



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
SEPTEMBER 4, 2018**

Approved 9-11-18

11:30 AM - 12:50 PM

PLN-120

Present: Brusckke, Dabirian, Fitch, Gradilla, Perez, Powers, Rodriguez, Shahi, Stambough, Stohs

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:32 am.

II. URGENT BUSINESS

2.1 Strategic Plan Implementation

The Strategic Plan Steering Committee met last Friday, the more serious work will begin when we start the implementation process.

It has been suggested to create another long term Senate committee that would serve as the Strategic Plan Implementation Committee. Putting this on the PRBC might be tough because they are already doing a lot.

Suggestions:

- Create a sub-committee in a committee that does not have to have the same membership as the committee. The PRBC could do this. We could actually have a couple from PRBC and the others not, but they would report to the PRBC committee.
- Have the Campus Facilities & Beautification committee oversee it.
- We could create a new committee or we could task our existing committees with a yearlong enforcement.
- Have representatives from various power committees be in charge of receiving information from the rest of the committees to report what the Strategic Plan Implementation looks like. The standing committees are charged with whatever is under their jurisdiction that is in the Strategic Plan to go out and investigate, hear, look at, and report back on how well it is happening. They would report back to the task force committee and the task force committee would report back to the Executive Committee.

Q: Is there representation on the Strategic Planning Committee from the Academic Senate Committees?

A: Yes.

2.2 University/GE Requirements and Student Success

The GE Committee met on Friday, they have the task of resolving the directives from last spring. They have the report from the GE ad hoc committee.

2.3 Instructionally Related Activities (IRA) Committee

The students want to go back to a system where every college has representation, so we will need suggestions of faculty to serve.

Suggestions:

- Have the colleges select their own representation.
- Send an email to the department chairs for suggestion of names of someone preferably with IRA experience.
- Have an Exec Liaison on the committee.

III. ANNOUNCEMENTS

- (Brusckke) I heard the College of HSS has taken assigned time away from their chairs.
 - (Rodriguez) For clarification, in smaller departments the chair gets a 1-1 release and there has been a supplement of an additional course and that supplement of the additional course has been retracted.

- (Stambough) I heard it was taken away to pay for staff that was hired on one-time money.

Suggestion:

(Dabirian) Maybe we should ask the President and Provost to do a one-time fund this year so we can see what is going on.

IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 8-28-18 – *forthcoming*

V. CHAIR'S REPORT

- The AA/AS Retreat will focus on "Student Success", but I think what we are trying to do is refocus it a little bit on "The Faculty Role in Student Success". One of the members of the committee came up with ideas over the weekend, so the committee will meet again next week and we will hash it out and bring it back to the Executive Committee.
- We still have the Phi Beta Kappa proposal for campus we discussed this summer. I didn't want to send out an email the first week of classes, I will send out the email next week.
- I still want to invite David Forges to our meeting.
- I mentioned the issue of writing a resolution about the separation of children issue with ASI and one of the students said it was a really good idea and she would be on the committee. ASI will have to decide on student representation. If it is not on their agenda for today's meeting, I will bring it up again.
- I forwarded the GE ad hoc committee's recommendation to the GE Committee, the President, and the Provost.
- I will send an email to VP Kim and inform him Deepak Sharma was elected chair of CF&B so he can add him to the Physical Master Plan Committee.

Q: (Dabirian) Would you like me to talk to Deepak to get CF&B involved with the marketing plan for Club 57?

A: (Stohs) Yes.

- I am still in the process of setting up meetings with AS committee chairs and the Exec liaisons.
- I hope my chart presentation about TT faculty at last week's Academic Senate meeting made a point.
- We have to form the SOQ Committee.
- We still need faculty for the Senate Forum, the people we had asked to serve are not available.

Q: (Bruschke) Is there support for that committee?

A: (Dabirian) There is one course release time for the editor.

- (Bruschke) If you are comfortable with my editorial direction I would serve as the editor and I would use the release time to hire a student assistant.
- (Stohs) The most important thing is to get faculty to say something and for them to read the Forum.
- (Dabirian) I would be happy to provide the cost of the printing services of the Forum. Instead of giving it to everyone, we will print 200 copies and when there is a request, we will have it available in the Senate Office for them to pick-up. We could also put copies in Club 57.
- (Gradilla) Doesn't PR and Marketing have student interns? It would be a good idea to have them tweet out stuff to raise the profile.

VI. PROVOST REPORT

No report.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stohs], T, 8-28-18, 1:15 - 3:45 PM, TSU Legislative Chambers

- First official meeting of the year - introductions, brief reports by ICCs from several colleges; no new business.
- I talked about the Presidential Search, student roles in AS Committees etc., and emphasized the importance of student participation.

- 8.2 Elections Committee [Dabirian for Gradilla], T, 8-28-18, 2:30 - 3:00 PM, PLN-120
No report submitted.
- 8.3 Campus Facilities & Beautification Committee [Dabirian], F, 8-31-18, 11:00 AM - 12:00 PM, PLS-260C
- Introductions and committee charge review by Amir Dabirian.
 - Deepak Sharma was elected as Chair.
 - Facilities discussed new project over the summer.
- 8.4 Faculty Affairs Committee [Bruschke for Stambough], F, 8-31-18, 11:00 AM - 12:00 PM, MH-141
- Main order of business was to order work for the year; generally followed the agenda. Taking on some difficult issues, like can personal leave extend your tenure clock, and what do we do about probationary-associate hires (which we do, but have no rules for)?
 - UPS 210.000 - Considering substantive revisions to standards, and splitting the process/policy from the standards. General feeling that splitting will be really hard but worth doing.
 - Ongoing librarian/counselor issues.
 - Will be in touch with exec about SOQ administration.
- 8.5 General Education Committee [Fitch], F, 8-31-18, 2:00 - 4:00 PM, MH-141
- The GE Committee discussed the work for the committee especially for the year, especially what needs to be done with Category C and the problem of getting rid of C3. There was some discussion over what the ad hoc committee that met this summer actually concluded. The committee agreed to work for the next few weeks on coming up with something and will look at the various options the ad hoc committee discussed. The committee also discussed strategies to consider the 7 new courses proposed for GE as well as what to do about assessment and recertification of GE.
- 8.6 Student Academic Life Committee [Fitch], T, 9-4-18, 9:00 - 10:00 AM, PLS-360
- After introductions, the committee heard a presentation on Student Academic Life from Drs. Tonantzin Oseguera and Clint-Michael Reneau. They outlined their goals for the year as well as their responsibilities. Their main concern was that the SAL Committee help in revising the UPS on Academic Appeals, which they indicated is very out of date. We also discussed the issues raised about SI and will take that up as an item of business in a future meeting.

IX. UNFINISHED BUSINESS

- 9.1 Revisions to 290.000 - The Outstanding Professor Award
(Rodriguez) Line 51: revise wording from "last week of January" to "first week of December".
Document will be added to the AS agenda for the September 13th meeting.

X. NEW BUSINESS

- 10.1 GE Task Force
(Stohs) Will send a note out to the members of the GE Task Force to confirm they are willing to continue to serve.
The committee will be added as a Consent Calendar item to the AS Agenda for the September 13th meeting.
- 10.2 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award
(Stohs) The committee changed "shall" to "must" but it is not consistent throughout the document. I will review the document and we will discuss at a later meeting.
- 10.3 Revisions to UPS 294.000 - L. Donald Shields Excellence in Scholarship and Creativity Award
- 10.4 Revisions to UPS 295.000 - The Outstanding Lecturer Award

XI. ADJOURNMENT

M/S/P (Dabirian/Bruschke) Meeting adjourned at 12:50 PM.