



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
SEPTEMBER 18, 2018**

*Approved 9-25-18*

**11:30 AM - 12:50 PM**

**PLN-120**

---

Present: Brusckhe, Dabirian, Fitch, Gradilla, Perez, Powers, Rodriguez, Shahi, Stohs, Stambough

---

## **I. CALL TO ORDER**

Chair Stohs called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

No urgent business.

## **III. ANNOUNCEMENTS**

- (Stohs) The letter to faculty for the CSUF faculty donation fund was sent out last week.
- (Stohs) Deepak Sharma, chair of CF&B has agreed to serve on the Physical Master Plan Committee.
- (Brusckhe) Loren Blanchard has invited me to go meet with him and James Minor, Allison Wrynn, and Leo van Cleve this Thursday. My exclusive goal is to get them to approve what the summer working group had produced, which from what I can, tell is exactly identical to the Pomona plan.
- (Fitch) We desperately need a COMM representative on the GE Committee.
- (Stohs) If you have any suggestions for faculty to serve on the Senate Forum Committee, forward them to Jon Brusckhe.

## **IV. APPROVAL OF MINUTES**

4.1 EC Minutes (Draft) 9-11-18 - *forthcoming*

## **V. CHAIR'S REPORT**

### **1. Grad Ed Task Force**

Katherine Powers, Pamella Oliver, and the Graduate Education Committee have been working together to come up with a mission, a charge, and possible members. This needs to be on the Consent Calendar for the next AS Meeting, because if we don't get it started now we will have to wait another two weeks to get Senate approval.

(Katherine) The administrator names on the list came from Pam Oliver as a result of discussion in at the Council of Deans meeting.

#### Suggestions:

- (Stambough) Will we have one from Humanities and one from Social Sciences? If so, I would like to suggest Sam Stone (SOC SCI).
- (Brusckhe) Jeanine Congalton (COMM).
- (Shahi) Jidong Huang (ECS). Shahin will email additional suggestions for ECS.
- (Fitch) If you want someone from History, Allison Varzally or Rob McClain.

(Stohs) Once we receive the suggestions, the Senate staff will reach out to the faculty and their names will be added to the September 27<sup>th</sup> AS agenda for Senate approval.

2. AA/AS Retreat - final agenda

There was extensive discussion on the structure and format of the topics that will be presented at the AA/AS Retreat.

Chair Stohs will send the Executive Committee a draft of the agenda via email for final approval. Once the agenda has been approved the Senate office will send out the formal retreat announcement.

3. Constitution Committee

(Stohs) We have received agreements from Vince Buck, Sean Walker, Emily Bonney, Jack Bedell, and Diana Guerin to serve as the 5 past chairs on this committee.

One of the items the Constitution Committee will work on is the removal of Extended Education from the L/A/C/E Constituency in the Constitution and Bylaws. If you have other items you think the Constitution Committee should work on, let me know.

4. Faculty (1/college) on IRA committee (for ASI) – appointments

(Stohs) ASI would like to get this committee moving, so we need faculty names to represent each college. Please forward your suggestions as soon as possible.

Additional items:

- We met with one candidate yesterday for the AVP Advancement position, the next candidate appointments will be on Thursday and Friday.
- We are getting close to forming the committee to draft the letter/resolution concerning the child separation issue. The following have agreed to serve: James Rodriguez (Senate Exec member), Ana Aldazabal (VP of ASI), and Martha Perez Office of Diversity Initiatives and Resource Centers (staff). I requested from the President, Provost, and VP Eanes to provide us the name of someone by Thursday from the Senior Administration for the committee. I was also thinking we should include Kristi Kanel on this committee. Executive Committee agreed.
- The response for the Phi Beta Kappa was interesting. Minimally we need 10 full-time faculty in Arts and Sciences (HSS and NSM) and we received 3. We had 6 part-time faculty, but they are not in the two colleges. We had 4 emeriti and 2 admin. There are people around the university who wanted to do it, but we need the core from Arts and Sciences.

Q: (Fitch) Could we try and push to get more tenure-track faculty to meet the number?

A: (Stohs) They have to be current members of Phi Beta Kappa to meet the minimum requirement.

Chair Stohs will send an email to those who expressed interest to let them know it will not go ahead this time.

## VI. PROVOST REPORT

- No Report.

The Provost relinquished her time to allow the Executive Committee to continue the discussion of the structure of the AA/AS Retreat.

## VII. STAFF REPORT

No report.

## VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stohs], T, 9-11-18, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 Diversity & Inclusion Committee [Gradilla], T, 9-11-18, 1:00 - 2:00 PM, PLS-260C

- The committee decided to return and re-open the discussion on the definition of diversity for UPS 210.000. There will be a need to consult with HR and legal advisors to see how to articulate protected status groups.
- There was general discussion and introductions for this first meeting.

8.3 Internships & Service Learning Committee [Bruschke], W, 9-12-18, 9:00 - 10:00, PLS-360

No report submitted.

8.4 University Advancement [Stambough], W, 9-12-18, 9:00 - 10:00, CP-810

The introductory meeting consisted for VP Saks giving a presentation about the Advancement Organizational Chart, functions, and an update on the capital campaign. We heard about the functions of Alumni Relations and some upcoming events from Dianna Fisher. After the presentations, we moved to committee business which included a preliminary look at a survey the committee started putting together last year to send to Department Chairs about advancement activities and resource needs. It also included a note that the committee will look at UPS 106.100 to develop and propose the purpose of the President's Medallion and how it should be awarded.

8.5 Faculty Development Center Board [Shahi], F, 9-14-18, 9:30 - 11:00 AM, PLS-299

No report submitted.

8.6 Curriculum Committee [Gradilla], F, 9-14-18, 12:00 - 2:00 PM, MH-141

- We approved the name change for the degree in Gerontology to now Aging Studies.
- Brent brought to our attention that UPS 411.100 needed to be changed because it mentioned remediation and for the accreditation review we will be going under we need to remove it.
- There is an urgent need to fix and clarify the emphasis, options and concentrations UPS 410.104, it is completely all over the place and confusing.
- Brent and Pam alerted us that Associate Deans would be "removed" from the curriculum process in curriculog in order to align with the UPS. They will still be able to view and review but they will no longer have a separate role or layer of review. The Associate Dean will now have their curriculog role folded into the Dean level review.
- A college on campus has an Associate Dean as chair of its college wide curriculum committee. The associate dean and committee will be alerted to the concerns with this arrangement.

8.7 General Education Committee [Fitch], F, 9-14-18, 2:00 - 4:00 PM, MH-141

- The GE committee met today. Some of the meeting was devoted to discussion of assessment of the GE learning goals with a presentation from Su Swarat. The GE Committee voted to assess Learning Goal Five: "Students will develop self-awareness, knowledge, intercultural skills, and critical reflection to participate ethically and effectively in local communities and global contexts." The Chair of GE proposed recertifying GE classes that participate in the assessment. I reminded the committee that we have always kept recertification of classes separate from assessment of classes. The chair agreed that I was right and concluded we shouldn't link recertification and assessment at this time, but that we should maybe reconsider this in the future.
- Much of the rest of the meeting consisted of the Chair's summary of what happened in the GE task force that met this summer, much of which was quite different from what I (also a member) remembered. The chair indicated that she will write her "history" of the summer meetings for the record. I (personally) think maybe some of us who were on the committee ought to make sure that we have our own record of this summer's work.
- Of more concern, the Chair again brought up the question of whether or not the "z" overlay was consistent with EO 1100 and that maybe we should ask the CO if it was. The chair also proposed that a solution to the "z problem" might be to encourage History and Poli Sci to get our required D2 and D3 US History and Politics classes in the "z" category or to make cultural diversity a university requirement that could be met by classes both in GE and not in GE that meet the diversity requirement. I recommended that the committee should really think this through, that there could be serious unintended consequences to making these kinds of changes.

8.8 Library Committee [Stohs], M, 9-17-18, 11:00 AM - 12:00 PM, PLS-256

- 10 present, no students yet; 2 faculty not present.
- Elected Mark Bilby as Chair for the year.
- Report by Dean Bonney about library renovations over summer and upcoming.
- Review of Open Access.
- Brief mention of agenda items for year.

## IX. UNFINISHED BUSINESS

9.1 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award

This document will be added to the AS agenda for the September 27<sup>th</sup> meeting.

9.2 Revisions to UPS 292.000 - Faculty Leadership in Collegial Governance Award

This document will be added to the AS agenda for the September 27<sup>th</sup> meeting.

## **X. NEW BUSINESS**

- 10.1 Revisions to UPS 294.000 - L. Donald Shields Excellence in Scholarship and Creativity Award
- 10.2 Revisions to UPS 295.000 - The Outstanding Lecturer Award
- 10.3 SOQ Committee (task force/ad hoc committee)
- 10.4 Voter Registration (on campus, organized by students) - discussion item

We are working with the students on voter registration. An email will go out next week to faculty requesting them to volunteer an hour of their time to help with registration.

## **XI. ADJOURNMENT**

M/S/P (Dabirian/Gradilla) Meeting adjourned at 12:55 PM.