



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
SEPTEMBER 5, 2017**

*Approved 9-19-17*

**11:30 AM - 12:50 PM**

**PLN-120**

Present: Bonney, Brunelle, Brusckke, Dabirian, Gradilla, Oliver, Patton, Shahi, Stambough, Stohs

Absent: Myck-Wayne

## **I. CALL TO ORDER**

Chair Stambough called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- In light of the recent changes, we need a revised resolution in support of Deferred Action for Childhood Arrivals (DACA) that reaffirms what we did last year.

Suggestion:

Figure out how to get the info emails that are sent out from the Dreamer Center to everybody, particularly those on how to direct students to CAPS and TDRC.

We will present the resolution at the AS meeting on Thursday.

- The retreat topic changed to GE. I will announce this change at Thursday's Academic Senate Meeting and send out a Supplemental Chair's Report along with the Executive Order.
- Regarding overall approach, until the dust settles, we should not have any new courses go to GE. One exception is if courses in Category E want to drop from upper division to lower division.
- Concerning University 100, one of the ideas is to consider as part of our approach (short term and long term) within Executive Order 1100 is provision for non-GE university requirements. Research shows that first-year experience programs are a positive thing; it is possible to make University 100 a university requirement and move it out of Category E.
- I would like to have the GE committee take a look at what changes we need to make for minimal compliance. They need to work on that so it can come before the Senate by the spring and be in effect by the fall. The GE committee will have a lot to do so that we can have a separate task force look at some of the bigger picture things concerning GE.

Suggestions:

- We need some leadership from the administration that is going to say we want you to rethink GE and no we are not going to allow that to wipe out a department, there is going to be flexibility.
- Not sure we want the administration on this, our GE committee needs to take leadership on this. We need to have that already done before the retreat. We need to sit down and say what changes need to happen, what options, and what flexibility do we have with that, and those should be topics for the tables. The goal would be to tell the General Education committee we discussed it and we prefer this option and identify the flexibility on our own.
  - I meant budgetary leadership from the administration saying we know there are going to be these changes, but we are going to be flexible in the implementation.
- It might be ideal to sort it by where is the low-hanging fruit, get that out of the way, so it's not all commingled, and then go after those tuff issues.
- We have to have a moratorium on recertification this year. No recertification and no new courses, so the only thing the GE committee has to do between now and the spring is come up with how do we handle the stuff we know we can do immediately and need to do immediately. And a separate task force can address the rearrangement and re-envisioning.
- Request the administration send out a letter to this campus with some reassuring words, preferably before the AA/AS Retreat. We should ask for it to come out within the next ten days.

### III. ANNOUNCEMENTS

No announcements.

### IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 8-22-17

M/S/P (Bonney/Brunelle) Minutes were approved unanimously.

4.2 EC Minutes (Draft) 8-29-17 *forthcoming*.

### V. CHAIR'S REPORT

- Will be on EO 1100, we will discuss when Provost Puri arrives.
- One of the things that came from Faculty Affairs Committee was making all our policies consistent with the pronoun policy, removing the gender-specific language out of all UPSs (replacing he/she with they).
- Faculty Affairs Committee chair suggested we have a resolution that states when policies come up for their periodic review that committees are charged with updating the wording. Or create a resolution that allows us to editorially go through and make the changes in all the policies at once and it does not have to go through the process of getting her signature on everything.

- Comment: It's an excellent idea, but you would need to read the documents carefully to make sure because you are going to change verbs. You can't just do a word search and replace "he"/"she" with "they."

#### Suggestions:

- Let's make the changes as the documents come up for review.
  - Instead of a resolution, this can be a recommendation from the Executive Committee. We will charge any committee that is reviewing a document to fix the pronouns. Put it as the first line of every transmittal memo when sending documents to committees.
- This year we are going to split the presentation for the athletics into two presentations. This semester we will have the business report; how they spend the money, here is the APR (????), graduation rate, and what they are doing with advising. Then separately we will bring in some of the winners and congratulate them on wins and conference finals. We will do that around the time we promote the faculty/staff basketball game.

### VI. INTERIM PROVOST REPORT

- I just left the Titan Dreamers Resource Center (TDRC), and there are a lot of students who are very concerned. I told them we are in support of our DACA students.
- The President is fine with changing the topic of the AA/AS Retreat to GE.

#### Suggestion:

We need a message from the administration to the faculty related to the issues of resources and acknowledge that this, while being an opportunity, does have a significant impact that could be devastating and this University is committed to doing the best it can to reduce the adverse effects.

- The Chancellor's office did not handle the messaging of the Academic Preparation policy well. They have started to do some marketing, responding, and explain what the changes are and how they will help many of our students to meet the quantitative and reading requirements.
- I am going to share with the Senate highlights from the last couple of weeks including student orientation, 4,593 freshmen, and 2,021 transfer students completed orientation. We had two overnight experience sessions that included career exploration, general education advising, and career development.
- The second item I want to highlight is the Faculty Development Center's work. They have a number of things going on that faculty should know about and take advantage of, the workshops are listed on the website. They also have a Diversity and Inclusivity Faculty Learning Communities which is new this year and starting on September 22<sup>nd</sup>; they will start having lunchtime meetings on specific books and topics.
- Faculty Development Center is unveiling a new theater and volleyball programs for faculty this year.
- The Research office is continuing to promote the 39 faculty members who attended the last recognition. Starting September 22<sup>nd</sup> for eight Fridays, they are going to have introductory grant proposal seminars.

## VII. STAFF REPORT

The nomination deadline for Faculty Leadership in Collegial Governance Award and Outstanding Lecturer Award is September 18<sup>th</sup>. So far, we have received one nominee for each award.

## VIII. COMMITTEE LIAISON REPORTS

### 8.1 ASI Board [Stambough], T, 8-29-17, 1:15 - 3:45 PM, TSU Legislative Chambers

No report.

### 8.2 Faculty Affairs Committee [Oliver for Bonney], F, 9-1-17, 10:00 AM - 12:00 PM, MH-141

- The meeting was called to order, introductions were made, and Sean Walker was elected as Chair.
- Meetings date were reviewed and established and the Faculty Affairs Committee charge was reviewed.
- It was agreed that UPS 230.500 and UPS 280.000 needs to be moved to the 600 series. The documents should be referred to the Faculty Research Policy Committee for review.
- UPS 211.110 was discussed and edited with suggestions to be sent back to Senate Exec.
- The major portion of the meeting involved an in-depth discussion of AS Executive Committee Resolution on AB 1887. Edits and revisions were suggested and will be sent back to the Senate Exec. for their Sept 5th meeting and hopefully to the Senate on September 7th.
- Pending Standards for lecturers (Psychology; Politics, Administration, and Justice; and Child and Adolescence Studies). Psychology; Politics, Administration, and Justice are still being worked on at the department level, and Child and Adolescence Studies recommendations will be reviewed.
- A strategy was talked about for working on UPS 210. How do we revise this document? From looking at the notes over the last two years, lots of discussions have occurred, and the committee needs to determine how to approach the work and who does it.
- Urgent Issues include:
  - Reviewing timelines (IV.D.7 in particular) concerning Interfolio by Committee.
  - IV.G.7 - The FPC does not review these anymore so this should be removed; Also portions should go into V.C.4.b.
  - V.C.4.b - this should probably include evaluating Dept. Personnel Standards for conformity to UPS 210.000.
  - Other Items: IV.F - Review process when the chair is up for promotion.
- UPS 210.070 Evaluation of Lecturers will go to College Committees.
- Old Business will include UPS 230.020 and UPS211.000.
- Future items to be reviewed include:
  - UPS 210.200
  - UPS 220.000
  - UPS 230.000

### 8.3 Information Technology Committee [Shahi], F, 9-1-17, 10:00 - 11:00 AM, LH-702

- Minutes of May 5, 2017 were approved.
- Discussion and announcing IT committee excellent work on "Resolution regarding the Chancellor's office Policy on Intellectual Property" issued May 11.
- Discussion and assigning subcommittee to work on periodic review requested by AS on "UPS 411.103: Policy on Interactive Televised Courses Guideline and Procedures."
- VP- IT (Amir Dabirian) reported on the following :
  - SSI updates
  - Exchange to Cloud migration
  - Window 7 will expire soon and replaced with window 10.
  - Discussions on three software: Grammarly, Share Stream, Voice Thread.
  - Introduction of Titan Direct, iTuffy, and Titanium Engagement.
  - Deal with Verizon to get unlimited data and text for \$ 40/ month for students.

#### 8.4 General Education Committee [Oliver for Bonney], F, 9-1-17, 2:00 - 4:00 PM, MH-141

##### ➤ Announcements

- Brenda Bowser called the meeting to order, and introductions were made, and approved the agenda.
- Elizabeth Boretz presented a preliminary analysis of GE advisement and impediments to student graduation – the conclusion was that GE advisement is a critical element that positively impacts student graduation CSUF.

##### ➤ New Business

- Sue Swarat reported on the GE Assessment Plan (revised) – the committee agreed that Teamwork would be the GE Learning Goal that would be assessed during 2017-2018.
- GE course change proposals for Fall 2017 (GE inclusion and other changes) will be reviewed on Curriculog.
- GE Recertification of D.5 and D.5/Z, materials due September 13 – 47 courses (Fall 2017) will be reviewed using Curriculog.
- GE Recertification of D.5 and D.5/Z, materials due January 24 – 39 courses (Spring 2018) will be reviewed using Curriculog.
- The change to EO 1100, CSU General Education Breadth Requirement, to be reported to the Academic Senate September 21 was discussed for the majority of the meeting. The committee felt it needed a meeting to plan a strategy and process on how to tackle this assignment. The enormity of this task, given the other committee tasks, was considered daunting. It was felt that subcommittees be used as an approach. It was a consensus of the committee that OE 1100 requires a broader review, input, and discussion from the academic community as a whole. The committee felt that EO110 has broad campus-wide implications for colleges, departments, and faculty and therefore cannot be jammed or rushed by the current proposed due dates and/or short timelines. It was expressed that some members of the academic community may not even be aware of the implications outlined in EO1100 or the effects thereof. The question was asked what has to be done and if EO 1100 might be the theme for the September Senate retreat.

#### 8.5 Student Academic Life Committee [Stohs], T, 9-5-17, 9:00 - 10:00 AM, MH-141

##### ➤ Presentation by Dr. Vigil, Director of Student Life and Leadership

He is responsible for all "student activities" on campus, from sororities, fraternities to student-run athletics.

##### **Main presentation: Free Speech and Quad Squad**

- They (SLL Staff) monitor student free speech activities; not faculty, etc.
- His staff constitutes the Quad Squad -- the first responders for non-scheduled speakers from off campus. Presidential Directive #5 guides the procedures for dealing with free-speech activities on campus. This directive is being revised. Question: who is on the committee for this revision?
- It is not obvious that the "committee" for revising Directive 5 is coordinated with the Academic Senate -- though since this is a Presidential Directive, is that required?
- There is (official) no "free speech zone" on campus ... this is a public university, so free speech is protected everywhere on campus. The distinction is that some speech is not consistent with Time, Place and Manner.
- Much discussion, many questions.
- Training for staff: Handbook of 1st Amendment (On Campus) -- book -- is used for free-speech training, with additional admin (including General Counsel).
- Book title: The First Amendment on Campus, published by the National Association of Student Personnel Administrators (NASPA), 2006.
- University Police may be called in by Student Life staff; and if Fullerton Police are needed, that is UPD's decision.

➤ DACA is, of course, an issue today.

➤ A brief discussion of the new EO about GE ... should this committee have input?

## IX. UNFINISHED BUSINESS

### 9.1 Continue Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2017-2018

We will work on this via email, and we have a lot of pending offers still out.

## **X. NEW BUSINESS**

### 10.1 General Education EO 1110

1. LJB Cover Post-EO Consultation-FAQ (8-23-2017)
2. EO 1100 FAQ Campus\_11a (8-23-17)
3. EO 1100 Rev Survey Feedback Campuses (8-23-17)

This was discussed under urgent business.

### 10.2 Response to EO 1110: Academic Preparation

We were working on a resolution for this.

### 10.3 Committee Consolidation

- We discussed taking a look at our current committees and determine if some of them that don't have a heavy work-load could be charged with something else, consolidated, or turned into a board.
- The Constitution Committee is looking at the idea of whether every committee needs L/A/C/E representation.

#### Suggestions:

- Make L/A/C/E optional.
- Add a provision, the absence of L/A/C/E representative doesn't count against quorum.

### 10.4 Travel Ban Resolution

We received a resolution from Faculty Affairs Committee on the travel ban. Since there are no changes, this resolution will be brought up as urgent business at the September 7<sup>th</sup> AS meeting.

### 10.5 UPS 211.100 Appointment of Department Chairs and Vice-Chairs

The revision included the language about having the department liaison. This document will go on the September 7<sup>th</sup> AS agenda.

## **XI. ADJOURNMENT**

M/S/P (Dabirian/Bonney) Meeting adjourned at 1:00 PM.