



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MAY 7, 2019**

*Approved 5-14-19*

11:30 AM - 12:50 PM

PLN-120

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Present: Brusckhe, Dabirian, Fitch, Gradilla, Perez, Powers, Rodriguez, Shahi, Stambough, Stohs

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## I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:35 am.

Mike Perez attended the meeting via telephone.

## II. URGENT BUSINESS

No urgent business.

## III. ANNOUNCEMENTS

## IV. APPROVAL OF MINUTES

### 5.1 EC Minutes (Draft) 4-16-19

M/S/P (Stambough/Fitch) Minutes were passed unanimously.

### 5.2 EC Minutes (Draft) 4-23-19

M/S/P (Stambough/Fitch) Minutes were passed unanimously.

### 5.3 EC Minutes (Draft) 4-30-19 - *forthcoming*

## V. CHAIR'S REPORT

- I passed around the schedule of interviews we will be participating in, I also sent it out via email so we are all aware of where we should be.
- Merry Lynn Casem would like to work on UPS 330.164 Posthumous Degree and Recognition over the summer. There was a case in her department with a student and when she was working through it, she saw that the UPS could be fixed.

Q: (Gradilla) I thought we had made some key updates to the UPS to make it more accessible?

A: (Stohs) She did not go into details, but the fact that she had to go through the process, she noticed a few things that could make it more clear. So if it could improve the document I don't see a problem with it.

- The Arboretum is surfacing again.
  - (Dabirian) Did any of you attend the meeting yesterday? The President spoke and said that the Arboretum was important to us and was pro Arboretum, and there were two people who were badgering the president as to why we didn't choose to shrink the Arboretum? They were saying you should have considered more degree space, it is an important part of our educational mission. The anti-Arboretum people showed up.
  - (Stambough) Whether it was the Master Plan, the Arboretum, or the Parking Fee Increase Presentation, none of those are going very well. Something has got to change about community and public relations.
  - (Stohs) When I attended the one about the Arboretum, I thought it was a public relations event, VP Kim's office were not the ones who should be dealing with this. There should be public relations people who fully know what is going on and are able to plan effectively and deal with questions.

- (Stohs) One question and we can consider it for next week, should the Senate support a resolution about the Arboretum?
- (Dabirian) I heard the President went to the Friends of the Arboretum and it was very positive.
- (Bruschke) We have three former chairs of the Senate, Vince, Sean, and Scott, who are all informed and know what's going on and how the Senate works. I say we ask them to draft something to be addressed next fall.

## VI. STAFF REPORT

No report.

## VII. COMMITTEE LIAISON REPORTS

### 7.1 ASI Board [Stohs], T, 4-30-19, 1:15 - 3:45 PM, TSU Legislative Chambers

- One more meeting left, already appointing next year's leaders w/in ASI.
- Passed Native American resolution

### 7.2 International Education Committee [Dabirian], W, 5-1-19, 11:00 AM - 12:00 PM, CP-950

- No Quorum at the meeting again
- Survey for Study Aboard is going to be sent out by finals week. IRB has approved the survey.
- The committee will delay on the finalizing the UPS until the CO finalizes their EO. \* UPS will be finalized in the fall 2019.
- Dean K. will be the chair for next year

### 7.3 Information Technology Committee [Shahi], F, 5-3-19, 10:00 - 11:00 AM, LH-702

No report submitted.

### 7.4 Library Committee [Stohs], M, 5-6-19, 11:00 AM - 12:00 PM, PLS-299

- Meeting today canceled, lack of members to attend.
- One agenda item to cover (a revision of our ORCID resolution into an endorsement statement), but we can handle that by email.

### 7.5 Extended Education Committee [Powers], M, 5-6-19, 3:00 - 4:00 PM, CP-950

- Extended Education Committee met for 15 minutes (from 3pm until finishing its business).
- Approved the proposed Certificate in Computer Forensics and also another course proposed for the non-academic credit certificate on Inquiry and Innovation Certificate.
- The Committee is interested in contributing to six points on the Strat Plan. Joe Burgtorf will contact Mark Stohs and Alexandro Gradilla.
- EEC needs a replacement for the Humanities College position, as the current faculty member will not be continuing next year.

### 7.6 Student Academic Life Committee [Fitch], T, 9:00 - 10:00 AM, MH-141+

- Jamie Tucker elected chair for SALC for next year
- Marlene Romero - Report on "Tuffy's Basic Needs"
  - Started thinking about problem in 2015 and students surveyed in 2016:
    - 41.6% across CSU reported food insecurity
    - 10.9% across CSU reported homelessness at some point in year
    - Also noted mental health issues associated with these insecurities
  - Tuffy's Basic Needs -- a Multi-service office that provides:
    - Food assistance: have various ways of distributing food in campus facilities short term
    - Refer students off-campus to food pantries where students can get more regular access to food for more sustained needs
    - Titan Bites – after catered events on campus, text students – need training to send alerts
    - CalFresh – nutrition assistance sponsored by USDA (Food Stamps) – Benefits on an EBT Card which functions like a debit card that can be used at grocery stores
      - Many groups qualify/got CalFresh: Anyone with Cal Grant A or B, work study students, students in Educational Opportunity Programs, McNair Scholars, Disabled Students, and Guardian Scholars
    - Want to apply call or text 855 2-FeedOC

- Visit Tuffy's Basic Needs Services Center in McCarthy 143
- Tuffy's Basic Needs meets individually with any student who applies
- Housing:
  - Provide up to 2 weeks of emergency housing
  - Some Emergency Grants – if there is an unforeseen crisis that impacts them financially
  - Can only accommodate individual students, not families or children

Students have to be enrolled and matriculated, must be able to document urgent financial need. Documentation very useful when appropriate.
- Other Services:
  - Hygiene Products (provided by campus donors)
    - Free hygiene products and connects students to career closet
    - Tuffy's Career Closet (provided by campus donors) - Lightly worn professional attire (students get to keep clothing that they pick up)
    - Regalia for Commencement
    - Workshops on financial aid, credit

## VIII. UNFINISHED BUSINESS

### 8.1 A Resolution to Create a Native American and Indigenous Peoples Task Force (NAITF)

- (Stohs) We have changed this dramatically, the words “native land” were removed from the title of the document. The way to interpret this resolution now is requesting the creation of a task force which is a Cal State Fullerton Task Force, not a Senate Task Force and that task force will be charged with creating new or stronger alliances with native and indigenous people within our region.
- (Perez) Remove the wording “and support” from the first resolve.
- (Dabirian) The document states in collaboration between the CSUF President and Academic Senate. Have you talked to the President about this? I think we should have collaboration with the President before taking it to the Senate.
- (Perez) I did have an informal conversation with the President and did let him know we were working on it and the intention, but I did not share any details.
- (Bruschke) Remove the wording “service learning” from the second to the last resolve.
- (Stohs) I will consult with the President on the document.

### 8.2 CSUF ORCID endorsement

- (Stambough) If we put their report into the Dropbox folder as a report from the Library Committee, we could do a motion to receive and endorse.
- (Bruschke) We could have Mark Bilby come to the Senate and make a presentation early in the fall.
- (Stohs) I will have Mark revise the resolution into a Library Report.

## IX. NEW BUSINESS

### 9.1 Revisions to UPS 610.000 Conflict of Interest Policy for Externally Funded Projects

- Ask Nikolas Nikolaidis and Chris Liu to attend the AS meeting to explain the changes made by the committee and to answer questions from the Senators.

This document will be added to the May 16<sup>th</sup> AS Marathon meeting agenda.

### 9.2 Voluntary Program Discontinuance - Spring 2019

- (Dabirian) Add to the AS agenda as a Consent Calendar item.

(Stohs) We will send out a revised agenda to add this document to the May 9<sup>th</sup> AS meeting agenda.

### 9.3 Revisions to UPS 220.000 Policies, Procedures, and Guidelines for the Administration of SOQ Forms

- (Dabirian) I would ask Ed Collom to come to the AS meeting to explain the changes made by the committee and to answer questions from the Senators.

This document will be added to the May 16<sup>th</sup> AS Marathon meeting agenda.

9.4 Revisions to UPS 300.016 Withdrawal Policy

(Dabirian) Ask Mark Filowitz to come to Exec next week to provide clarification on the document, and then we could add it to the May 16<sup>th</sup> AS Marathon meeting agenda.

9.5 End of Semester Recognition Ceremonies (could we make them on Fridays so that students don't have to miss classes during the last three weeks of semester and lose points)

- (Bruschke) Given the new graduation schedule, send the concern to the Commencement Committee and to the Advancement Committee to research if there is a way we can schedule these things so students do not have to miss class and they can give us a recommendation in the fall.

9.6 Commencement - Senate Chair's Role

- (Stohs) Remove from the agenda, we can think about it next year.
- (Dabirian) I recommend the Senate Chair to be added to a commencement ceremony. It is symbolic to have the Senate Chair in at least one ceremony to have words from the faculty to the students.
- (Stambough) The Senate Chair can be included in the Administrative Representatives.

9.7 Refreshments for AS meetings AY 2019-2020

(Stohs) Axillary Services can no longer provide the refreshments to the Academic Senate meetings. The cost is \$150 per AS meeting. I will see if we can get the money from either the Provost or VP Kim.

**X. ADJOURNMENT**

M/S/P (Dabirian/Gradilla) Meeting adjourned at 12:50 PM.