



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
DECEMBER 11, 2018**

Approved 1-29-19

11:30 AM - 12:50 PM

PLN-120

Present: Bruschke, Dabirian, Fitch, Gradilla, Perez, Powers, Rodriguez, Shahi, Stambough, Stohs

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- It was brought up to the Cabinet yesterday that we should go back to four weeks intercession..
- There are concerns with the new commencement schedules for 2019 and 2020.

Suggestions:

- Send something to the President and new Provost addressing our concerns with traffic especially in 2020 having graduating ceremonies during the week.
 - Have the Commencement Committee come meet with Exec and then the Senate to explain the changes in more detail.
 - List all our concerns in one email for the committee so they are able to come with answers when they meet with Exec and the Senate.
- We received emails about the CSUN advertising on the jumbo display. University Advancement is looking into it, but not sure if anything can be done about it because some advertisement is done through campus and some is done through an outside vendor.
 - There was an understanding there was going to be a Minority Report on Think Like Einstein class but there was no report even though that is in the AS Bylaws. There was a secret ballot done in the committee meeting, but a secret ballot is not our committee procedure. This is going to be voted on in the Senate this Thursday and I feel we have dropped the ball by not telling the committee they had to follow the AS Bylaws.
 - There is not a requirement for a Minority Report.
 - The AS Bylaws state that members of the committee are permitted to speak without having a Senator relinquish the mic to them. So if members of the committee wish to speak, have them come to the Senate meeting and get on the speakers list.
 - We owe it to the History Department to decide on an overlay. The GE committee has their proposal and has a request to think about the overlay. The history department deserves a thumbs up/thumbs down vote on the overlay.
 - The overlay is something that could possibly come to be, but if you have a thumbs up/thumbs down vote on the overlay right now, it will go down.
 - We have heard assurances that when History has the course it will be approved and it will not be an issue.

Suggestions:

- Have the incoming Provost do some convincing for the committee.
- We can have the Provost come meet with Exec in January to discuss.
- Let's figure out the options and the best course of action to support the course. And let's use the interim period while we are supporting history, to make sure the course gets approved. Then we can work more diligently on the overlay process.
- Bring a motion at the January 24th AS meeting asking the Senate to vote to announce the course on Friday, January 25th.
- Under Urgent Business at Thursdays AS meeting have a motion with the one item permitting the announcement of the course by Friday, this way it is done by the Senate and doesn't violate the UPS.

III. ANNOUNCEMENTS

IV. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 12-4-18

M/S/P (Fitch/Gradilla) Minutes were passed unanimously.

V. CHAIR'S REPORT

VI. PROVOST REPORT - 12:30 PM

No report.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stohs], T, 12-4-18, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 Information Technology Committee [Shahi], F, 12-7-18, 10:00 - 11:00 AM, LH-702

The committee approved the minute and then VP Amir Dabirian gave report about different IT activities such as:

- Hiring AVP IT and innovation officer, and ATC director.
- Password changes will be once a year.
- Free unlimited drop box for students.
- Notification of account lockout by sending SMS.

8.3 Faculty Affairs Committee [Stambough], F, 12-7-18, 10:00 AM - 12:00 PM, MH-141

The Committee discussed and approved changes to UPS 210. The committee wanted these changes to go in two steps. First, the committee split UPS 210.000 into two documents (now UPS 210.000 and UPS 210.002). The split was to have a separate document for standards and another one for process. This will make any future substantive changes manageable. This split was done with no actual substantive changes to the document (now documents). These are likely Consent Calendar items for a future meeting. Once approved, the committee will start working on reviewing the documents for any substantive changes.

In addition, the committee began working on the Post-Tenure Review document. There are questions about how standardized the materials should be and what the proper timeline should be. In addition, there was conversation about how to make the review process more aspirational and forward looking for the candidates.

8.4 Curriculum Committee [Gradilla], F, 12-7-18, 12:00 - 2:00 PM, MH-141

No report submitted.

8.5 Planning, Resource, & Budget Committee [Rodriguez], F, 12-7-18, 1:00 - 2:30 PM, CP-1060

No report submitted.

8.6 Graduate Education Committee [Powers], F, 12-7-18, 2:00 - 4:00 PM, MH-141

- Discussion of the inconsistency between UPS 100.001 and UPS 410.103: whether or not university committees review proposals for new programs or not. Therefore, the GEC will request from the Senate Exec Committee permission to edit the Bylaws, not only for the inconsistencies about curricular review, but also related to the purpose of the committee.
- Sharing the Grad Ed Task Force's recent meeting discussions; also discussion of integration of those two bodies' work.
- Discussion led by Pablo Jasis concerning data collection from colleges and creation of an action plan for CSUF graduate education.

8.7 Faculty Research Policy Committee [Rodriguez], T, 12-11-18, 9:00 -10:00 AM, MH-141

The entire meeting focused on UPS 610.00 which the committee has been discussing the entire semester and last spring as well. After some additional fine tuning, the committee voted and approved a revised policy.

IX. UNFINISHED BUSINESS

9.1 Resolution for Provost Knutson Miller

We will present this resolution at an Academic Senate meeting in spring.

9.2 SOQ Committee Membership - (EDUC & COMM)

X. NEW BUSINESS

10.1 Revisions to UPS 260.100 - Assigned Time for Exceptional Levels of Service to Students

10.2 Native Land Resolution

10.3 Online Courses and Instructor Drops (discussion)

10.4 Free Speech (anti-Semitic acts)

10.5 On-line Reports to Committees

XI. ADJOURNMENT

M/S/P (Dabirian/Bruschke) Meeting adjourned at 12:44 PM.