



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 19, 2019**

Approved 3-26-19

11:30 AM - 12:50 PM

PLN-120

Present: Brusckhe, Dabirian, Fitch, Gradilla, Perez, Rodriguez Shahi, Stambough, Stohs

Absent: Powers

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- H&SS does not have a representative on the IRA Committee and one of the names that was suggested to fill the vacancy was someone who was faculty, but is now an associate dean and they weren't sure if that was allowed. The committee needs a faculty name as soon as possible for someone to serve for the rest of the year. The sense was it would be better to not have an associate dean as a representative.
- On the minutes for the last Academic Senate meeting, there was discussion on the Statement of Opinion on the Arboretum, do we need to include the discussion from the meeting since that item was removed?
 - Include a statement that says there was conversation about the Statement of Opinion question potentially about the Arboretum. There was disagreement about what the answers would actually indicate, so due to the complexity of the Arboretum issue, the Senate pulled the question from the Statements of Opinion.

III. ANNOUNCEMENTS

- (Dabirian) I would like to thank everyone for participating in the AVP of Information Technology/Innovation Officer search. The committee unanimously recommended Rommel Hidalgo. He accepted the offer and will start on April 1, 2019.
- (Dabirian) We have issues with the department chair elections, we rely on the departments to give us a list of who is part-time and who is not. There is supposed to be a couple people checking and verifying the list as part of the process. We had an issue with the ISDS election and had to redo the election. Information Technology is going to write a code that will automatically go through the process and generate a list and we will ask HR to verify it once the list is done to make sure we don't have these issues in the future.
 - (Stambough) The department chair, coordinator, or liaison who is not part of the election also has to verify the list.
- (Stambough) We have 105 faculty registered for the AA/AS Retreat.

IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 2-26-19

M/S/P (Gradilla/Perez) Minutes were passed unanimously.

4.2 EC Minutes (Draft) 3-5-19

M/S/P (Dabirian/Gradilla) Minutes were passed unanimously.

4.3 EC Minutes (Draft) 3-12-19 – *forthcoming*

V. CHAIR'S REPORT

- Tomorrow the announcement will come out on who was appointed as our next president.
- At the Statewide Senate meeting the GE Task Force Report has not been received yet, nothing officially happened except there were two resolutions. The title of one was to reject the report and the title of the other one was to receive the report. It was a first reading for both. There was some discussion and debate. The ASCSU started debating the issues. It looks like what is going to happen is the authors of those resolutions will get together to come up with a joint resolution that would perhaps receive the report. The main point will be whether we (ASCSU and/or the CSUF Academic Senate) use the Task Force Report or not. The ASCSU will spearhead any possible revision of GE.
 - (Bruschke) They all agree it should be shipped to committee, the committee should get a ton of input and nothing should be done until all input has been received.
 - (Stohs) We have received a link that provides a survey and gives a link for uploading information that I will send it out to the whole campus by tomorrow.

VI. PROVOST REPORT

- The outline of the AA/AS Retreat agenda and the structure of meeting was discussed.

Follow up

- The IRA went to the President yesterday. I met with David Edwards and VP Eanes and I have a lot to read on the process and procedures. There will be more conversation next semester about the structure and organization.
- Steve you asked a question about funding for Study Abroad (Miscellaneous Course Fees), I need to meet with you separately to find out what exactly you want to know and what's available and what's not available. It is much more complex, and we can talk about what can be done.
- There's conversations about the Physical Master Plan because one of the diagrams shown took the Arboretum out completely. There is this idea in the news and people that are commenting that the administration wants to plow down the Arboretum and that is not accurate. Yes it was in one of the plans, but I think if something is not on the table it should not be presented as a plan, even as a worst case scenario.

I want people to understand that when the City of Fullerton finishes their agreement and the University has full ownership that the administration values what the Arboretum does. We have gathered information about the research that is there, the number of students that are there, and the kind of things it is being used for. I think we need to have a conversation about what people want this to be, what kind of sustainability projects you want there, what's in the best interest of the Arboretum, and what's in the best interest of CSUF.

Q: (Gradilla) Are there talks of getting another governmental partner, such as the County or the State of California, or are we giving up on the whole idea of partnering with a governmental agency to help?

A: (Oliver) I think there are people at the county level that are interested, Doug Chaffee is actually working on it himself. I don't think there is a pursuit from the university side pursuing anyone. We feel it has tremendous education value, the open space has value, the sustainability piece has value, and place where its peaceful on a crowded campus has value. I don't think the administration is pursuing another governmental agency. The community or the friends of the Arboretum might be pursuing something more.

- I have a WASC meeting today to set up the final stages of our WASC review. On April 30th we have an offsite review. The committee is reading our report right now, and on April 30th they will meet with us in a skype interview and they will tell us what are the lines of inquiry and those are the questions they have that we need to answer at the onsite visit, which is October 1st thru 3rd.
- I talked with Mark about GI 2025 today. I read his paper and I'm very interested in emphasizing the fact that we do focus on the retention and the first year students. We kind have been stalled a bit on the first year experience because we have first year experience in academic programs for the undeclared majors, then in the colleges we have other first year experiences of some type. But that has gotten placed on semi hold because of the GE question because of Area E. We completely agree with the paper and the reasoning why it is extremely important that we focus on retention and to lower attrition. I have asked Mark to come up with some ideas about how we address this.

Jon you did it with your Communication students and I need to follow up with you on what happened and what did you learn.

- (Stambough) We did some experiments with Political Science last year..
- (Fitch) History did cohort groups with the introductory survey classes and with transfer students as well.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stohs], T, 3-12-19, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 Internships & Service Learning Committee [Bruschke], W, 3-13-19, 9:00 - 10:00 AM, PLS-360

No report submitted.

8.3 University Advancement Committee [Stambough], W, 3-13-19, 9:00 - 10:00 AM, CP-810

No report submitted.

8.4 Writing Proficiency Committee [Perez], F, 3-15-19, 9:00 - 10:00 AM, PLS-299

No report submitted.

8.5 Faculty Affairs Committee [Stambough], F, 3-15-19, 10:00 AM - 12:00 PM, MH-141

No report submitted.

8.6 Academic Standards Committee [Perez], F, 3-15-19, 1:00 - 2:00 PM, MH-166

No report submitted.

8.7 Library Committee [Stohs], M, 3-18-19, 11:00 AM - 12:00 PM, PLS-299

The Library Committee discussed ongoing building renovation projects and the first reading of an OA Policy resolution at ASCSU. The committee also passed two resolutions, one encouraging faculty to complete ORCID profiles and the other encouraging the CO to provide additional funding for the CSU-wide Electronic Core Collection.

8.8 Extended Education Committee [Gradilla for Powers], M, 3-18-19, 3:00 - 4:00 PM, CP-950

The meeting focused on solidifying support for the elements of the strategic plan. There was lively and energetic discussions around this proposal. They did wonder if they had "power" to do anything to make real and effective change. I told them "we have to start somewhere".

IX. UNFINISHED BUSINESS

9.1 Resolution for Provost Knutson Miller

(Rodriguez) Kari has expressed to me that she is still a part of this institution and is not leaving, so she does not want a resolution.

- (Dabirian) The Academic Senate Chair could write a letter to Kari thanking her for her service as the Provost and send it directly to her.

9.2 Revisions to UPS 102.001 Faculty Development Center (FDC)

Chair Stohs will invite Kristin Stang to come discuss this item at the next Exec meeting.

X. NEW BUSINESS

10.1 Memo regarding UPS 100.010 - Faculty Handbook

This has been reviewed by Faculty Affairs and no changes were made. We will update the website to show the date it was reviewed.

10.2 Revisions to UPS 100.000 - Academic Senate Constitution

- (Gradilla) Line 118: add “school”.
- (Bruschke) Lines 372: amend the wording “No later than 15 business days after the first reading...” to “No later than two days prior to the subsequent meeting...”.
 - (Stambough) Line 372: amend the wording “No later than 15 business days after the first reading...” to “The Friday prior to the next Academic Senate meeting...”
- (Dabirian) Do we need this wording?
 - Changes to lines 369-375 will be brought up on the Senate floor.

This document will go on the April 11th AS agenda as a first reading item. Any suggestions or changes that are made by the Senate will then be forwarded to the Constitution Committee to incorporate into the document.

10.3 Revisions to UPS 100.001 - Academic Senate Bylaws

10.4 Memo regarding ruling from Constitution Committee

(Stohs) I will incorporate the ruling into my chair’s report for the April 11th AS meeting.

10.5 Revisions to UPS 230.010 - Faculty Obligation to Meet Classes

This document will go on the April 11th AS agenda

10.6 Revisions to UPS 300.004 - Policy on Syllabi: Course Outlines

10.7 New UPS 210.XXX - Nepotism & Conflict of Interest in Employment

10.8 Revisions to UPS 300.022 - Assessment of Student Learning Outcomes at CSUF

10.9 Revisions to UPS 320.020 - University Writing Requirements

10.10 Strategic Plan

1. Strategic Plan Spreadsheet

(Stohs) We still have to do something which might actually be a suggestion on the Senate Floor because if this goes into the Bylaws, that would be a good place to add in changes about the role of the committees in the Strategic Plan. We could add 3-5 lines about the responsibilities that committees can have or should have. We could also define who would oversee that. We could request a report by semester from the whole Strategic Plan to the Senate, so there is feedback.

- (Bruschke) I will work with you on language for this.

10.11 End of Semester Recognition Ceremonies (could we make them on Fridays so that students don’t have to miss classes during the last three weeks of semester and lose points)

10.12 Commencement - Senate Chair’s Role

10.13 Resolution on Arboretum

XI. ADJOURNMENT

M/S/P (Gradilla/Shahi) Meeting adjourned at 12:52 PM.