



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
NOVEMBER 5, 2019**

Approved 11-12-19

11:30 AM - 12:50 PM

PLN-120

Present: Dabirian, Gradilla, Graewingholt, Matz, Stambough, Stohs, Wood, Walsh
Absent: Walker

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

No announcements.

IV. TIMES APPROXIMATE

11:30 PM - 12:00 PM

Topic: Vice President of Student Affairs Search

Presenter: President Fram Virjee

President Virjee and VP Forgues attended today's Exec meeting to get input from the Executive Committee on what they would like to see in the new VP of Student Affairs.

V. APPROVAL OF MINUTES

Minutes were approved.

5.1 EC Minutes 10-22-19 (Draft)

5.2 EC Minutes 10-29-19 (Draft)

VI. CHAIR'S REPORT

- We need to work on the agenda for the spring retreat.
- The Executive Committee has been invited to the Titan Stadium on Thursday, November 7th at 6:30 pm to celebrate our recent Big West Championships and cheer on our Women's Soccer team as they take on Hawaii at 7:30 pm.

VII. PROVOST REPORT

- After the President's response to the BSU Town Hall meeting, the Black students wanted to have a meeting with the President and he was unavailable, so VP Harry Le Grande, VP Forgues, and I met with the black students. After the meeting I asked the students, if they were pleased with the meeting and their response was yes they were pleased.
- I would like to provide you all with a copy of the 2020-2021 Academic Calendar. The calendar was to be online by November 1st, but we are running a little behind schedule, it will be posted soon.

VIII. STAFF REPORT

Outstanding Lecturer Award applications were due yesterday, we received 8 applications.

IX. COMMITTEE LIAISON REPORTS

9.1 ASI Board [Stohs], T, 10-29-19, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

9.2 Information Technology Committee [Dabirian], F, 11-1-19, 10:00 - 11:00 AM, LH-702

No report submitted.

9.3 Faculty Affairs Committee [Walker], F, 11-1-19, 10:00 AM - 12:00 PM, MH-141

- 1) FAC reviewed Internships and Service Learning Committee Report and discussed workload issues associated with internship courses and supervision courses. We spoke with Michelle Tapper from HRDI on this issue and, although Chris Brown had another engagement, I spoke with him regarding CFA's position on this. The consensus was that workload is out of the scope of FAC's purview and that the problems we have are actually systemwide issues. That being said, the committee will be working on a resolution requesting that CFA and the CSU revise EPR-76-36 and potentially engage in a system wide study of workload associated with supervision courses, internships and service learning courses etc. Our due out date for this will be early December.
- 2) FAC Approved the attached new UPS. Memo and explanation forthcoming.
- 3) FAC formed subcommittees to work on the following:
 - a. UPS 210.000 Tenure and Promotion Personnel Procedures
 - b. UPS 210.002 Tenure and Promotion Personnel Standards
 - c. UPS 260.102 Sabbaticals & 260.104 Difference in Pay Leaves
- 4) FAC began reviewing the changes suggested by the D&I committee to UPS 210.001 - Recruitment and Appointment of Tenure-Track Faculty. Given the pace of the work, I don't believe we'll get this document to executive committee until December at the earliest and most likely in January.

9.4 Graduate Education Committee [Walker], F, 11-1-19, 2:00 - 4:00 PM, MH-141

No report submitted.

9.5 Planning, Resource & Budget Committee [Graewingholt], F, 11-1-19, 1:00 - 2:30 PM, CP-1060

No report submitted.

9.6 Student Academic Life Committee [Graewingholt], T, 11-5-19, 9:00 - 10:00 AM, PLS-256

No report submitted.

X. UNFINISHED BUSINESS

10.1 Search Process: Assoc. Vice President for Academic Affairs

Executive Committee continued discussion on this, when the Provost arrived at the meeting, she joined in the discussion. The Executive Committee members were in agreement on their recommendation is to conduct an Internal Search to fill the position.

The Executive Committee will recommend three faculty members to be placed on the December 5th Academic Senate Agenda for Senate approval.

XI. NEW BUSINESS

11.1 Revisions to UPS 430.000 - Guidelines for the Submission of Proposals for the Addition of New Degree Programs to the University's Master Plan

11.2 Library Funding (CSU) for Elsevier ScienceDirect Contract

1. CSU Libraries Elsevier FAQs
2. CSU Elsevier Negotiations PowerPoint - Sacramento State

XII. ADJOURNMENT

M/S/P (Dabirian/Matz) Meeting adjourned at 12:55 pm.