



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
SEPTEMBER 11, 2018**

Approved 9-25-18

11:30 AM - 12:50 PM

PLN-120

Present: Bruschke, Dabirian, Fitch, Gradilla, Perez, Powers, Rodriguez, Shahi, Stohs
Absent: Stambough

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:32 am.

II. URGENT BUSINESS

We need to finalize the topics and structure we want for the AA/AS retreat.

- There was extensive discussion of the best way to ensure we have a successful retreat.

III. ANNOUNCEMENTS

- (Stohs) I will miss a Senate meeting in October, Alexandro will chair that meeting.
- (Stohs) Student Government wants to hold a voter registration day on campus on October 16th and they would like faculty to be involved and sit at the tables. One idea was to have tables by each college, ASI is going to work that out. They will have flyers and want us to announce it in our classes.

- (Dabirian) IT will put a link on the portal to allow students the ability to register online. We will report how many click on the link.

Q: (Fitch) Could you share that link with faculty?

A: (Dabirian) Yes. Faculty will be able to put the link in Titanium

IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 8-28-18

M/S/P (Fitch/Perez) Minutes were approved unanimously.

4.2 EC Minutes (Draft) 9-4-18

M/S/P (Dabirian/Rodriguez) Minutes were approved unanimously.

V. CHAIR'S REPORT

- We want to go further with the statement about community members at risk. ASI said they will do it and will give us a name soon. I sent an email to our two senators who are staff members, I received a response from one. I also sent an email to Jacqueline Otis, but she is out of the office until November. We need to work on getting a staff member, if you have any suggestions, let me know.

Q: (Stohs) Do we need to have this as an agenda item for the Senate, is it a Presidential Committee, or is it an ad hoc committee?

A: (Dabirian) You should check with Sean Walker to see how he did the Collegial Governance letter with Provost Cruz.

- I asked Advancement about Concert Under the Stars and it will not happen this year. They would need several months' notice to set it up.
- Graduate Education Committee, Academic Programs and a few others would like to have a task force to look at the future of Graduate Education, like a mini strategic plan for Graduate Education. They don't want the Graduate Education Committee to be the task force.

- (Dabirian) You have two options: 1) create a task force, which would have to go to the Senate, or 2) the committee could create a subcommittee and it would not have to go to the Senate. The subcommittee members don't all have to be from the committee, they could be from the campus community.
 - (Powers) I think it should not be seen as a subcommittee.
 - (Fitch) I like the idea of a task force because there are so many issues.
 - (Dabirian) If we do a task force, we need to write a charge of the committee, the timeline, the committee make-up and submit it for the Senate to approve it
 - (Stohs) We will try to have the charge, timeline, and committee make-up done by next week for us to review. If you have suggestions for the committee let me know.
- We were informed at the CSU Statewide Senate meeting last week there will be an election of a new faculty trustee for the BOT. Fullerton was picked by lot to have one faculty member be on the selection committee. I believe we will need to have an election for the campus representative.

VI. PROVOST REPORT

- Be careful at the intersection of Nutwood and Commonwealth, they recently posted no right turn on red sign. The city of Fullerton has a big grant to police the intersection. They are also giving out walking tickets.
- Mark and I met earlier today and we talked about potentially partnering with the students on advocacy in faculty engagement in the election as well as the AA/AS Retreat.
- We have COD and Council of Chairs this week, there are similar topics on both agendas. We will give some heads-up on the summer and fall work as it relates to Student Success in multiple venues. For the Council of Chairs, Su Swarat will also share data with the Chairs that was shared with the Fellows. We will talk about the equity gap.
- Of the approved searches, approximately 24 have been posted.
- We will also announce a once a month no host lunch at Club 57 where people can rsvp and we will have informal conversations about what people want to talk about.
- We have recently had Strategic and Enrollment Management meetings. The undergraduate applications are in for spring and we have a record number of applications.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stohs], T, 9-4-18, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 International Education Committee [Dabirian], W, 9-5-18, 11:00 AM - 12:00 PM, PLS-260C

Did not have quorum

Chair Dean Kazoleas asked the committee about the following topics for this year:

- UPS revision
- Presentation by AVP International programs - Will present at the next meeting
- Student Survey Update
- Discussion of International students on campus

We discussed having an international student as student representative.

8.3 Information Technology Committee [Shahi], F, 9-7-18, 10:00 - 11:00 AM, LH-702

No report submitted.

8.4 Planning, Resource, & Budget Committee [Rodriguez], F, 9-7-18, 1:00 - 2:30 PM, CP-1060

- President Virjee presented the budget letter to the committee.
- Stacy ask the committee to think about topics for PRBC in the coming year including tenure density and others.

- Strategic plan was discussed and Stacy created four sub-groups to work on the four goals. Each group will meet and draft a response to her by 9/13. Stacy will compile the comments and submit it to Senate Exec and the Strategic Committee website.

8.5 Graduate Education Committee [Powers], F, 9-7-18, 2:00 - 4:00 PM, MH-141

- Rob Watson (COTA) was nominated and elected to serve as Chair of Grad Ed Committee for AY 2018-19.
- Review of the Grad Ed Committee functions: Several members voiced confusion about the description of the Committee's function in the Bylaws, UPS 100.001, remembering that curriculum review, as a standard practice, was removed from the Committee's function: UPS 100.001 Bylaws, Graduate Education Committee. 2. (d): To review and evaluate all existing graduate programs and proposals for new graduate curricular programs, and to make recommendations concerning additions, modifications and/or deletions, based upon criteria and procedures as specified by University policy; (e) To review and evaluate all graduate course proposals based upon criteria and procedures as specified by University policy;
- The Committee's 2017-18 Annual Report (dated June 1, 2017) was reviewed.
- AVPAP Pam Oliver described the suggestion of an ad hoc committee to develop a vision for graduate education at CSUF.
- Melanie Sacco (NSM) was selected at the Committee's representative to the University Writing Proficiency Board.
- The Committee looks forward to further discussion on its agenda at the next meeting.

8.6 Faculty Research Policy Committee [Rodriguez], T, 9-11-18, 9:00 - 10:00 AM, MH-141

- Chair (Nikolaidis) called meeting to order and proceeded to introductions.
- Prior to approval of Minutes from final Spring 18 meeting, there was a review of committee work in progress since half of committee is new.
- Approval of Minutes was followed by a review and discussion of the committee charge (note: there may be a need for clarification in regard to scope of committee's charge). Discussion included AVP Liu reviewing RSCA and Junior/Senior Grants.
- Primary agenda item was the Conflict of Interest policy (UPS 610.000) the committee has been working on since last year. There was a question of whether a Conflict of Interest Committee is currently in place.
- There was also discussion of intellectual property issues and issues pertaining to AB 2192 recently signed by the governor that requires peer review journal articles resulting from state funds to be available via Open Access (effective Jan. 1, 2019).

IX. UNFINISHED BUSINESS

- 9.1 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award
(Stohs) We will discuss this at next week's EC meeting.

X. NEW BUSINESS

- 10.1 Constitution Committee Membership - Past AS Chairs

1. Change of name and members of constituency for L/A/C/E

(Stohs) The Constitution Committee does have items of business this year. We have the two faculty members, need to get the past chairs.

Suggestions:

Bonney, Walker, Hewitt, Buck, Guerin, Bedell

If we don't get five from the list we will come back for more names next week.

- 10.2 Revisions to UPS 294.000 - L. Donald Shields Excellence in Scholarship and Creativity Award

- 10.3 Revisions to UPS 295.000 - The Outstanding Lecturer Award

XI. ADJOURNMENT

M/S/P (Dabirian/Perez) Meeting adjourned at 12:50 PM.