



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
NOVEMBER 6, 2018**

Approved 12-4-18

11:30 AM - 12:50 PM

PLN-120

Present: Bruschke, Dabirian, Fitch, Gradilla, Perez, Powers, Rodriguez, Shahi, Stohs

Absent: Stambough

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:30 am.

II. URGENT BUSINESS

It was proposed that a resolution be sent to the campus that we acknowledge our campus is on native land and start embedding it into our campus identity. Since we are doing the new construction for the emergency vehicle access, this would be a chance to acknowledge this fact by dedicating something to the Native people that once inhabited this space. I am willing to draft the resolution.

Q: Regarding the Athletics Presentation, is it on for the November 15th AS meeting?

A: We are trying to figure out how to fit everything in because we have the Fiscal State of the University, the Strategic Plan, and Athletics Presentation. If there were no questions, we could probably do them all in one day, but that is probably not a good idea. I'm afraid we will have to postpone the Athletics presentation again, I do not want to do that, but we may have no choice. We could have the Athletics Presentation at the December 13th AS meeting.

Suggestions:

- Push the Athletics Presentation to the start of next semester, then we would have something exciting to start the spring semester.
- Could it be combined with some sort of kick off of all the sports that will take place in the spring season, sort of a rally/celebration at the same time?

III. ANNOUNCEMENTS

(Fitch) I will not be at the next Executive Committee meeting, so I will need someone to take minutes.

IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 10-23-18

M/S/P (Gradilla/Shahin) Minutes were passed unanimously.

4.2 EC Minutes (Draft) 10-30-18

M/S/P (Dabirian/Gradilla) Minutes were passed unanimously.

V. CHAIR'S REPORT

- We have received five nominations so far for faculty members to serve on the Dean of Communications Search Committee. The deadline to nominate is Friday, November 9th. We will add the search committee to the November 15th AS agenda on the Consent Calendar.

VI. PROVOST REPORT - 12:30 PM

No report.

VII. STAFF REPORT

- The deadline for applications for the Outstanding Lecturer Award was Monday, November 5th, we received 7 applications.
- The deadline for nominations for the L. Donald Shields Excellence in Scholarship & Creativity Award was Monday, November 5th, we received 7 nominations.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stohs], T, 10-30-18, 1:15 - 3:45 PM, TSU Legislative Chambers

No significantly different item on the agenda. Most of the meetings include presentations from the member groups of ASI (e.g., the college interclub council groups...ICCs); and then from others. The Deans of the college rotate (2 per meeting) and then VPs or leaders of other significant groups on campus present. Today, Athletics presented their work – which will eventually get to the AS CSUF.

8.2 Information Technology Committee [Dabirian for Shahin], F, 11-2-18, 10:00 - 11:00 AM, LH-702

IT is moving forward with Dual factor authentication for spring semester 2019.

The committee has been working on the language for Online / hybrid Courses - Administrative drop. The committee finished the new language and will forward it to Brent Foster

8.3 Graduate Education Committee [Powers], F, 11-2-18, 2:00 - 4:00 PM, MH-141

100% of the committee members attended this meeting. Two student members joined the committee, both from MS Ed, Higher Ed.

Discussed ACCT 506: writing requirement. There remains confusion about the process and rubric used to judge the writing level for graduate students. Would be beneficial if Grad Ed Committee would draft details for 320.020 in order to assist programs, administrators, and the GEC itself on such.

Also discussed the potential for developing and implementing a designation for master's and doctoral students graduating "with honors" from CSUF. The two students were quite supportive of this idea. Multiple other CSU's do such. Discussion re: criteria, being that GPA norms vary from discipline to discipline.

Also, discussion of strengthening the culture of graduate studies. Discussion of goals, activities, strategies, etc., and the development of a document with targets, goals, activities, strategies that could translate to policies, practices, and opportunities. Discussion included the integration of the Graduate Education Task Force work.

8.4 Honors Program Advisory Board [Fitch], F, 11-2-18, 3:00 - 4:00 PM, PLS-256

Honor's Board received Annual Report from last year. Discussed 3 issues: 1) moving Honors 210A from C3 to C2, 2) can Honor's students who take 201a (Am Gov) who have AP credit, get credit for the class, and 3) hope to host National Minorities in Honors Conference next October.

8.5 Library Committee [Stohs], M, 11-5-18, 11:00 AM - 12:00 PM, PLS-256

No report submitted.

8.6 Student Academic Life Committee [Fitch], T, 11-6-18, 9:00 - 10:00 AM, PLS-360

The Committee briefly discussed progress on bringing the Academic Appeals Process UPS into conformity with current practice. Will have a full report in December's meeting.

Most of the discussion focused on SI. Trista O'Connell, Assistant Director of Supplemental Instruction, gave a presentation explaining the history and current practice of SI nationally, internationally, and on our campus. She reports to Dr. Rochelle Woods (Executive Director for Special Populations).

The report was pretty straight-forward. It started here in 2007 in Math and Biology and began to receive funding to expand from the Chancellor's Office in 2011. At this point, they were able to hire the Assistant Director, Trista O'Connell. In 2014, students voted to add additional funding from Student Success money, so SI expanded to five colleges and around 161 classes a year. The funding comes from the CO, which Identified our program as a model program for the CSU, and Student Success money. The money goes primarily to pay administrative staff and student SI instructors, who work 10 hours a week at \$13.50 per hour. Many of these student SI leaders go on to graduate school. In general, it appears that student grades improve by .5 to 1 whole letter grade when they attend SI. The program, as far as they can tell from

data, tends to attract students in the C-D range. It appears not to appeal to A or F students; the latter is a problem because they want to get those students involved in it.

They are very strict about not wanting faculty participating in the SI sessions, a decision which was supported by the two students on the committee who spoke of their own positive experiences in SI. The concern is that faculty will either favor students who participate in SI or look down on those who don't seek extra help. The SI leaders are supposed to work closely with faculty in all other aspects of their participation-sit in on classes, interact with instructor, etc. The feeling of the committee was that if faculty don't like the set up, they don't have to participate, as at the moment there are more faculty wanting SI instructors than SI can provide.

The criteria for getting SI assistance, is being a bottleneck class with high DWF rates and a class that reaches lots of students. They cannot expand the program more without more funding, but they will rework assignments from time to time.

IX. UNFINISHED BUSINESS

9.1 Administrative Evaluation Process (task force; new ups document)

(Stohs) Human Resources is thinking about this, but not much if anything has been done. Not sure how big they would like the task force.

- (Dabirian) I would recommend bringing David Forgues to an Executive Committee meeting to get an idea of exactly what they want.
- (Stohs) I will invite David and we will leave this item on the agenda as unfinished business.

9.2 AA/AS Retreat Spring 2019 - (March 22, 2019)

- (Perez) I would propose we brain storm about doing something radically different, in collaboration with Academic Affairs. A topic on Alternative Epistemologies and how that can inform doing business in higher education in different ways. There is a departure from Academic Literature on Pedagogy on Epistemology that is research grounded. Faculty go off campus to talk about that stuff at their conferences, in their intellectually communities on campus, come back here they have marginalized spaces where we talk about that, but it doesn't show up in the mainstream dialogue on campus and it doesn't get close to informing policy and practice. So make it highly academic and at the end, what are the implications for what we do on campus and how do we think out of the box.
- (Dabirian) We added the two retreats, but do we need two retreats in a year? We used to have one in August before classes started and then one during the year.
- (Fitch) The end of March/April is really the worst time for us to plan a retreat. People are thinking about end of semester, commencement, spring break is coming up, and there are also a lot of conferences at that time. So to raise really important issues, thinking out of the box like you are proposing at time I think is going to be counterproductive.
- (Stohs) We need to decide by December if we want to have a spring retreat.
- (Gradilla) Maybe we make the spring a mini 2-3 hour follow-up to the fall retreat.

X. NEW BUSINESS

10.1 New Course Proposal - Fall 2018

This will go on the AS agenda as a Consent Calendar Item for the November 15th meeting.

10.2 Gender Recognition Act

10.3 Social Media (Jeff Cook - Present to Senate)

- (Stohs) I think a first step in this is to have Jeff Cook come present a brief version of what he has, this way we would have some idea of what the University deals with.
- (Dabirian) We can also discuss this with David Forgues when he comes to Exec.

10.4 Diversity in Faculty Recruitment/HRDI Fellows (Bobbi Porter)

10.5 Campus Climate Survey (David Forgues)

(Stohs) We will have David Forgues also discuss this item when he comes to the Executive Committee meeting to discuss the Administrative Evaluation Process.

10.6 University Advancement Presentation (Greg Saks)

XI. ADJOURNMENT

M/S/P (Dabirian/Rodriguez) Meeting adjourned at 12:42 PM.