



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
FEBRUARY 26, 2019**

*Approved 3-19-19*

11:30 AM - 12:50 PM

PLN-120

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Present: Brusckhe, Dabirian, Fitch, Gradilla, Perez, Powers, Rodriguez, Shahi, Stambough, Stohs

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## I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:32 am.

## II. URGENT BUSINESS

VP Eanes wants to permanently fill the AVP of Transition position. She is asking Exec for three names for this committee to get approved for the March 7<sup>th</sup> AS agenda. She wants to try and fill this position by May.

Q: Didn't we once have a search committee meet during the summer for an AVP position and the faculty were paid?

A: Yes. If faculty meet over the summer they have to get paid. There will have to be open forums for this position, so if they can get started ASAP they will possibly be able to have it filled this semester.

## III. ANNOUNCEMENTS

## IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 2-12-19

M/S/P (Dabirian/Powers) Minutes were passed unanimously.

4.2 EC Minutes (Draft) 2-19-19 – *forthcoming*

## V. CHAIR'S REPORT

- Joao Barros was just elected for the HHD Senate seat and we will ask him to serve on the Library Committee to fill the vacant seat on that committee.

Also, Joao emailed me stating he teaches at the Irvine Center beginning at 1:00 so he will not be able to make any of the Senate meetings for the remainder of this semester.

- (Gradilla) Give him a heads up on the Marathon meeting so he can at least attend that meeting.

- Last week we talked about Sabbaticals. We can certainly ask the committee to reconsider how they do it, but they are our colleagues, they make decisions, and they have had sabbaticals.

- (Fitch) It is not clear how many decisions they are actually really making. They are reading the things privately, then it goes into a machine, and it comes up with the scores.

Q: (Stohs) Do we control any of that?

A: (Dabirian) We could recommend the process.

Q: (Stohs) Should we have the chair of the committee to come talk to us

A: Yes

- (Dabirian) Email us the document and process and we can review the document and process to see if the process validates what we want them to do.

- (Dabirian) I would ask Faculty Affairs & Records to look at how many tenure track faculty we have, how many sabbaticals we gave in the last 10 years, and what is the percentage of them. Are we going down in the percentage or staying the same in percentage?

(Stohs) I will work with the PRBC, Faculty Affairs & Records, and the Provost on this.

- Do any of us have a sense that we have an official policy about email use?
 

A: (Dabirian) We created an Email Use Policy in 2003, it was never signed because the Chancellor's office said you cannot sign email policy. The System-wide Information Security, has an Acceptable Use Policy, it is not about email it is about acceptable use about any kind of technology.
- The GE Committee is recommending against a moratorium on new GE courses and supports continuing the ongoing moratorium on GE Course Recertification. Think about if we need to do anything on this and we will discuss it in a couple of weeks.
 

Q: (Dabirian) Can we ask Mark Filowitz what is the impact if we do not recertify?
- There was an email from Elizabeth Boretz about advising. She said for the spring when they look at the students who were enrolled in the fall, some students do not enroll in courses. In January 2017 approximately 1,000 students did not re-enroll in courses and they were contacted and 367 students subsequently enrolled in classes. A year later in January 2018 there were approximately 1,400 students who did not re-enroll and only 386 did enroll after they were contacted. In January 2019, she said that 2,029 were targeted, double two years ago who did not enroll in classes this spring, when they contacted them only 404 enrolled. She said they were looking into figuring out why, but I personally think it is related to the Graduation Initiative.
- We are in a deficit of \$4-5 million because of GI 2025. Apparently the system is not helping us out at all.
- AA/AS Retreat, March 22<sup>nd</sup>

## VI. STAFF REPORT

No report.

## VII. COMMITTEE LIAISON REPORTS

7.1 ASI Board [Stohs], T, 2-19-19, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

7.2 Diversity & Inclusion Committee [Gradilla], T, 2-19-19, 1:00 - 2:00 PM, PLS-260C

The group has made great progress on updating the UPS 210.001. The new chair Aitana Guia has done amazing work to formalize process and move things along. In addition to refine the definition of diversity in the UPS, Aitana is bringing her expertise on making sure that the diversity statement is not merely window dressing but something that can be accounted for in the process of hiring new faculty.

7.3 Assessment & Educational Effectiveness Committee [Bruschke], 2-20-19, 1:00 - 2:15 PM, MH-141

We are finalizing a set of edits to UPS 300.022 that should come forward this semester. This does not address all my concerns but is considerably better than our current document. There was not a quorum to vote on the changes but an electronic vote should be taken. A lot of wordsmithing went into this meeting.

7.4 Writing Proficiency Committee [Stohs for Perez], F, 2-22-19, 9:00 – 11:00 AM, PLS-299

- Alignment with Strategic Plan - could be Goal 1, writing is HIP; add?
- Registration guide - guide will no longer list writing courses by Dept (too confusing).
- How to “certify” WP courses? Forms/scope (Grad?) ... related to UPS 320.020, being revised (technical details).
- Mention writing centers’ “job” — teach writing? No? Requested that committee investigate this “issue” across the university.
- Addressing issue of recertification — scheduling all courses over next several years; and discussing technical concerns (who gets notice? Dept, College, faculty ...).

- 7.5 Campus Facilities & Beautification Committee [Fitch for Dabirian], F, 2-22-19, 11:00 AM - 12:00 PM, LH-702
- The Committee looked at Senate Spreadsheet on Strategic Plan and Committee Responsibilities
  - Members thought the committee also had a role in Block Three: High Quality Diverse Faculty and Staff: Areas 5 (Build and support programs that evidence a sense of belonging and community) and Area 8 (Diversify and grow opportunities to promote faculty teaching and scholarly and creative activities and support services to enhance the professional lives of faculty) because of significance of space to the viability of these areas. There was some discussion that the committee should be involved in all of the areas of Block 4, but they decided to think about that more carefully before making a determination.
  - The Committee heard a brief presentation on the University Master Plan and discussed the various options for when the committee should weigh in on the plan.
  - Several projects have been delayed because of the rain, notably the sign on the freeway and the promenade. They anticipate the sign will be completed by March 4 and they will try to make up lost time due to rain delays on the promenade. Biggest safety problem is icing in exit by Starbucks--will announce to campus it will be closed if and when it freezes over.
- 7.6 Planning, Resource & Budget Committee [Stohs for Rodriguez], F, 2-22-19, 1:00 - 2:30 PM, CP-1060
- Library update; strong need for additional funding. Basic funding level has been even since about 10 or more years ago ... Emily Bonney
  - Admin update (deferred maintenance, etc) ... Ali Izadian . \$Ms needed (\$500M); McCarthy (\$40M dedicated to renovating 2nd floor).
  - Grad Studies resources needs ... Joe Garcia ... SOAR Grant will end this summer. Need for more personnel in Grad Studies (cost); had to leave before \$\$ needed was provided.
- 7.7 General Education Committee [Fitch], F, 2-22-19, 2:00 - 4:00 PM, MH-141
- The Committee approved HONR 210a for GE C2 and Z
  - The Committee approved HIST 110a for GE C2 and tentatively Z pending some additional reflective assignments indicated in the syllabus
  - Mark Stohs gave the Committee his presentation on the ASCSU GETF report and the History of statewide GE that he gave in the Senate on February 21, 2019. He explained the ASCSU and its relationship to the CO and to individual CSU campuses. The committee discussed the upcoming task force on GE scheduled for March 22, 2019
  - The committee discussed the advantages and disadvantages of a moratorium on new GE classes and on the recertification of existing GE classes. The committee noted that it has been receiving very few GE classes and recognized numerous programmatic needs that have led to the creation of new GE course proposals that will take time to work through our campus procedures. It also concluded that it makes little sense to recertify GE classes when the future of GE is as uncertain as it is. Therefore, the committee unanimously passed the following resolution:
  - At this time, the GEC recommends against a moratorium on new GE course proposals and supports continuing the ongoing moratorium on GE course recertification.
  - The committee concluded the meeting by talking about how to involve students in the discussions of future GE. It recommend that I convey to Senate Exec that they believe it would be useful to add Melanie Therrien, melanie\_me@csu.fullerton.edu, the student representative on GE and/or Rebecca Hesgard, asiccro@fullerton.edu, Student Senator to participate on the planning committee and to include both of them in the March 22 retreat if possible for a student perspective. [These were students familiar to the committee who are familiar with GE, but there might be other ways of including student input that the committee would like Exec to consider.

Additional Report:

(Stambough) The AA/AS Retreat Planning Committee met right before Senate Exec, we are working backwards and the idea is if we have a comprehensive campus response ready to go to our Senate in the fall for debate and consideration what we really need is to have a lot of information gathered before that, preferable a summer group. We talk to the Provost about maybe giving the GE Task Force Group a stipend to work during the summer. But before use the retreat as a kick off for that, look for very particular pieces of information, some big picture stuff, and some priority stuff.

The GE Task Force is proposing to have some rolling town halls, which would go to department meetings and get the department's perspective on this. It could be a college, a special meeting that a college might have, it could be ASI or the ICC for student input. The Task Force would go out and gather that input so this retreat

would not be seen as the end all in terms of the chance to give input on what GE should be and what our response to the Statewide Task Force should be.

We looked at two primary functions for the retreat, 1) we are going to have to develop a campus response to the Statewide Task Force Report, and 2) what we want the Fullerton signature to be. What we developed in terms of an agenda/timeline: 1) a quick presentation on the timeline and purpose, and 2) the differences between the status quo and what the Task Force recommended for this particular report, to highlight those differences and we came up with a few others as well.

We will do the first rotation by table and organize those as much as possible by units. We will keep department or colleges together, keep admins together and split the students up by college. They would discuss the differences between the status quo and the Task Force recommendations and develop priority listing of issues for further discussion. Then based on the priorities we would vote on the ones we already preset plus other, which they could write in.

- The first rotation would be for groups of individuals with like-minded individuals from the same academic unit identifying the priorities that needed to be focused on.
- The second rotation we would shuffle so there would be a cross section of academic units. We would set the tables up so people from different parts of campus have to talk to each other about these different priorities. There would be a quick presentation about the results and group discussion on the top three or four issues that were identified in that first rotation, then there would be recommendations for the campus response specifically to the task force.
- We would then have lunch and near the end of lunch there would be a short presentation on content analysis of the results.
- The third rotation which would be from 12:30 pm - 1:30 pm, we would be out by 1:30 pm, would be discussion of the purpose and Fullerton's signature for General Education and that information would go to the Task Force and then out to the campus to seek more information from everybody.

Q: (Dabirian) Could I recommend that the Task Force be at the tables so everybody can actually hear what we want? Could I also recommend for the first rotation that admin sit with their discipline, treat them as a faculty member instead of an admin?

A: (Stambough) Yes.

- (Fitch) There are a lot of people on campus that just plain want to say no to the whole thing.
- (Stambough) That can be their response.

- (Stohs) There are at least one and maybe two or more campuses where the Executive Committee is already planning to do that. I sent an email to the group asking them to reconsider this, just saying no to the whole task force report basically takes away a campus's opportunity to have input.

Q: (Fitch) Do we have any input anyway?

A: (Stohs) The only way you are going to do it is if you have input. We have the email from Chair Nelso basically saying the Chancellor's office would not do anything else to GE until ASCSU says something. If ASCSU says nothing, then all that means is the Chancellor's office will not only be more than willing, but they will be fully justified in doing what they want to do.

## VIII. UNFINISHED BUSINESS

### 8.1 Resolution for Provost Knutson Miller

(Rodriguez) Still working on it.

### 8.2 General Committee Membership

Suggestions:

- **Faculty Research Committee:**

**SOC SCI**

Phillippe Zacaïr, Nancy Panza

**EDUC**

(Stohs) I emailed the dean for suggestions

➤ **Professional Leaves Committee:**

**HUM**

Craig McConnell, Brady Heiner, Amy Coplan

**SOC SCI**

Kathleen Preston

**MCBE**

Yuna Kim

**HHD**

Rebecca Bodan  
Elaine Rutkowski

➤ **Faculty Personnel Committee:**

**COMM**

(Stohs) I emailed the dean and one chair for suggestions

**SOC SCI**

Kristine Dennehy

**HHD**

Elaine Rutkowski

**Assigned Time Committee:**

**ARTS**

Dave Mickey

**EDUC**

Julian Jefferies

**L/A/C/E**

Megan Wagner

8.3 Statements of Opinion

- (Dabirian) On the question about the Arboretum, add a link to a page with the information being gathered on the Arboretum. Also, there are options that are already being proposed as part of the Master Plan process, so it might be a good idea to parallel those options.
- (Powers) Add the acreage of the Arboretum to the question.

The Statements of Opinion will go on the March 7<sup>th</sup> AS agenda for a first reading.

**IX. NEW BUSINESS**

9.1 PRBC Approval of New Programs Proposal - Spring 2019

This document will be added to the March 7<sup>th</sup> AS agenda as a Consent Calendar item.

9.2 GE Course Proposals - Spring 2019

This document will be added to the March 7<sup>th</sup> AS agenda as a Consent Calendar item.

9.3 Strategic Plan

9.4 Strategic Plan Spreadsheet

9.5 Native Land Resolution

9.6 Online Courses and Instructor Drops (discussion)

9.7 Free Speech (anti-Semitic acts)

9.8 On-line Reports to Committees

9.9 End of Semester Recognition Ceremonies (could we make them on Fridays so that students don't have to miss classes during the last three weeks of semester and lose points)

9.10 DIRC Cultural Center Coordinator

**X. ADJOURNMENT**

M/S/P (Dabirian/ Powers) Meeting adjourned at 12:50 PM.