



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 15, 2019**

Approved 10-22-19

11:30 AM - 12:50 PM

PLN-120

Present: Gradilla, Graewingholt, Matz, Stambough, Stohs, Walker, Wood, Walsh

Absent: Dabirian

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

M/S/P (Walker/Matz) Minutes were approved.

4.1 EC Minutes 10-8-19 (Draft)

V. CHAIR'S REPORT

- I sent the students a copy of the Ethnic Studies Survey and a link to Qualtrics and if they want to edit it, they will work with Matthew Badal. I believe they will be sending it out later this week.
- The October 31st meeting is supposed to be about Ethnic Studies. Do we just sit and talk or do we have a resolution? If we are to have a resolution, it would have to start from the Executive Committee. Would anyone want to volunteer to write some type of resolution?
 - (Wood) I think if we do a resolution, it would be to take a peek at the data we get back and I and happy to help with that piece of it.
 - (Stohs) I can send out the results on Friday.
 - (Walsh) What kind of shape would the results be in, raw data?
 - (Wood) We can do the quantitative data and really dirty qualitative.
 - (Walsh) I am happy to help with that.
 - Q: (Stohs) Alexandro, can you help?
 - A: (Gradilla) It depends on what the resolution is going to say?
- (Stambough) We have to see the data, go by prompts that were in the ASCSU Resolution of what the recommendations are there. If it's really narrow it could be in a resolution, if it's broader it could be in a report that is endorsed and sent to the ASCSU and the Academic Affairs Committee.
- (Wood) Given the time crunch, we have to be as focused and streamlined as we could be.
- (Walker) We could also do more than one resolution. I think there is a process issue here and I think we are being lax in our work in shared governance if we don't call out the Legislature for invading our turf.
- (Stambough) If you close the survey this Friday and send the data to everybody, we can take a quick look at it for next Tuesday and identify some basic themes and by the following Tuesday, have stuff written up. One narrow thing, separate from all the recommendations, is this something that should be standardized across the entire system or not and there can be a simple resolution on that. There can be a resolution about legislature overreach. There can be a white paper report about the overall findings.

- (Walker) One of the things we could do is draft the whereas and the results could be done for a couple of them, so we could have most of it done.
 - (Wood) If you all write stuff, I could stay out of that and read it when you are done to give a summary of data.

Q: (Matz) Do you have a number of how many responses we have received?

A: (Stohs) So far we have received: 14 from Admin, 41 from staff, and 163 from faculty.

➤ Last week the Provost discussed an associate vice-president position with us and I had some strong second thoughts about it. I sent an email to the Provost and I think we should step back and think about it. An associate vice president is the equivalent to a dean and I think when we have that type of position open, we should have an open, transparent, and a national search. The Provost will be here next week and is willing to talk about it more.

- (Matz) I didn't speak up at the time, but I think it is presumptuous of us if we don't follow our procedures in hiring people of that rank. I feel that we are remiss in our responsibilities if we allow that happen because it does set a precedence and I feel we should open it up.
- (Stohs) When people go through that process, when they get the position through a national search it add a lot of legitimacy and confidence in the position.
- (Walker) The one concern I have is how difficult do you want to make it for the person currently in the position? She has busted her tail to develop relationships and to make assessment bearable. If she walks to another position, we are looking at a huge setback on our assessment program. I don't disagree about following procedures, but I think we want to tread carefully here because it has been hard work to get where we are now.
- (Stambough) Procedure does not specify external or internal. Normally we generally have external, but when we have a justification and reason for not doing one you can still have it. I think this one short time frame and internal and if we go through the interview and there ends up being a problem that comes up, then we can open it up.
- (Walker) The other thing is you think of avp as executives like deans and that position has not traditionally not been at that level, so this is really elevating that position. The way that position is, is it an avp position?
- (Stohs) I think we need to step back and think about it.

Q: (Gradilla) Is this a compensation question or does the Provost think Institutional Research needs to be elevated or does she think the person currently in the position needs to be financially compensated for all the work she is doing?

A: (Stohs) We need to be more clear on that.

- (Walker) It seemed like both when it was brought to exec last week.
- (Stambough) I think we can put this off and discuss with the Provost next week.

VI. STAFF REPORT

No report.

VII. COMMITTEE LIAISON REPORTS

- 7.1 ASI Board [Stohs], T, 10-8-19, 1:15 - 3:45 PM, TSU Legislative Chambers
No report submitted.
- 7.2 Internships & Service Learning Committee [Walsh], W, 10-9-19, 9:00 - 10:00 AM, PLS-360
No report submitted.
- 7.3 University Advancement Committee [Stambough], W, 10-9-19, 9:00 - 10:00 AM, CP-810
No report submitted.

- 7.4 Faculty Development Center Board Committee [Graewingholt], F, 10-11-19, 9:30 - 11:00 AM, PLS-256
- FDC is hosting the Second Year File Social for 2nd year faculty soon, it looks like they are having some serious issues with OC Choice getting contracted for the event. Last year, the beer/wine contract for 50 people was \$850, now it's \$2400!). Campus is working on it, but it looks like they will likely be toasting with lemonade this year.
 - Faculty Focus videos (celebratory sound bites) are coming soon to highlight new and newly tenured/promoted faculty members across campus. The aim is to communicate to campus the great work our faculty are doing and the engagement they have with their students.
 - New programs discussed: ORCID promotion (Willie Peng) - not a huge understanding of how we can best use our institutional membership and how ORCID differs from Research Gate (Mark Bilby will be asked to do another FDC session).
 - Evaluating next generation LMS: Some Learning Management System (LMS) options have left the market, some have emerged recently. Community colleges have adopted Canvas. IT is getting feedback to examine the needs of faculty, staff, and students and ensure our LMS is meeting those needs (likely through a survey and evaluation committee). Willie Peng will share the previous criteria for evaluation (quizzes, assessment, surveys, chat, etc.). ATI compliance and multimedia/eBook functionality will likely be included this time around. It could be that we stay with Moodle at the end of the evaluation, but the next phase and the future of the LMS is the conversation/evaluation that's needed. Evaluators will be asked to play in sandboxes and provide feedback.
- 7.5 General Education Committee [Wood], F, 10-11-19, 2:00 - 4:00 PM, MH-141
Report pending.

VIII. UNFINISHED BUSINESS

- 8.1 Ethnic Studies Requirement Survey

IX. NEW BUSINESS

- 9.1 Provost Search Committee

The Executive committee reviewed the list of names from the self-nomination sign-ups and the names that were suggested from the Exec members. The list below identifies the faculty members that Exec agreed would be good representatives to serve on the search committee. From this list, five faculty members will be asked to serve and the list will also be used to compile a list of faculty recommendations to give to the President.

ARTS:

Jade Jewett, Katherine Powers, Dave Mickey

CBE

Shaun Pichler

COMM

Jason Shepard, Zac Johnson, Jon Brusckhe

EDUC

Terri Patchen, Debra Ambrosetti

ECS

Phoolendra Mishra, Sudarshan Kurwadkar

HHD

Kate Bono, Joshua Yang, Kristi Kanel, Traci Statler

NSM

Armando Martinez-Cruz, Catherine Brennan

HSS

Xhercis Mendez, Eileen Walsh, Steve Stambough

Dean on the committee

Lisa Kirtman, Laurie Rodes

The short list will be:

- COMM: Jason Shepard
- ECS: Phoolendra Mishra
- HHD: Kate Bono
- NSM: Armando Martinez-Cruz
- HSS: Xhercis Mendez
- Dean: Lisa Kirtman - if she declines, Laurie Roades

Four for President to consider as his appointments:

- Jade Jewell
- Terri Patchen
- Eileen Walsh
- Steve Stambough

- 9.2 Revisions to UPS 610.000 - Conflict of Interest Policy for Externally Funded Proposals
- 9.3 Revisions to UPS 410.105 - Policy for Bachelor of Arts/Bachelor of Science Differentiation
- 9.4 Revisions to UPS 430.000 - Guidelines for the Submission of Proposals for the Addition of New Degree Programs to the University's Master Plan
- 9.5 New UPS 210.XXX - Nepotism & Conflict of Interest in Employment
- 9.6 Rescission of UPS 270.000 Teaching by Academic Administrators
- 9.7 Revisions to UPS 100.001 Academic Senate Bylaws
- 9.8 Revisions to UPS 220.000 Policies, Procedures, and Guidelines for the Administration of Student Opinion Question

X. ADJOURNMENT

M/S/P (Matz/Walsh) Meeting adjourned at 12:50 pm.