding the changes made to UPS 210.000.
- I spoke with VP Eanes and Provost Puri about putting together an ad hoc committee that would put together a document or perhaps a UPS on free speech rights and responsibilities of faculty, students, and staff. Their task would be to put some of the policies we already have a single location, provide guidelines and guidance on what you should do and what you should avoid. The idea is to reduce some of the fears people might have. Think about who we might want to include in this, and we will discuss it further next week.
- The Provost search is under way; you should have received a meeting maker for the meeting with the search firm. As many as possible, please attend that meeting because this will allow us to provide input up front to the search firm.

- I met with new Dean of Students about campus environment and reinforcing the faculty role in student activities.
- The Senate office will be welcoming a student assistant, Jazmin Cooper. Jazmin will begin cataloging the materials in the vault and will work on other data tasks.

VI. INTERIM PROVOST REPORT

- Faculty Hiring
We welcomed 42 new tenure/tenured track faculty members. We made 54 offers. Every college hired anywhere from 1-8 faculty members per college. We had a 50/50 male/female ratio with the new faculty. Regarding diversity, we had 31% Asian, 7% Black, 19% Hispanic, and 43% white, which was an improvement from last year.
- WASC
Work is progressing as scheduled. Sub-committees are writing reports and will be submitting them to the Steering Committee this fall. Once the reports have been finalized, they will be distributed to the campus next semester for campus feedback. Our WASC visit isn't until fall 2019, but the report has to be completed and submitted before then.
- Graduate Initiative 2025
We are discussing with the cabinet how to allocate the money.
- 402 Students received completion grants to enroll in summer 2017; we won't know the result until September when the final tally is done.
- Our First-year Experience Program is starting out with a bang! My goal that I set for colleges in undeclared majors was we should enroll 25% of our students this year and 100% next year. Of the undeclared majors, 85% have signed up and 452 declared freshman in different colleges. Overall we have exceeded the 25% goal that we have set.
- Technology is playing a big role in facilitating our work. Students are using UDirect and Titan Degree Planner to identify the courses they are going to take. UDirect and Titan Degree Planner helps them and also helps the department with scheduling; knowing what the demand is for courses.
- We are using the early warning system in Titanium. This provides faculty and students information regarding how engaged they are in the classroom.
- Zero cost for course materials had been initiated by the Chancellor's office to provide course materials that do not cost anything. Per the state law, starting January next year we are going to be required to highlight the courses that use zero cost materials, so students know which courses they don't have to buy a textbook so they can sign up for those classes.
- As of June 17th Fullerton is one of eleven universities across the country selected for the Open Stack Institutional Partnership Program.
- We are going to start using the program HERO to submit textbook selection at the bookstore.
- The Office of Research and Sponsored Projects will hold its first grantee recognition event on August 30th to recognize faculty who have received grants the first half this year. They will recognize faculty every quarter.
- We are doing some reorganizing, the Office of Assessment and Institutional Research will be combining and will be called the Office of Institutional Effectiveness. We are not creating a new MPP position, Su Swarat will be leading this office, filling the position vacated by Ed Sullivan.
Q: Where will they be located?
A: The plan is to move Extended Education from CP (9th floor) to Titan Hall once it has been completed, then move the Office of Institutional Effectiveness to that vacant area in CP on the 9th floor.

VII. STAFF REPORT

No report.

VIII. UNFINISHED BUSINESS

- 8.1 Continue Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2017-2018
- Continued filling the standing committee vacancies. An email will be sent out to faculty asking them to serve. Once we receive acceptances, we will add their names to the consent calendar at the next AS meeting.
- Recommendations for the Professional Leaves Committee to serve as the Senate nominee:
Carolyn Coal

- 8.2 Senate Parliamentarian
Steve Walk is considering being the parliamentarian. Once he confirms, we will add his name to the consent calendar at the next AS meeting.

IX. NEW BUSINESS

9.1 Advancement Priorities

Chair Stambough will be meeting with Michele Cesca regarding raising funds for the faculty awards we currently have. The goal is to target fundraising strategy to increase the amounts of the award and to have money for the lecturer award.

Suggestion

Since we haven't named all the awards, ask Michele if you can get endowed funds for naming the lecturer award.

9.2 General Education Initiative

9.3 Ad hoc committee on SOQs

This is from the Statement of Opinion from last year, a committee to look at the research for best practices in using SOQs. Do you have any names you would like to recommend for this committee?

Suggestions:

Kate Burlingham, Gerard Beenen, Shaun Pichler, Ed Collom, Eliza Noh, Justin Tucker, Nicole Caluacag, Joel Abrams

9.4 Resolution on EO 1110 – Academic Preparation

1. ASCSUDH Response Coded Memo #ASA-2017-14
2. ASA-2017-14 Consultation on Proposed Changes in Academic Preparation Requirements
3. EO 1110 Academic Preparation
4. Strat Comm Talking Points – EO 1110
5. CO FAQs - EO 1110

At Council of Deans, we discussed our campus developing our talking points.

Q: Do we want to do a resolution that will go to a target audience; the Chancellor's office or Statewide Academic Senate to encourage greater consultation or greater clarity?

A: We want to be careful about how we do this. This came out of a task force report that was published system-wide last August or September. We were given the opportunity to write a response and we did write a fairly lengthy response.

9.5 Senate Forum and Social Media

Chair Stambough met with Emily Erickson, the editor of the Senate Forum. One of the things we discussed was if the Senate Forum is going to be a place for conversation or a place for the Senate through its forum to be a center piece for a conversation on academic issues, it will make sense to push the Senate Forum with a little bit of control of social media presence. We could get it pushed out through Facebook, Twitter, etc.

- If you are going to do social media, you will need someone to be on top of monitoring it.
- .Gayle Brunelle volunteered to serve on the Senate Forum Committee.

X. ADJOURNMENT

M/S/P (Dabirian/Bonney) Meeting adjourned at 12:55 PM.