



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 30, 2019**

Approved 5-14-19

11:30 AM - 12:50 PM

PLN-120

Present: Brusckhe, Dabirian, Fitch, Gradilla, Perez, Powers, Rodriguez, Stambough, Stohs

Absent: Shahi

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:35 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

(Fitch) I need someone to cover as Secretary at the AS meeting on Thursday, May 2nd and as the liaison at the GE Committee meeting on Friday, May 3rd from 2:00 - 4:00 pm.

- (Powers) I will fill in as Secretary at the AS meeting.
- (Stambough) I will probably be able to cover the GE meeting.

IV. TIMES APPROXIMATE

12:40 PM - 12:50 PM

Topic: State of the University

Presenter: VP Kim

VP Kim came to answer question regarding the budget. He will be making a presentation at the Academic Senate meeting on Thursday, May 2nd.

Q: (Brusckhe) I am a first year chair and I and other chairs have concerns. Are the pay increases going to be funded entirely by departments if we do promotions, and will those trade off with future part-time salaries? How zero sum is our budget? As we pursue all these campus wide requirements, everything dies at the feet of FTES.

A: (VP Kim) There are two components to the salary increase. One is the GSI, the cost of living adjustments, that is essentially covered even if it is a tenured track faculty or a lecturer. It is covered because we budget what our lecturer cost will be per year and we look at the actual payroll which includes the salary increases and we fund based on actual costs. Promotions, this year wasn't centrally funded. During the deliberation we wanted to balance our budget allocation, so for this budget year only it wasn't funded centrally. Other than self-generated resources, most of our core operating funds are from tuition and state funds and it is a fixed amount we have every year. At a campus level the only new money we have for baseline is really from the state allocation.

Q: (Brusckhe) If the only money we get is through baseline allocations, that means every time the dean's office adds a new position, dean's promotions or promotions of the staff, that also comes out of the same pile.

A: (VP Kim) Yes it comes out of a fixed budget.

Q: (Brusckhe) The expansions of the deans offices and administrative people in the Dean's office comes directly off instruction?

A: (VP Kim) I can't answer what's going on in the departments, I can tell you what is going at a more of a conceptual level. We don't have a baseline budget on campus that is neatly aligned with everything we need and as a public institution, we are always short of funds we need. A lot of times a good budget practice is you are making ends meet through salary savings. There may be some baseline project you didn't do this year, so there is always movement or a churn of funds. A good budget practice is you are leveraging that to fund things for which you don't have baseline funding for.

- (Stohs) My interpretation of this would be that at VP Kim's level, he is looking across the divisions and then the Academic Affairs gets the budget and from there the Provost, Deans and other people divide everything up. So I think what you are saying in terms of the department is not VP Kim's or the Provost's level, but is largely a Dean's decision.
- (Stambough) One of the areas we receive growth is in support for the graduation initiatives stuff, for student success. How much of that is coming out of SSI, how much is coming out of baseline, is that coming out of the zero sum part, is that GI 2025 money, which pot is that coming out of?
- (Provost) That would be important for you to see. If it is student success it could be either SSI or GI 2025.
- (VP Kim) There is a reporting we have and I can bring the report to you. Every year we report on how we spend SSI and there is also a year-end reporting for the GI 2025.
- (VP Kim) We are a large campus and we have different layers and we have decentralized all budget management, my office does not dictate how your department operates. If there is movement of money within a department or even college level, it is at the discretion of whoever is managing that area.

The way the money is allocated to the campus level and managed based on the SFR, there is an average we use at the campus level and then each college will have their own differential SFRs. We allocate baseline funding, we only get money for baseline funding for baseline FTEs and that is done through SFR. Then there is over enrollment money, when we have revenue from over enrollment we know how much of that based on the prevailing SFR and dollar figures we need to set aside for additional instructional costs. How that trickles down to the department and the college is up to Academic Affairs.

V. APPROVAL OF MINUTES

- 5.1 EC Minutes (Draft) 4-16-19 - *forthcoming*
- 5.2 EC Minutes (Draft) 4-23-19 - *forthcoming*

VI. CHAIR'S REPORT

- I attended the Statewide Senate Chairs meeting in Sacramento last week. Jerry Schutte who is my co-author on the Graduation Rate, and I talked with the main person in higher education at the Legislative Analyst office and the Department of Finance, and we talked to the new woman who is the Governor's person in higher education. Those were very good meetings, I attended some of those in the past and I would say that this year we actually had a discussion, which was good.

The day we got in, the Ethnic Studies Bill went to the Higher Education Committee, that is Shirley Weber's Bill. Last year it was defeated and did not get out of committee. This year Jerry Schutte watched the whole meeting and it look like it was coming to the end and the next day he saw it passed in committee. We found out that Medina who is the chair of the committee, last year he opposed the bill, this year he wants to be a co-author. This year the bill passed in committee by a vote of 9-1. The bill is now in the Appropriations Committee. It's no guarantee it will pass, but since the Higher Education Committee passed it, it gives it a higher probability of passing. The Bill is also sponsored by the CFA.

- The Strategic Plan is not going to be part of the AS Bylaws. Should we create a new UPS, should it be part of the PRBC UPS, should we worry about it in the next two weeks, or should we put it off until next fall?
 - (Stambough) Two weeks is way too early, but I do think it could be something for the Exec Committee for the summer to consider for next fall.
 - (Dabirian) Send it to the Constitution Committee in the fall.
- This morning I spoke with the two ASI students that are currently on PRBC they would like more students on the PRBC.
- Is the AA/AS GE Retreat information ready to go onto the website?
 - (Dabirian) Yes, I will send it to you.

VII. PROVOST REPORT

- Today we are having our off-site review with WASC. The procedure is our President will say hello to them and we will introduce ourselves and then we see on the screen their presentation to us about their review of our Institutional Report. Last Thursday we were at Irvine and Dr. Sambolin, who is one of the team members came to Irvine to do a review of the off-site location. He was very positive in terms of what was going on.

We don't know what the questions will be today, they will be presented to us, a presentation as accommodations and then the recommendations. The recommendations come as lines of inquiry. Su Swarat will be taking notes of the lines of inquiry. They will also send us a written document within a week or so. I will make sure everyone knows what the lines of inquiry are. They will also give us a clue as to who they want to speak to when they come on campus., so we will organize some of the groups. When they come as a team to the campus it becomes all of our responsibility.

- Students can now withdraw online from classes. If it is a medical withdrawal, we have a special Medical Review Committee that will review it.
- Mary Ann Villarreal has accepted a position at the University of Utah as the Inaugural Vice President for Diversity, Equity & Inclusion. One of the major things that she has done was to shepherd the Strategic Plan, so how we reassign and redesign her job will be forthcoming.
- The first quarter reports of the Strategic Plan were turned in on Friday, April 26th and the cabinet is going to be looking at them on Monday, May 6th. Working with the Academic Senate Committees, these reports will be very helpful for us because it sets the stage of who's going to be serving on what committees in terms of the Strategic Plan, who is working on what goal and who is working on what strategy. We have our objective team leaders and we will be able to reach out to those people, there is a system in which we will be able to speak to the people. Alexandro, Mark said, was looking at the Senate Committees. We have preliminary suggestions, so we will get a list from you because I want to know how this will work.
 - (Gradilla) Mark and I talked and another thing that we may want to think about is in addition to gathering the committee chairs and committee feedback about what they want to do, is to also flip it onto the cabinet and ask them what committees do they see themselves collaborating with.
- There are some challenging RTP decisions that have resulted because of the Department Personnel Standards not being crystal clear or they are contradictory. The hiring of faculty is going very well, we hired 37 replacement people, 8 new, and we are still going.

VIII. STAFF REPORT

The All University Elections begin next week.

IX. COMMITTEE LIAISON REPORTS

9.1 ASI Board [Stohs], T, 4-23-19, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

9.2 Campus Facilities & Beautification Committee [Dabirian], F, 4-26-19, 11:00 AM - 12:00 PM, LH-702

- Minutes of the previous meeting approved.
- Capital Projects Updates were provided by Emil Zordilla
 - Master plan update
 - The ASI rep indicated that the students feel that they were not adequately consulted.
 - Promenade construction is moving forward and will be ready for commencement.
 - The window construction project of Pollak Library South is to begin in May. Windows cutting will begin soon.
 - The upcoming digital signage installation was communicated.
- Engineering students' research on power generation was presented.
 - Generating electric from staircase impacts
 - The student's research on generating power by converting the mechanical energy generated when the stairs are stepped on to electric power was presented.
 - The power generated will be saved on battery packs.
 - Batteries can be used to power building lights.
 - The finding of the research indicates that the power generated is very small and the ROI is not great.

- Dr. Sharma presented a solution that possibly improves the parking congestion on campus.
 - A License Plate Recognition system that can identify cars entering parking facilities.
 - A system that accurately determines available parking spaces and the number of cars that are waiting on each floor.
 - Efficient utilization of existing parking spaces can be achieved with this system.
 - CSULB uses a License Plate Recognition system.
- Election of the Chair for the Campus Facilities & Beatification Committee.
 - Dr. Sharma was elected as the new Chair for the next academic year.

9.3 Planning, Resource & Budget Committee [Rodriguez], F, 4-26-19, 1:00 - 2:30 PM, CP-1060

No report submitted.

X. UNFINISHED BUSINESS

10.1 A Resolution to Create a Native American and Indigenous Peoples Task Force (NAITF)

(Stohs) I think this is more complicated than we were thinking. I don't know that we know enough about this right now. I think we are lucky to have the student working with us on this. I think we should take another week to continue working on this.

XI. NEW BUSINESS

11.1 PRBC Approval of New Programs Proposals

This document will be added to the AS agenda for the April 25th meeting as a consent calendar item.

11.2 Revisions to UPS 300.050 - Recognition of Superior Student Performance

(Stambough) Line 51: change "B and C" to "A and B"

This document will be added to the AS agenda for the May 9th meeting.

11.3 Revisions to UPS 330.124 - Leaves of Absence for Graduate and Credential Students

(Stohs) Line 44: correct the spelling of the word "designee".

This document will be added to the AS agenda for the May 9th meeting.

11.4 Revisions to UPS 610.000 Conflict of Interest Policy for Externally Funded Projects

11.5 End of Semester Recognition Ceremonies (could we make them on Fridays so that students don't have to miss classes during the last three weeks of semester and lose points)

11.6 Commencement - Senate Chair's Role

11.7 Refreshments for AS meetings AY 2019-2020

XII. ADJOURNMENT

M/S/P (Dabirian/Perez) Meeting adjourned at 12:50 PM.