



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 12, 2019**

Approved 3-26-19

11:30 AM - 12:50 PM

PLN-120

Present: Brusckhe, Dabirian, Fitch, Gradilla, Powers, Rodriguez Shahi, Stohs

Absent: Perez, Stambough

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- (Stohs) Katherine Powers needs someone to cover the Extended Education Committee meeting next Monday (3:00 - 4:00 pm).
 - (Gradilla) I can cover that meeting, send me the meeting details.
- (Stohs) I need someone to cover the Library Committee meeting next Monday for me (11:00 am - 12:00 pm).
- (Stohs) Can anyone cover the ASI meeting for me today from 1:00 - 2:15pm?

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 2-26-19 - *forthcoming*
- 4.2 EC Minutes (Draft) 3-5-19 - *forthcoming*

V. CHAIR'S REPORT

- Dean Bonney did a presentation at PRBC about Library funding and she would like to do the presentation at an Academic Senate meeting.
 - (Dabirian) We have not done presentations at the Academic Senate from a budget perspective, we have done them as an update perspective.
 - (Gradilla) Maybe if VP Kim presents with her it will be seen as the Library Master Plan.
 - (Fitch) It should be an update on the rehab of all the floors and when it will be ready.
 - (Stohs) My interpretation of the presentation is the Library is really underfunded and under staffed, so it was more about staffing.
 - (Bruschke) I am leery about Senate being used to promote programs on campus.
 - (Dabirian) Maybe when PRBC does their report, they can have a slide about the Library funding issue, then it will be under the umbrella of the budget.
- At the May 2nd Academic Senate meeting we have VP Kim scheduled to do the Fiscal State of the University and PRBC will do their report.
- We are going to cancel the March 21st (if needed) Academic Senate meeting. We will send an email out to the Senators to do an electronic approval of the New Course Proposals.
- Next week we will discuss any last minute issues for the AA/AS Retreat.
- I was thinking about cancelling the March 26th Exec meeting, but we need that meeting to make sure we have enough business for the April 11th AS meeting.

- There are changes coming from the Constitution Committee for the AS Constitution and AS Bylaws. When we bring those changes to the Senate, there has to be a first reading, so those documents will be covered in two meetings. Can we have a first reading and then do the second reading two meeting later or does it have to be consecutive meetings?
 - (Fitch) Send an email to Steve Walk, the Parliamentarian.
- I am trying to plan out the last AS meetings, to try to make sure if we have items that can go to meetings before the Marathon meeting.
 - (Dabirian) It might be better in the future to have the last two meetings as mini marathon meetings to finish up the business. We can tell the Senators they will be two hour meetings so they can put it on their calendars.
 - (Bruschke) Have the vice chair get in touch with the AS Committee chairs and let them know we would like to get their stuff to the floor before the marathon meeting.
- We thought of creating something like a HIPPs committee for the Strategic Plan, so keep that in mind.
- We had Chris Swarat come in about an award for Study Abroad, we should still do something about that if not this year, next year.

VI. STAFF REPORT

- We have 93 people that have rsvp'd for the AA/AS Retreat. If you have not registered and plan to attend, please do so asap as we will be closing the registration when we reach 100 attendees.

VII. COMMITTEE LIAISON REPORTS

7.1 ASI Board [Stohs], T, 3-5-19, 1:15 - 3:45 PM, TSU Legislative Chambers

- Students objecting to parking fee increase
- Presentation about GE by Mark Filowitz, Brenda Bowser and Brent Foster.
- Discussion ensues about GE and the process surrounding the ASCSU GE TF Report. Clarification by Stohs, Bowser, Foster, Filowitz.
- ASI elections coming up — March 19-20.
- Standard reports. With discussion of recommendation to make by-law changes; have a vote at next meeting.
- Positive vote on plan (resolution) for ASI to be involved in CSUF Strategic Plan.
- A couple other resolutions passed.

7.2 International Education Committee [Dabirian], W, 3-6-19, 11:00 AM - 12:00 PM, CP-950

No quorum.

7.3 Faculty Development Center Board [Shahi], F, 3-8-19, 9:30 - 11:00 AM, PLS-299

No quorum.

7.4 Curriculum Committee [Gradilla], F, 3-8-19, 12:00 - 2:00 PM, MH-141

- At today's UCC meeting, we discussed some pretty extensive modifications to UPS 410.104. You can see those changes in the attached file. These revisions are also the reason for this email which is going to ask you, my fellow committee members, to do some homework before the next meeting.
- Unless there are objections, I anticipate that we will vote on the revised document at our next meeting. It is this potential for objections which is prompting me to send out the proposed revised document. As I indicated in the meeting today, the current UPS defining options, concentrations, and emphases seems to be a rather strange and confusing way to define these subprograms. Rather than focusing upon the nature of the subprogram itself, the current UPS focuses upon the number of classes in the shared or required core of the major. As a result, subprograms of a particular type can be very different in nature. Also, because the current document is confusing, a good number of our subprograms appear to be out of compliance with our current UPS.
- The proposed revisions are intended to make the subprogram definitions more straight forward by shifting the definition focus to the size of the subprogram within the major. Also, since most current subprograms are concentrations or there are plans to convert them to concentrations, the revised document is written so as to keep concentrations as the largest category.

- However, nobody on the committee knows all of the concentrations across campus, and many of us do not know the concentrations outside of our own departments. Thus, there is a concern about unintended consequences. Specifically, the concern is there may be concentrations where the subprogram requirements are outside of the 20-45% range indicated in the proposed revisions. Instead, the subprogram elements in an existing concentration may actually fall in the 45-50% range which would necessitate that they change classifications.
- Thus, the homework element is that I am asking you to look at the concentrations within your college and see whether they fall in the proposed 20-45% range. You may either try to scan the programs yourself or ask your Associate Deans/college advisors for help. The latter may be the preferred option if a program has undergone recent changes that are not in the current catalog. I will add that it is not necessarily critical that you examine every concentration so much as to find the general patterns.

7.5 Planning, Resource & Budget Committee [Rodriguez], F, 3-8-19, 1:00 - 2:30 PM, CP-1060

VP Saks presentation on Comprehensive Campaign

- 7 year campaign with working goal of 175M which can be adjusted. More than fund-raising. Initiative is about capacity building in areas and means such as culture of philanthropy, university reputation, alignment of priorities, etc. There has been an upward trend since 11/12 in regards to overall fundraising including gifts and pledges and planned giving. In 11/12 the combined total was almost 8M and in 17/18 the combined total was almost 24M.
- There are four stages/phases to a Comprehensive Campaign. Cal State Fullerton has been through the Readiness and Planning stages. The university is now in the Leadership phase or "silent" phase. The university is at almost 50 percent of 175M goal. The final phase is the public phase which will likely be another couple of years. Generally, the goal is to attain 60 percent of the goal before going public, and the working goal of 175M may be adjusted depending on how things proceed.
- In March 2018, the Philanthropic Board was presented with the campaign plan and the working goal. At that time, they were challenged to a 12M challenge. A year later they are at approximately 11.5M.

Presentation given by Laurie Palmerton, Director of DSS

- Provided Civil Rights background and aspects of the office and services provided.
- 1,517 students served in 17/18 and 1,604 served/connected so far this year, 18/19.
- Increasing demands and services being provided. For example, almost 4k exams proctored so far this year!
- Some concerns include ADA testing space, instructor understanding of ADA, counselor to student ratio (400+ as opposed to a more comfortable level of 250 to 300:1), 508 compliance (websites, online course materials, etc.), meeting the needs of psychological disabilities (CAPS role), and keeping up with increases in demand.

Alignment/Mapping with Strategic Plan

- Discussion about what exactly is the role and nature of engagement of PRBC with various strategies. Amir and I explained the general idea of increasing engagement in the implementation of the strategic plan while also supporting shared governance.

7.6 General Education Committee [Fitch], F, 3-8-19, 2:00 - 4:00 PM, MH-141

- BIOL 103 was approved for B2
- BIOL 306 AND 360 were approved for B5 pending minor changes that would go only to the Chair of GE
- HIST 360 was approved for D4 pending minor changes that would go only to the Chair of GE
- The committee discussed the format of the March 22 GE retreat and their role in it
- The committee discussed an urgent need to discuss Category E in view of the EO changes (will be the topic of a future meeting)
- The committee looked over existing waivers, most of which are no longer needed
- The committee passed the following resolution: Given the rigor of Overlay Z as a campus-specific requirement and concerns about consistency of its review, the GEC requests Academic Programs to ensure that the requirement no longer be articulated with courses completed elsewhere. [There are several rationales for this--articulation is for GE classes and Z is a CSUF overlay requirement; courses from community colleges being articulated as meeting Z were articulated on the basis of subject matter unrelated to Z, we have rigorous standards for meeting z]

7.7 Faculty Research Policy Committee [Stohs for Rodriguez], T, 3-12-19, 9:00 - 10:00 AM, MH-141

- Paulina: visit from CO (audit). How we comply with our policies. E.g., conflict of interest and related items for the Office of Research and Sponsored Projects. USDA requirements; had been an absence of this specific item.
- How do we have policies (UPS documents) which remain up to date with federal guidelines (general guidelines, vs. noting specific agencies)? Related to suggested changes in conflict of interest UPS (610.000); revise it to be more general and will go to Exec and then the whole Senate. Document approved as amended.
- Is there a policy (CBA or UPS) about credit for individual supervision of students?

VIII. UNFINISHED BUSINESS

8.1 Resolution for Provost Knutson Miller

(Rodriguez) I am still working on the resolution. Kari might be at the April 11th AS meeting.

IX. NEW BUSINESS

9.1 New Course Proposal - Spring 2019

This will be added to the Consent Calendar for the April 11th AS meeting.

9.2 Revisions to UPS 102.001 Faculty Development Center (FDC)

Chair Stohs will invite Kristin Stang to come to Exec to discuss and provide clarification on the changes the committee made to the document.

9.3 Strategic Plan

1. Strategic Plan Spreadsheet

(Stohs) I still think we need to do something either with Bylaws or somewhere about this. Alexandro you have been getting all the comments from committees, so maybe we could have a compilation of that?

- (Dabirian) Talk to the Constitution Committee and asked if this should go into the AS Bylaws or AS Constitution?
- (Stohs) But the big question is what do we say in the Bylaws? What are the additional charges, if any, to committees and how do we say it? Is it just the implantation of the Strategic Plan or also the formulation? Since we have some new documents coming forth with the Bylaws, it would be a good time to get that in there and that means we would need to do this in the next few weeks.

Q: (Gradilla) I know you have talked to the President but does the Provost and other Cabinet members know we are recommending this?

A: (Dabirian) The cabinet members know there is something the Senate wants to do with the Strategic Plan, with their Bylaws or Constitution, but they don't know what.

9.4 Native Land Resolution

(Stohs) Line 102: to be consistent, change "CSU Fullerton" to "CSUF".

This document will be added to the agenda for the April 11th AS meeting.

9.5 UPS 411.104 Policy on Online Instruction (discussion)

We will have the IT Committee work on revising this document.

9.6 Online Courses and Instructor Drops (discussion)

Bruschke will email Chair Stohs on this and it will be sent to the appropriate committee.

9.7 Free Speech (anti-Semitic acts)

(Bruschke) Could we invite the Chief of Police to come talk with Exec on how this issue was handled? Two concerns were: 1) the Chief of Police was saying this wasn't a hate crime and that wasn't his job, and 2) when someone calls the dispatch and states they have encountered anti-female, anti-Semitic, anti-black, the answer they got was really bureaucratic, so we might need a policy change.

9.8 On-line Reports to Committees

This has been done, it will be removed from the agenda.

9.9 End of Semester Recognition Ceremonies (could we make them on Fridays so that students don't have to miss classes during the last three weeks of semester and lose points)

9.10 DIRC Cultural Center Coordinator

This has been done, it will be removed from the agenda.

9.11 Commencement - Senate Chair's Role

(Dabirian) Recommend Chair Stohs write to University Advancement saying faculty need to be on the podium speaking to the students at each of the ceremonies. We recommend that to be not optional. Then we will have faculty representative talking to the students.

9.12 Resolution on Arboretum (discussion)

(Stohs) Some people have thought of having a resolution on the Arboretum.

- (Dabirian) What is the outcome that we want?
 - (Fitch) I think people would like to make statements on the uses that particular departments are making of the Arboretum, the desire to keep it, and that there is an enormous community interest in keeping the Arboretum as a treasure in Fullerton. You might want to put some of those things in whereas statements, but then the question would be what you want the resolve statements to be.

Then that gets into the complexity of do we have to preserve the entire thing exactly the way it is now? Do we want to preserve 95% of it? I think the people that have contacted me would like to preserve the whole thing pretty much the way it is now.
 - (Stohs) Even the Director would like to have a Resource Building.

X. ADJOURNMENT

M/S/P (Dabirian/ Powers) Meeting adjourned at 12:50 PM.